

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: December 13, 2012

Place: Board Room – Commodore Campus

Board of Directors Present

Board President – Mike Spence

Board Vice-President – Mary Curtis

Directors – Patty Fielding, Tim Kinkead, Mev Hoberg

Call to Order

5:33 p.m. – Board President Mike Spence called the meeting to order and quorum was recognized. He announced a revised agenda had been distributed to board members that included *Resolution 03-12-13: Bond Guarantee*. In addition, Mr. Spence suggested item *K – Capital Projects Report* be moved forward on the agenda. There were no objections.

Public Comment

President Spence noted the Public Comment segment of the agenda was the opportunity for those citizens who would like to comment on topics that do not appear on the meeting agenda. Citizens who would like to comment on an agenda item can do so during that segment of the meeting.

Citizen Greg Krogh-Hartman spoke in support of the Spanish Immersion Pilot Program that is part of the Mosaic Homeschool Program. He stated the program had been a great experience for his child, and thanked the district for giving his children the tools they need to succeed. Citizen Tora Eerkos spoke about the Spanish Immersion Program being the draw that brought her child into the school district. She thanked the Commodore Options principal and the Mosaic teacher for their support during the year. Citizen Libby Fre spoke about the experience her daughter had within the Spanish Immersion Program, noting the positive impact of the program on her child's educational success. In addition, Ms. Fre requested the first day of school next year be scheduled after Labor Day. Board Director Mary Curtis encouraged Ms. Fre to contact Dr. Peter Bang-Knudsen regarding input on the school calendar.

Superintendent's Report

Superintendent Faith Chapel attended a presentation by former Bainbridge High School Math Teacher Rory Wilson about his epic 44-day journey from San Diego to Hawaii all alone in his 21-foot vessel, KROS. She noted students had assisted with the design of the vessel, which employed the use of kites and rowing as the means of propulsion.

Ms. Chapel reported on the K-6 Educational Programs & Innovation Committee meeting held just prior to the school board meeting. The committee was formed as part of the district's strategic planning initiative and is one of the two major committee projects this year. The goal of this committee is two-fold: 1) To look at current innovative and successful programs, and research trends in elementary education; and 2) To update the process and procedures for how innovation is encouraged and how programs are implemented. One of the first topics being reviewed is World Languages. The committee has reviewed research on the topic and started a rich conversation about the various aspects of World Language programs in schools. There will also be a survey sent out to parents to gather input about various language models including immersion, Foreign Language in the Elementary Schools (FLES), and language enrichment. Ms. Chapel noted this was an important topic both locally and nationally.

Board Reports

Mike Spence, as the Board's Legislative Representative, reported two Democratic legislators changed their affiliation to Republican. This creates a new dynamic in the Legislature that could impact education funding as it relates to the McCleary decision to fully fund education.

Presentations

K. Capital Projects Report

Ms. Chapel talked about the importance of partnerships between the district and local community groups and how they are mutually beneficial. She noted the district had been approached by the Bainbridge Artisan Resource

Network (BARN) about renting space in Commodore as temporary housing for their programs. Director of Facilities and Capital Projects Tamela Van Winkle provided additional background information about BARN, a new non-profit formed to operate an artisan center on Bainbridge. The center will have well-equipped community workshops for woodworking, metalworking, fiber arts, jewelry making and other crafts. There will be classes for all skill levels, as well as open studio time for people to work on their own projects. BARN has identified an ideal site on New Brooklyn Road near Madison Avenue for their permanent housing, and is working to raise funds, acquire the property, and build a permanent facility. The rental of four empty classrooms in Commodore is a temporary measure as they begin building programs, raising money, creating a building design, and constructing a permanent center. BARN Board President Jeanne Huber, along with several board members, spoke about the group's focus and goals. It was explained the four classrooms would be used as a woodshop, fiber arts room, a makers- space, and one would be used for multiple purposes. It was noted the lease agreement was in process.

Capital Projects Manager Nancy Josephson spoke about a change in project leadership at the Wilkes Elementary School site. It was noted the change has led to a new and more positive phase in the construction project. One of the latest accomplishments was the opening of a larger portion of the playground that includes the basketball court. The students were delighted with the new access to this area. In addition, the Kindergarten toy area will be opened at the end of the week, which is in addition to the sandbox area.

