

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: October 25, 2012

Place: Board Room – Commodore Commons

Board of Directors Present

Board President – Mike Spence

Board Vice-President – Mary Curtis

Directors – Patty Fielding, Tim Kinkead, Mev Hoberg

Call to Order

5:37 p.m. – Board President Mike Spence called the meeting to order and a quorum was recognized.

Public Comment

Citizen Tom Greene asked how the state-adopted Common Core was changing curriculum in the district. Superintendent Chapel explained Common Core has been adopted by forty-four different states across the country. She noted as the mathematics review began at the secondary level two years ago, work began on the alignment of curriculum materials and assessment to Common Core requirements. It has definitely had a significant impact on both the area of curriculum and assessment.

Superintendent's Report

Superintendent Faith Chapel announced Bainbridge High School (BHS) English Teacher Karen Polinsky was named an Honoree for the 2012 Patsy Collins Award for Excellence in Education, Environment and Community by Islandwood. The award celebrates educators who extend learning beyond the classroom and inspire their students through projects that relate to environmental and/or community stewardship. It was noted Karen has worked with the BHS Earth Service Corp for the past twelve years. Under her guidance, this group applied for grants, collaborated with an engineering firm, partnered with Rotary and other civic groups, consulted with environmental experts, and finally, obtained the largest composter on Bainbridge Island. The composter is located next to the 200 Building and is used to compost food waste and other “compostable items” generated by the school. Bainbridge High Principal Brent Peterson spoke in glowing terms about Karen as both an excellent classroom teacher and mentor to the Earth Service Corp. Karen commented it was the students who inspired her with their amazing energy, communication skills, and determination.

Superintendent Chapel reported attending an event sponsored by the Bainbridge Art Museum held on October 19th that was specifically targeted to educators. At the event, poet laureate Billy Collins read from his anthology entitled *Poetry 180*, including the poem *Did I Miss Anything* about a student returning to class after being absent. Ms. Chapel shared copies of the poem with board members.

Lastly, Ms. Chapel provided a summary of the Plaintiffs’ 2012 Post-Budget Filing in *McCleary v. State* published by the Network for Excellence in Washington Schools (NEWS), a group designated as one of the parties to review the state report. It was noted there seems to be bipartisan support amongst legislators for the restoration of some educational funding.

Board Reports

Mary Curtis reported on the recent School Configuration Committee meeting at which folks discussed research related to school size and school transitions. Ms. Curtis shared highlights of the discussions with conclusions in the area of school size indicating there are no ideal size configuration, and size was low on the “what makes a difference in terms of how you improve education.” In addition, it was noted the district’s buildings have a finite capacity, which would limit the size of, for example, an elementary school. Related to school transitions, it was agreed that fewer transitions were better, and the timing of transitions was important. Committee members suggested it might be a good time to rethink all of the district’s transitions, and how those transitions are mitigated and supported.

Presentations

A. Proposal to Refinance Portion of 2006 & 2004 Bonds

Financial Advisor Dave Trageser (D.A. Davidson & Co.) provided an overview of a proposal for the District to restructure a portion of its remaining 2004 and 2006 bonds to take advantage of interest rates that remain at

historically low levels. It was noted board members approved a resolution to refinance the 2006 bonds earlier this year to save tax dollars for Bainbridge Islanders. The district is considering the bond refinancing because similarly to earlier in the year, the differential interest earnings and net savings are significant. The current estimate for the 2006 issue would realize savings of approximately \$1,099,000 over the remaining term of the bond, with a present value of close to \$1,000,000. The second proposal is to consider refunding a portion of the 2004 bonds, which would require the board to approve a resolution approving this action. These bonds would be refunded as taxable bonds using the same processes, and because these bonds mature at a more rapid pace, current savings estimates would be approximately \$400K over the remaining term. Mr. Trageser provided a preliminary schedule of events related to the refunding process that included a Delegation Resolution for the 2004 taxable bonds, and pricing of the 2004 and 2006 bonds in December. Following brief board discussion, the directors indicated consensus to have district staff and the financial advisor move forward with the schedule to refund the 2004 and 2006 bonds, including bringing forward a Delegation Resolution for board consideration and approval.

B. Changes in State Accountability Index for 2012/2013

Associate Superintendent Julie Goldsmith presented a summary of the new measurement of student growth – Annual Measurable Objectives (AMOs) to be used by the Office of the Superintendent of Public Instruction (OSPI). The AMOs has replaced Adequate Yearly Progress (AYP), a major component of No Child Left Behind Act (NCLBA). The AMOs will measure student growth in *reading* and *math*. Each school district, individual school, and population or ‘subgroup’ of students within the school must meet annual targets for closing the proficiency gaps in these subjects. The goal is to reduce proficiency gaps in half by the year 2017. The targets are established for all schools to ensure equitable focus on reducing achievement gaps.

