

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303**  
**School Configuration Committee**  
Meeting Minutes

**Date:** March 27, 2013  
**Place:** Board Room – Commodore Campus  
**Time:** 5:30 – 8:30 PM

Welcome/Update/Review of March 13<sup>th</sup> Minutes

Superintendent Faith Chapel welcomed committee members and asked them to review the draft minutes from the March 13<sup>th</sup> meeting. As there were no corrections or additions to the minutes, they will become part of the record to be posted on the district’s website. Ms. Chapel explained the goal for the end of the three hour meeting would be the determination of the options to be presented to staff and the community for feedback. She noted there would be multiple opportunities for community engagement that would include providing options for review and cycling those options with comments/suggestions back to the committee for further refinement. Ms. Chapel underscored the importance for the committee to be clear about the feasibility and merit of the options being considered, and that they fit the committee’s guiding principles. She noted the committee’s work for this meeting will be taking the information to date and come up with some salient points regarding the options and narrow them. Then at the April 10<sup>th</sup> meeting, one of the goals will be to further refine the options and to talk about the communication strategies and staff/community engagement processes to be implemented.

Continued Analysis of Grade Configuration Scenarios

Ms. Chapel distributed updated grade configuration scenarios, with “pros/cons” areas now defined as “findings.” She noted the first item on the agenda would be the continued facility cost projections to be presented by Director of Facilities and Capital Projects Tamela Van Winkle. It was noted a subcommittee comprised of Greg Dawson, John Brown, Sheila Jakubik, and Bob Fortner worked with Ms. Van Winkle on the facility cost projections. Ms. Chapel also noted the work of Greg Dawson and Kelly Webster to develop a draft document that consolidates all the configuration options in one place. It was also noted district committees fall under the Open Public Meetings Act (OPMA) when that committee is formed by request from the school board. To comply with the parameters of OPMA, committee members were advised they should refrain from deliberations through emails, and conduct those conversations during committee discussions.

Ms. Van Winkle reminded committee members at the last meeting information regarding the K-5 Options 1 and 2 was presented, which included the closure of the Commodore building. Ms. Van Winkle noted a total of eight options would be presented to the committee. To begin the presentation, information regarding the *K-5 Option 3/Phase 1* was provided and assumed a Blakely closure with a “jumpstart.” The fall 2014 General Fund savings for this option was estimated at \$502,301, with a capital investment of \$2.5 million. The jumpstart for this option included moving Blakely students to Sakai, a renovation of Sakai to accommodate ILC, Pre-K, and Kindergarten students, the renovation of three portables at Ordway, the addition of two

portables at Wilkes to accommodate fifth grade students, and the addition of two portables at Woodward to accommodate sixth grade students. A question was raised about the one million dollars in capital funds slated to make improvements to the Commodore building. Ms. Van Winkle noted if the committee recommends the district keep the current configuration, renovations would be done to the Commodore building. Under this option, with the closing of Blakely, the question would be how much renovation would be done to Commodore. Another question regarding the number of portables needed at Woodward was clarified, noting two to four portables may be needed depending on the educational program. The jumpstart facility costs for this option include: Short Term – Capital investment \$2.5M (Bond 2009); Long Term – Completion requires a future bond passage. Immediate (2014) General Fund savings are estimated at \$502,301. *K-5 Option 3/Phase 2* with a Blakely closure and Commodore replacement requires the passage of a future bond of \$30.2M. This option replaces the Commodore building, replaces Wilkes (K-5) portables with permanent square footage, and replaces Woodward (6-8) portables with permanent square footage. The *K-5 Option 4* (long term with no jumpstart) requires passage of a future Bond of \$32.4M. *K-6 Option 5/Jumpstart* assumes a Commodore building closure and a Blakely replacement. This option includes Commodore students moving to the Ordway building, students from Ordway moving to Sakai, which becomes a K-6 school, and the addition of five portables at Wilkes and seven portables at Blakely. Ms. Van Winkle noted this option was not feasible as it requires too many portables for the Blakely and Wilkes sites. It was noted that with all the options being considered, the waiting lists for the Commodore Options Programs should be kept in mind. Also, the possibility of growing these programs might be constricted by space availability. The question needs to be answered whether expansion should be part of the assumptions. It was noted the waiting list last year was approximately 100 students, which could increase district enrollment. Ms. Van Winkle pointed out the K-5 options allows for this type of discussion, where the K-6 option requires the passage of a bond for completion. The *K-6 Option 6* with a Commodore closure and a Blakely replacement is a long term option with no jumpstart possible as it requires too many portables at the Blakely site. This option requires passage of a bond (\$38.8M), with facility changes (long term) as follows: a) vacate and close Commodore; b) Commodore students move to Ordway; c) renovation of Ordway to accommodate Options School; d) Sakai becomes a K-6 school with renovations to accommodate Kindergarten/Pre-k/ILC; e) replacement of Blakely (students remain onsite); f) construction of permanent square footage at Wilkes (K-6). Completion of the necessary renovations and the new Blakely would take place three years following the passage of a bond. Committee members agreed reviewing information about the K-6 option details would provide evidence during the public process that all due diligence was taken in considering all the configuration models.