A. Resolution 03-12-13: Bond Guarantee

Superintendent Chapel explained the state requires a resolution related to the refunding of the 2004 Bonds and authorizing the Superintendent and/or Director of Business Services to submit a request for eligibility for the Washington State School District Credit Enhancement Program.

Motion 30-12-13: That the Board approves Resolution 03-12-13: Bond Guarantee as presented. (Hoberg) The affirmative vote was unanimous.

B. TPEP – State Requirement for Student Growth Data

Assistant Superintendent Dr. Peter Bang-Knudsen provided an overview of the student growth data component of the new teacher/principal evaluation system. He explained that E2SSB 6696 requires student growth data to be relevant to the teacher and subject matter, and that it must be a substantial factor in the evaluation process. Further, student growth data elements may include the teacher's performance as a member of a grade-level, subject matter, or other instructional team within a school when the use of this data is relevant and appropriate. Key terms related to student growth have been defined as follows: *Student Achievement* – The status of subject matter knowledge, understanding, and skills at one point in time. *Student Growth (Learning)* – The growth in subject matter knowledge, understanding, and skill over time. It was noted while state assessments such as MSP/HSPE demonstrate student achievement relative to state standards, assessments such as MAP are growth measures that indicate change in an individual student's performance over time.

Growth is measured as a way to assess progress for students at all performance levels. The measurement of growth provides evidence of improvement even among those with low achievement, and gives high achieving students and schools something to strive for beyond proficiency. Dr. Bang-Knudsen noted the notion of performance had been reconceptualized as "performance" equals achievement and growth, and identifies strengths and weaknesses in student performance beyond traditional achievement data. Again, it is student growth, not just student achievement, that is relevant in demonstrating the impact teachers and principals have on students. Dr. Bang-Knudsen went on to talk about the framework for teaching and the components of professional practice including the Danielson domains and eight criterion. He explained the student growth rubrics, describing criterions 3, 6 and 8 that are centered on subgroups of students, student growth for the entire classroom, and collaborative and collegial practices focused on improving instruction and student learning.

Odyssey Multiage Program Teacher Barry Hoonan joined the presentation and provided a teacher's perspective on the element of student growth data in the evaluation process. He posed the questions *how is growth effectively measured*, and *what does student growth look like in practice*. It needs to be measurement overtime, and needs to be impactful data. As an example, Mr. Hoonan described a strategy he has put into practice - *Word Work*. Word Work is a research-based word study in which students study the way words fit together in a logical pattern. Mr. Hoonan did a pre-assessment at the beginning of the year, and did another assessment in November, which gave him a snap

shot of student growth for a shorter period of time. It was noted this would allow for a better understanding of student needs. Related to the new teacher evaluation system, both the teacher and the principal can look at student growth data with a better understanding, and make adjustments along the way. At the conclusion of his presentation, Mr. Hoonan read the poem – *Stopping by Woods on a Snowy Evening* by Robert Frost. This as a metaphor for the transition to the new teacher evaluation system and all that encompasses.

Associate Superintendent Julie Goldsmith referenced the board’s commitment of additional professional development time this year in the form of the Monday early release time. Through that support, Data Lead Teachers at each school have been identified and their work has begun. Ms. Goldsmith noted elements of student growth had been incorporated into the principal evaluation system as well. The student growth principal rubrics includes: *Criterion 3* – Leading the development, implementation and evaluation of data-driven plan for increasing student achievement, including the use of multiple student data elements; *Criterion 5.2* – Assisting staff in developing required student growth plan and identifying valid, reliable sources of evidence of effectiveness; and *Criterion 8.3* – Provides evidence of growth in student learning. Principal achievement on the rubric ranges from unsatisfactory to distinguished, with the differences between *proficient* and *distinguished* being subtle but important. It was noted a lot of work still needs to be completed as the administrators “unpack” all the elements of the new evaluation system.

