

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
SCHOOL BOARD MEETING MINUTES**

**Date:** October 11, 2012

**Place:** Board Room – Commodore Commons

**Board of Directors Present**

Board President – Mike Spence

Board Vice-President – Mary Curtis

Directors – Tim Kinkead, Mev Hoberg

**Excused**

Patty Fielding

**Call to Order**

5:35 p.m. – Board President Mike Spence called the meeting to order and a quorum was recognized.

**Public Comment**

President Spence noted “public comment” was the segment of the meeting under which citizens are invited to speak about items not on the agenda. Citizens with public comment related to items listed on the meeting agenda will be invited to speak during that segment of the agenda.

No public comment was submitted.

**Superintendent’s Report**

Superintendent Faith Chapel spoke about the variety of community partnerships in which the district is actively involved. One such partnership is the Just Know Coalition, which is sponsoring a community presentation this evening (10/11) entitled *Growing Resilient Children* with presenter Clay Roberts. Mr. Roberts is an international consultant, and author and developer of the Natural Helpers Program for grades 4 -12. The event is free and will be held in the Bainbridge High School Library from 7:00 – 9:00 PM.

Another partnership organization is the Bainbridge Island Arts and Humanities Council, and Ms. Chapel noted they are sponsoring an evening for educators with Billy Collins, an internationally known poet. The event takes place Friday, October 19<sup>th</sup> at 7:00 PM at the Museum of Art’s auditorium, with Mr. Collins discussing his project as a poet laureate - *Poetry 180*.

**Board Reports**

Mary Curtis reported attending the Parent Teacher Organization Coordinating Council (PTOCC) earlier in the day. She noted they are an incredibly energetic group of people who are doing wonderful things in the schools, it was great to hear updates on their activities in the schools.

Mev Hoberg reported attending the *WE Day* kick-off event last week. *WE Day* is a national campaign to get students involved in community service both locally and globally. It rewards students that are already doing these activities and incentivizes students to get involved. The “reward” celebration is scheduled for March 27<sup>th</sup> at Key Arena and will include nationally and internationally known speakers such as Mikhail Gorbachev and Jennifer Hudson.

Mike Spence reported the first School Configuration Committee meeting was held last week, with opening introductions and historical background being provided by Superintendent Chapel. Following the background information, the committee broke into small groups to discuss the findings from previous

configuration committees that took place in 1992/93 and 1997. Mr. Spence noted the committee was a great group of people, and he was looking forward to the process and the eventual outcome.

### **Presentations**

Board President Mike Spence suggested item A. *Science, Technology, Engineering & Mathematics (STEM) Update* be moved down on the agenda. There were no objections.

#### *B. Teacher/Principal Evaluation Pilot (TPEP) Update – Danielson Framework*

Assistant Superintendent Peter Bang-Knudsen presented an overview of the Teacher/Principal Evaluation Pilot work to date. He noted one requirement of the new evaluation system was the adoption of an instructional framework by each school district. This framework would provide a common language for teachers and their evaluators. Mr. Bang-Knudsen noted on February 9, 2012, information was presented to the board on the Teacher Evaluation Committee's work, and their unanimous selection of the Charlotte Danielson's *Enhancing Professional Practice – Framework for Teaching* as the template for the district's evaluation system. It was noted *The Danielson Framework for Teaching* is linked to the eight state evaluation criteria, and provides rubrics for assessing the research-based components of effective teaching. Following brief board discussion, Mr. Bang-Knudsen recommended the formal adoption of the Danielson Framework

#### **Motion 11-12-13:**

That the Board approves the Teacher Evaluation Pilot choice of using the Danielson Framework. (Kinkead) The affirmative vote was unanimous. (Kinkead, Spence, Curtis, Hoberg)

#### *C. Teacher/Principal Evaluation Pilot (TPEP) Update – Association of Washington School Principals (AWSP) Framework*

Assistant Superintendent Peter Bang-Knudsen, on behalf of Associate Superintendent Julie Goldsmith, presented information about the Teacher/Principal Evaluation system, and the requirement that each district select a Leadership Framework that will provide a common language for principals and their evaluators. This framework is to be based on the eight criteria created by E2SSB 6696. It was noted after reviewing several different frameworks and systems for evaluation, the district's development committee recommended the Association of Washington School Principals (AWSP) *The Leadership Framework: The Eight New Principal Evaluation Criteria*. Board members were given an overview of the criteria and components, which provide a common language of instruction, as well as a set of rubrics that help define good leadership. Following brief board discussion, approval of the chosen leadership framework was recommended.

#### **Motion 12-12-13:**

That the Board approves for adoption the AWSP Framework for the Bainbridge Island School District. (Curtis) The affirmative vote was unanimous. (Curtis, Spence, Hoberg, Kinkead)

#### *D. Enrollment Update*

Superintendent Faith Chapel reported the "official" October 2012 enrollment used by the state and other organizations for apportionment and grant allocations. As noted each year, the district usually gains a few additional students in the month of October, and this was the case again this year. The total FTE count on which the district's state allocation will be based was 3643.33, with the "headcount" for October at 3799. The budgeted enrollment FTE at 3610. Ms. Chapel noted the remarkable work of Personnel Director Cami Dombkowski and the projection formulas she used. Board members noted nothing in the current enrollment count differs from the recent demographic report.