Ms. Goldsmith explained OSPI chose to use a minimum “N” size of 20 students for including subgroups in calculations, since the smaller “N” will enable the state, districts, and schools to discern proficiency gaps among very small subgroups. It was noted Washington State’s prior “N” size was 30. In addition, based on performance over the last three years, OSPI identified school as being *Reward, Priority, Focus, or Emerging*. Letters will be sent to families regarding the identification of their school related to one of these four areas. Being designated as a “reward” school means that school exceeded the growth targets. It was noted Blakely Elementary was designated as a “reward” school that greatly increased its growth pattern.

Ms. Goldsmith went on to explain the AMO calculations, with each school and subgroup of students having its own unique proficiency target, based on their baseline test scores in the 2010-2011 school year. An example of how the calculation works was as follows: 1) 70% of sixth graders at *School A* met the standard in reading in 2011; 2) by 2017, 85% of *School A*’s sixth graders need to be proficient; 3) Each year until 2017, *School A*’s sixth grade reading proficiency rate must go up 2.5%. In addition, if a student group with a relatively high 2011 baseline did not meet its 2012 target, but did meeting the state-wide average of the 2017 target computed from the same group across all schools, it is granted an “automatic appeal.” That means it did meet its 2012 AMI by an appeal. To demonstrate the proficiency gap amongst the subgroups, Ms. Goldsmith presented graphs reflecting the subgroups, as well as a matrix of those subgroups assessment results in reading and math. Sylvia Torres, representing the Multicultural Advisory Committee, asked about measurements being used to assess student progress. Ms. Goldsmith explained the measurements were all the state assessments taken by student in grades 4 – 12. The district also uses a variety of other assessments, such as MAP, to track student progress. It was agreed closing the gap between subgroups was an important target to monitor and address.

Director Tim Kinhead was excused at 6:15 p.m. to attend a school event and returned at 6:55 p.m.

C. New Wilkes Elementary School Project – Change Order No. 10

Director of Facilities and Capital Projects Tamela Van Winkle submitted New Wilkes Elementary School Project – Change Order No. 10 for board review and approval. Items listed on Change Order No. 10 included the following:

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| CCD 043b | <u>Resource OTPT & Cove</u> Modifications to structural, electrical, and mechanical to meet program changes. | \$11,297.00 |
| CCD 056A | <u>Telephone Routing from Madison – A</u> Provide low voltage cabling and conduit for required dedicated phone lines for elevator, “red” phone, and the LOSS system. Design did not identify pedestal location and incorrectly assumed that phone and fiber | \$19,911.00 |

connections were the same.

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| CCD 056B | <u>Telephone Routing from Madison – B</u> Additional trenching from Madison to the kitchen. | \$1,830.00 |
| CCD 070 | <u>Commons Lighting, Sprinkler Change</u> Additional lighting for improved visibility in food server area. Required relocation of sprinkler heads. | \$2,184.00 |
| CCD 078 | <u>Pre-K to SLP Listening Device</u> Adds sound to the viewing window into the Pre-K room to allow parents to listen to interactions within classroom. | \$687.00 |
| CCD 080 | <u>Kiln and Tack Change</u> Credit for slightly reduced size of kiln. | (\$485.00) |
| CCD 086 | <u>Cat 6 Cable to LOSS Control Panel</u> Enabled online access for remote analysis of the septic system. | \$753.00 |
| CCD 096 | <u>Window Limiter Add</u> Provide protective black plastic covers for the corners of windows that open onto exterior walkways. | \$1,769.00 |
| COP 039 | <u>Skylight Rough Opening and Supports</u> Additional materials needed to correct for the size of the skylights. | \$13,8912.00 |
| COP 053 | <u>Tele Data Routing Lower D</u> Added conduit for data connections in the Music Room and Commons. | \$2,602.00 |
| COP 054 | <u>Added Guardrails at Mechanical Rooms</u> Added fall protection for spaces accessible by ladders. | \$4,486.00 |

Motion 17-12-13:

That the Board approves New Wilkes Elementary School – Change Order No. 10 as presented. (Curtis) The affirmative vote was unanimous.