C. SAT/AP Results 2012

Director of Instructional Technology and Assessment Randi Ivancich gave an overview of the three programs – ACT, SAT & AP – in which the district participates that provides indicators for students, families, and staff of the college-readiness of high school students. The data used for the report involved student testing from the 2011/12 school year. Highlights of the results included: *ACT (American College Testing)* – Of the graduating class of 2012 who participated in ACT testing: a) 97% met or exceeded the English readiness bench mark; b) 91% met or exceeded the mathematics benchmark; c) 89% met or exceeded the reading benchmark; d) 63% met or exceeded the science benchmark; e) 62% met or exceeded all four subject benchmarks. *SAT (Scholastic Aptitude Test) Data & Trends* – a) Passing scores in reading have overall been stable; b) Passing rates in math have remained stable; c) Passing rates in writing were stable for the previous 4 years with a decrease in 2012 paralleling the national decrease; d) 84% of graduating seniors participated in SAT testing in 2012. *AP (Advanced Placement) Data & Trends* – Of the students in grades 11 and 12 in the 2011/12 school year: a) 54% participated in AP testing; b) More students enrolled in AP courses took the AP tests; c) 365 test takers took 705 AP tests; d) 540 tests, or 77% met or exceeded a passing score; e) increased participation rates each of the last 3 years. Ms. Ivancich also provided graphs of the data for the various testing areas over a three year period – 2010 through 2012.

D. School Configuration Committee Update

Superintendent Faith Chapel explained the School Configuration Committee (SCC) has been charged with the task of formulating recommendations for consideration by the Board of Directors regarding the number, size, location, and grade level composition of the district’s schools. Minutes from the past meetings have been distributed and posted on the district’s website. Ms. Chapel noted the committee’s latest meeting took place on December 12 at which baseline demographic and staffing data was reviewed. Committee members asked for additional areas of information, and that information will be brought to the next meeting. Previous meetings have included study and research related to the history of the district, a variety of grade level configurations, a review of current district facilities, and school size and transitions. The committee will begin to look at possible scenarios during upcoming meetings.

Director of Human Resources Cami Dombkowski explained five policies and procedures had been forwarded to the district by the Risk Management Pool that are required in order to receive a reduction in insurance cost of approximately 3%. Most of the proposed policies come from the Washington State School Directors Association and have been reviewed and revised as appropriate to meet district criteria.

E. Policy 5010: Nondiscrimination and Affirmative Action – First Reading

Motion 31-12-13:

That the Board approves the first reading of Policy 5010: Nondiscrimination and Affirmative Action. (Kinkead) The affirmative vote was unanimous.

F. Policy 5270: Resolution of Staff Complaints (NEW) – First Reading

Following review of the procedures, it was suggested the timeline be changed to read “*the next available school board meeting.*”

Motion 32-12-13: That the Board approves the first reading of Policy 5270: Resolution of Staff Complaints. (Kinkead) The affirmative vote was unanimous.

G. Policy 5271: Reporting Improper Governmental Action (NEW) – First Reading

Motion 33-12-13: That the Board approves the first reading of Policy 5271: Reporting Improper Governmental Action. (Fielding) The affirmative vote was unanimous.

H. Policy 5280: Termination of Employment (NEW) – First Reading

Following review of the policy, it was suggested the language in section E be changed to read “per the negotiated agreement.”

Motion 34-12-13: That the Board approves the first reading of Policy 5280: Termination of Employment as amended. (Curtis) The affirmative vote was unanimous.

I. Policy 5281: Disciplinary Action and Discharge (NEW) – First Reading

Following review of the policy, language edits were suggested and will be incorporated into the second reading.

Motion 35-12-13: That the Board approves the first reading of Policy 5281: Disciplinary Action and Discharge. (Hoberg) The affirmative vote was unanimous.