#### *E. Educational Programs & Innovations Committee*

Superintendent Chapel noted at its last meeting held September 27, the Board of Directors discussed a formal proposal to form a K-6 Educational Programs and Innovation Committee as Phase II of the

District's strategic planning efforts. The board reached consensus that the district move forward with the formation of the committee and the content of the proposal. Ms. Chapel provided a document describing the "charge" to the committee including the purpose for considering change, resource implications, economic challenges, committee tasks and responsibilities, committee composition, and proposed timeline. A formal approval of the document was recommended. It was noted applicants for the committee (6 positions) will be solicited from parents and community members, with applicants being reviewed by the two Ex-Officio Board representatives Mary Curtis and Tim Kinkead. Ms. Chapel noted the two school principals represented on the committee will be David Shockley (Commodore) and Reese Ande (Blakely).

**Motion 13-12-13:** That the Board approves the K-6 Educational Programs and Innovation Committee charter. (Kinkead) The affirmative vote was unanimous. (Kinkead, Spence, Curtis, Hoberg)

#### *A. Science, Technology, Engineering & Mathematics (STEM) Update*

STEM Coordinator Greg Moncada presented update in four target areas related to STEM activities. Of those four target areas, Target 4 was highlighted. Target 4 states: By June 2016, increase partnerships with local Puget Sound businesses supporting specific STEM courses. The expected increase from baseline data collected in 2011 and as measured by active participation, volunteering, grants and financial or equipment/materials support will be 5% annually. Currently in process within Target 4 is the development of a 3M Eco Grant in partnership with Islandwood that is focused on the environment. This \$42,900 request is to create a new program for Sakai Intermediate School's fifth graders, modeled after the Land and Water Field Investigation Program. Sakai Principal Jim Corsetti joined the presentation and provided details about the focus of the grant-funded program.

Mr. Corsetti explained the 3M grant proposal will include 5<sup>th</sup> grade students engaged in hands-on science curriculum that monitors the health of Murden Creek, which is located behind the school facility. Students will learn the following: a) characteristics of a healthy riparian habitat; b) possible causes and effects of nutrient levels in the stream; c) scientific methods for collection reliable data to measure nutrient levels and the health of the habitat; and d) use of analytical skills for making hypotheses or conclusions based on the data. Partnerships connected to this grant include: a) Islandwood Homewaters Program; b) Sakai 5<sup>th</sup> Grade Teachers; c) City of Bainbridge Island (COBI) Water Resources Manager – Cami Apfelbeck; d) Kitsap County Conservation District – Brian Stahl; and d) SAGE. Mr. Corsetti talked about implications for the future should the grant be awarded to include: a) continuing watershed stewardship monitoring curriculum; b) collected data used for future actions taken by COBI and Kitsap County Conservation District; c) student education outreach; and d) continued SAGE partnership. It was noted that by improving the health of the Murden Cove watershed, a more viable salmon habitat will be created. Award of the 3M grant should be made in November, with data collection to begin shortly thereafter.

#### *F. Policy 2333: Flag Exercises (Second Reading)*

Assistant Superintendent Peter Bang-Knudsen presented Policy 2333 Flag Exercises for the second reading. It was noted RCW 28A.230.140 requires the board of directors of every school district to have in place, a policy regarding activities (display/salute/national anthem) related to the American flag.

**Motion 14-12-13:** That the Board approves *Policy 2333 Flag Exercises* for the second reading. (Kinkead) The affirmative vote was unanimous. (Kinkead, Spence, Curtis, Hoberg)

#### Personnel Actions

**Motion 15-12-13:** That the Board approves the Personnel Actions dated October 5, 2012, and October 11, 2012 as presented. (Hoberg) The affirmative vote was unanimous. (Hoberg, Kinkead, Curtis, Spence)

**Consent Agenda**

**Staff Travel: Out-of-State**

1. Request for Board approval from Bainbridge High School English teachers Ben deGuzman, David Layton, Esme Weigand and Emily Eigen to attend the National Council of Teachers of English annual meeting to be held November 15 – 18, 2012 in Las Vegas, Nevada.

**Donation**

1. Donation to Bainbridge High School in the amount of \$3,469.71 from the Bainbridge High School PTSO to help offset the cost of producing student planners.

**PAYROLL September 2012 Warrant Numbers:**

(Payroll Warrants) 1001152 through 1001177

(Payroll AP Warrants) 171862 through 17188

**Total:** \$2,791.982.72

**Motion 16-12-13:**

That the Board approves the Consent Agenda as presented. (Kinkead) The affirmative vote was unanimous. (Kinkead, Curtis, Hoberg, Spence)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers **2006236** through **2006360** totaling \$ **454,573.24** .

(Capital Projects Fund Voucher)

Voucher numbers **4500** through **4508** totaling \$ **263,670.10** .

**Adjournment**

6:59 p.m. – Board President Mike Spence adjourned the meeting.