D. Monthly Capital Projects Report

Director of Facilities and Capital Projects Tamela Van Winkle provided a summary of capital and facilities projects through October, as well as a summary of the capital projects budget to date. Highlights from the Wilkes replacement project included: a) Safety is a priority as construction on the site and within the building continues. At 6:30 AM each morning the grounds are walked to make sure fencing is secure, tools are put away, and doors to construction storage areas are secure. Construction workers who have submitted an acceptable WSP Watch Report sign in daily and wear a Wilkes whale visitor badge. Several District staff are dedicated to ensuring safe conditions. b) Capital Projects staff continues to monitor the site and building from 7:00 AM – 10:00 PM. They also make themselves available for teachers and construction workers, providing information, construction direction, keys, and ensuring proper clean-up. c) Construction of the permanent parking lot is progressing quickly. Opening date is expected to be October 29. d) Revisions to the curb radius at the intersection of Day and Madison were made to prevent school buses and large vehicles from entering the adjacent traffic lane to navigate the corner. At the conclusion of the report, Director Hoberg asked when security cameras would be installed in the appropriate areas at the high school and middle school. It was noted the district would be starting this project in the next couple of weeks.

E. Monthly Technology Report

Director of Instructional Technology and Assessment Randi Ivancich reported a summary of activities through October. Highlights from the report included: Start of School – Many of the technology levy expenditures this early in the year relate to school-year subscriptions and licenses for such items as student learning resources, research databases, the library management system, Measures of Academic Progress (MAP), and Microsoft Office suite.

School-Based Technology Projects 2012/2012 – Technology staff are meeting with each principal and his/her key technology staff to review the plans for school-based technology projects during the 2012/2013 school year. The principals are presented with a draft of the plans for this year with an overview of the plans for 2013/2014. These discussions help to make sure the technology work plans meet the needs and expectations of the school administrators and building staff before technology work begins. Following Ms. Ivancich’s report, board members asked if Windows 8 would have an impact on district systems, and the timeline for the “bring your own device” roll out. Ms. Ivancich noted the district plans to maintain the Windows 7 operating platform for some time, and the “bring your own device” initiative will be rolled out at grades 5 – 12 sometime toward the end of the first semester.

F. Monthly Financial Report

Director of Business Services Peggy Paige gave a brief overview of the monthly financial reports through the end of September. Total *General Fund* revenues to September 30 were 5% less than for the same period last year but in line with the average. Tax collections were up slightly from last year. Local revenues were lower than last year, primarily in donations and food service. State revenues were consistent with state funding expectations and budgeted enrollment. *Transportation* was consistent with budget estimates and will not be adjusted for actual ridership until later in the year. Federal revenues have been adjusted for revenues that were accrued to Fiscal Year 2011/2012.

In the area of *Expenditures*, totals to September were 2.4% lower than for the same period last year. Total *Support Services* expenditures were below last year and the average. *Transportation/Motor Pool* expenditures were above last September but this is likely due to a variation the purchasing pattern for bus supplies/parts. *Operations, Buildings* were up from last year and the average. This may be the result of purchasing a larger stock of custodial supplies early in the year. *Utilities* currently reflect the cancellation of a lost warrant that will be reissued in October. *Maintenance and Information* are both up from prior year due to an increase in supplies expense and contract renewals. *Central Office* expenditures are currently running below the average. Net cash flow during September was \$477,757, with a closing cash balance in the General Fund of \$2,767,472.

Personnel Actions

Motion 18-12-13:

That the Board approves the Personnel Actions dated October 22, 2012, and October 25, 2012 (corrected). (Fielding) The affirmative vote was unanimous.

Consent Agenda - Revised

Donations

1. Donation to Bainbridge High School in the amount of \$1,000.00 from Harry Abernathy to support the BHS InvestEd account used to provide for students in need of financial aid for student class fees.
2. Donation to Ordway Elementary School in the amount of \$3,900.00 from the Ordway PTO to support the Ordway field trip fund for scholarships, transportation and admission fees.
3. Donation to Sakai Intermediate School in the amount of \$1,000.00 from Northwest International Student Exchange as a general donation to building operations.

Motion 19-12-13:

That the Board approves the revised Consent Agenda as presented. (Hoberg) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers **2006361** through **2006491** totaling **\$ 248,034.73** .

(Capital Projects Fund Voucher)

Voucher numbers **4509** through **4516** totaling **\$ 401,122.29** .

(Associated Student Body Fund Voucher)

Voucher numbers **4000752** through **4000779** totaling **\$ 34,476.14** .

(DOR – COMP TAX)

Voucher numbers **121300001** through **121300003** totaling **\$ 10,003.06** .

7:30 p.m. – Board President Mike Spence announced the board would move into executive session for 15 minutes regarding contract negotiations and litigation.

Adjournment

7:45 p.m. – President Spence reconvened the meeting to a public session and immediately adjourned.