J. New Wilkes Elementary School Project – Change Order No. 12

Director of Facilities and Capital Projects Tamela Van Winkle presented Wilkes Elementary Replacement Project Change Order No. 12 for Board consideration and approval. Items included in the change order were as follows:

| | | |
|----------|--|--------------|
| CCD 022 | <u>Add Security Grill Details</u> Additional installation details at head and jamb; includes costs for extending adjacent chase for electrical conduit from below and finishes. | \$ 7,555.00 |
| CCD 033 | <u>Fire Pull Station Change</u> Adding 2 additional pulls and one horn-strobe. | \$ 368.00 |
| CCD 043a | <u>Resource Room OTPT Cove Changes</u> Added costs for program changes include revised framing, drywall, painting, and cabinetry with credit for removal of one door. | \$ 12,695.00 |
| CCD 080b | <u>Kiln and Tack Change Part B</u> Re-cutting cork tack wall to fit relocated access panels in OTPT. | \$ 228.00 |
| CCD 101 | <u>Tackable Surface at Access Panels</u> Revisions to cork tack wall surrounding relocated access panels required additional cutting and trimming with metal bead at several locations. | \$ 3,138.00 |
| CCD 114 | <u>Light and Music at Curtain Room</u> Code required light and switch at junction box for high-bay acoustic curtain in music room. | \$ 1,610.00 |
| COP 048 | <u>ADA Shower</u> Bid Addendum added shower and manufacturer but no | \$ 3,605.00 |

| | | |
|---------|---|-------------|
| | model; cost reflects difference between installed model and lowest cost model. | |
| COP 057 | <u>Bollard Light Footings</u> Additional cost for missing footing details at 16 locations. | \$ 2,557.00 |
| COP 059 | <u>Wood Ceiling and Lighting Changes</u> Substitution of wood ceiling in halls east and west of Shared Learning areas excluded costs of wood and credited deletion of hard lid ceilings. Costs for additional labor by Spee West significantly minimized. Costs for electrical re-work and painting beneath wood ceiling where hard lid would have been added. | \$ 4,382.00 |
| COP 063 | <u>Missing Area Drains</u> Connection of area drains at base of some downspouts in courtyards to pit drains were not shown on civil or landscape drawings. | \$ 3,963.00 |

Motion 36-12-13: That the Board approves the Wilkes Elementary Replacement Project Change Order No. 12 as presented. (Kinkead) The affirmative vote was unanimous.

L. New Wilkes Elementary School Project – Bill of Sale (Waterline)

Director Van Winkle presented the Kitsap Public Utility District (KPUD) Bill of Sale connected to the water system extension for Wilkes Elementary School for board consideration and approval. It was noted the final inspection of the water system extension was completed on May 17, 2012. KPUD will pay \$59,670 upon receipt of the signed Bill of Sale.

Motion 37-12-13: That the Board approves the KPUD/Wilkes Elementary School Water System Extension Bill of Sale. (Hoberg) The affirmative vote was unanimous.

M. Elimination of Policy 2133: Lesson Plans & Policy 3121: Compulsory Attendance

It was noted the Washington State School Directors Association recommended elimination of these policies as they were out dated.

Motion 38-12-13: That the Board approves the first and final reading for the elimination of Policy 2133: Lesson Plans, and Policy 2133: Compulsory Attendance. (Fielding) The affirmative vote was unanimous.

Personnel Actions

Motion 39-12-13: That the Board approves the Personnel Actions dated December 13, 2012 as presented. (Curtis) The affirmative vote was unanimous.

Consent Agenda

Donations

1. Donation to Bainbridge High School in the amount of \$10,000.00 from Lois Brockway Paski as the annual donation to the Bainbridge High School Athletics Department.

Minutes from the November 8, 2012 School Board Meeting

Minutes from the November 29, 2012 School Board Meeting

PAYROLL October 2012 Warrant Numbers: (NEW)

(Payroll Warrants) 1001178 through 1001215
(Payroll AP Warrants) 171889 through 171915
Total: \$2,676,285.04

PAYROLL November 2012 Warrant Numbers: (New)

(Payroll Warrants) 1001216 through 1001252
(Payroll AP Warrants) 171916 through 171941
Total: \$2,699,508.16

Motion 40-12-13:

That the Board approves the revised Consent Agenda as presented.
(Fielding) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers **2006758** through **2006862** totaling \$ **158,712.08** .

(Capital Projects Fund Voucher)

Voucher numbers **4543** through **4548** totaling \$ **138,787.70** .

(DOR COMP TAX Fund)

Voucher numbers **121300007** through **121300009** totaling \$ **1,594.88** .

Adjournment

8:08 p.m. – Board President Mike Spence adjourned the meeting.