Ms. Van Winkle continued by providing details related to the *K-6 Option 7/Phase 1*, *K-6 Option 7/Phase 2*, and *K-6 Option 8*. At the conclusion of the presentation, an overview of the District 2005 Master Plan was provided. The Master Plan identified district-wide facility replacements/improvements with bonds totaling \$102M. Facility replacements include: Bainbridge High School 200 Building (complete), Wilkes Elementary School (complete), Blakely Elementary School K-4 (\$30M), Bainbridge High School Building 100 (\$18M), Ordway Elementary School K-4 (\$30M), and Commodore Options Building (\$24M). It was noted this was based on the current K-4 configuration. Currently four schools in the Master Plan are waiting replacement. The closure of one school reduces future projects by 25%. The Master Plan's

capital improvement cycle assumes capital bonds in 2006 (passed), 2009 (passed), 2015, 2021, 2027, 2033, and 2039.

#### Grade Configuration Scenarios – Other Requested Configuration Options

Ms. Chapel distributed two new grade level configurations that were developed based on committee member requests: 1) K-4 (current) configuration that assumes elementary (K-4), intermediate (5-6), middle (7-8), and high school (9-12), and disbands the commodore programs; 2) K-3 configuration that assumes elementary (K-3), intermediate (4-6), middle (7-8), and high school (9-12). The K-4 configuration (disband Commodore programs) assumes a six school configuration with two options: Option A: Close Commodore, disperse its programs, keep Odyssey 1-8 and Mosaic 1-8 together and move both of those programs to Ordway, Ordway becomes a K-8 school, which would exceed capacity. K-4 Ordway students would need to move to Wilkes or Blakely to balance school size and allow Ordway to accommodate the influx of Odyssey and Mosaic students. Centralized special education programs might also need to be relocated. If Eagle Harbor High School was moved to Bainbridge High Campus, the main campus could accommodate 1321 students, but the available classrooms would be scattered throughout the school. It would not be feasible to have a “school-within-a-school” without relocating portions of the high school departments. Option B: Commodore programs would be disbanded and distributed across the district, and the Odyssey program would be distributed to schools by grade bands (Gr. 1-4, 5-6, 7-8), Ordway would exceed capacity unless Mosaic 1-8 or centralized special education programs were relocated elsewhere. This option creates less disparity in size among K-4 schools. If Eagle Harbor High School was moved to Bainbridge High Campus, the main campus could accommodate 1321 students, but the available classrooms would be scattered throughout the school. It would not be feasible to have a “school-within-a-school” without relocating portions of the high school departments. Following discussion around this option, committee members were in consensus having an options program was important to the community, and relocation was different than disbanding the program. It was also noted that Ordway is impacted by a large ILC population, and distributing that program to the north and south locations could be beneficial. The other option presented was a K-3 configuration of elementary (K-3), intermediate (4-6), middle (7-8), high school (9-12), with scenarios developed for both seven schools and six schools. The seven schools scenario reconfigures the district by creating two K-3 elementary schools, two 4-6 intermediate schools, one middle school and one high school. The K-3 schools would be large and slightly over capacity. The two 4-6 schools would have space that is not being utilized – especially at Sakai. The six schools configuration would only work if Commodore was closed and its programs were disbanded. Transportation would also be an issue with a cost of \$200K. At the conclusion of the discussion, Ms. Chapel clarified with the committee that the K-8, K-6 and K-3 scenarios were off the table for consideration. The configurations remaining were the K-4 and K-5 scenarios, and under the K-4 configuration were the options of seven schools and six schools with the closure of the Commodore. The Commodore Options programs would be relocated/reconfigured. Committee members talked about confusion about intent and integrity of programs; both the Sakai 5-6 configuration and Commodore Options.

Ms. Chapel reminded committee members they are not at the point of deciding what the recommendation (to the board) will be, they are working to come up with well-reasoned, viable options to present to district staff and community. People will provide feedback regarding each

option. She asked the committee to define how many options to bring to the district staff and community process. Committee members talked about additional financial data provided for each configuration scenario, and how is that collated into a format to be presented to the public. It was suggested that all the work done by the committee could be available to the public at a community meeting, with the two options that came to the surface provided in more detail. It was also recommended district staff be presented with the information first. Ms. Chapel noted she would bring the K-4 options and the K-5 option to the April 10<sup>th</sup> meeting for further review. Committee member Gregg Dawson distributed the matrix he and Kelly Webster developed as an overview of the work done to date. He noted the primary reason the committee was formed was to prepare for a decrease in funding and enrollment. It is not because of educational program, student performance or anything else. It is financial. The committee needs to come up with a configuration that provides significant, sustainable lower expense without impacting program. The document that was developed incorporates all the scenarios considered by the committee. Ms. Chapel also distributed an updated staffing/operating matrix, and information from the Central Kitsap School District regarding the closure of one of their elementary schools.

**Next Meeting:**

**April 10 (changed from April 17)  
May 8 & 22**