

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: September 13, 2012

Place: Board Room – Commodore Commons

Board of Directors Present

Board President – Mike Spence

Directors – Patty Fielding, Tim Kinkead, Mev Hoberg

Excused

Mary Curtis

Call to Order

5:34 p.m. – Board President Mike Spence called the meeting to order and a quorum was recognized.

Public Comment

No public comment.

Superintendent’s Report

Superintendent Faith Chapel reported on recent professional development activities, noting the focus of these activities was the district improvement plan and primary components of that plan such as high quality instruction. One of the professional development activities highlighted was the first Monday 90 minute early release for teacher training held on September 10th. Feedback from teachers indicated this first session was positively received. District wide K-4 teachers met together at Ordway for the first time in many years, and Grade 5 – 12 teachers met together in the Bainbridge High School Commons. Presentations to both groups, provided by district staff and teacher leaders, related to the Teacher Principal Evaluation Pilot and the Charlotte Danielson strategies, as well as the impact of change on an organization. Another professional development opportunity takes place September 14th with a day-long training with data lead teachers on the use of MAP reports. This will be followed up with related information going out to all staff for the next Monday 90 minute early release.

Board Reports

Tim Kinkead reported attending the Woodward Middle School Parent Night, and that he heard all of the themes from the district improvement plan expressed. Teachers spoke of the things they did over the summer, the things they learned, and the things they were going to do differently this year. Teachers also spoke of the commitment to improvement, and thanked parents for the preparations they have done with students coming into the classroom.

Board President Mike Spence suggested item *B. Wilkes Elementary Construction Update* be moved up on the agenda. There were no objections.

Presentations

B. Wilkes Elementary Construction Update

Director of Facilities and Capital Projects Tamela Van Winkle asked Wilkes Elementary Principal Sheryl Belt to share her thoughts about the current status of the school. Ms. Belt noted this project would always be “memorable,” and the school had turned out better than anyone could have imagined. The design was based on opening up professional practices, where teachers and students can see each other during school activities, and it certainly meets those expectations. Ms. Belt expressed excitement about what the next five to ten years will bring in the new building environment. She thanked the Capital Projects,

Maintenance and Custodial staff for all their hard work, and noted the City of Bainbridge Island and Bainbridge Fire Department had been very supportive.

Ms. Van Winkle continued the update by highlighting elements of the project that had been completed to date. Highlights include the following: a) Amazing efforts by Bainbridge Island School District staff including Wilkes, Technology, Maintenance, Capital Projects and substitute custodial staff. b) The Temporary Certificate of Occupancy (TCO) was issued on August 31, 2012 by the City of Bainbridge Island. c) Capital Projects staff continues to be on-site during school hours, and after, to manage on-going construction activities. Students, staff and community can expect a great deal of construction activity as Phase II continues through December. Phase II interior work includes completion of mechanical and electrical infrastructure commons areas, interior finishes, storage refinements and punch list items. d) Completion of the Food Service kitchen is underway. Prior to use an approval must be obtained by Kitsap County Health, BIFD Fire Marshall, and the City of Bainbridge Island. An inspection is anticipated by September 17th. e) The temporary playground provides adequate space for hopscotch, four-square, playing with balls at the covered play area, and free-play in the pea-gravel beds.

A. Enrollment Update

Superintendent Chapel provided the “official” enrollment count taken on September 7, 2012. Enrollment on that day was 3651.51 FTE, which is 21.51 higher than the projected budget enrollment of 3610 FTE. It was noted the district is still 50 students down from last year’s enrollment. Ms. Chapel explained Director of Personnel Cami Dombkowski uses a complex formula to make enrollment projects for the coming year, and does an excellent job with those projections. Typically, the district has picked up additional students through the month of October, which could change the overall enrollment count again.

C. School Configuration Committee Appointments and Update

Ms. Chapel gave board members a supplemental document that explained during the past week, school board representatives reviewed applications and considered appointments of parents/community representatives to the committee. The document also listed proposed meeting dates and committee members (excluding staff representatives that will be selected by the two employee associations). The proposed committee composition was listed as follows:

- Faith Chapel, Superintendent
- Peter Bang-Knudsen, Asst. Superintendent
- Tamela Van Winkle, Capital Projects Director
- Melinda Reynvaan, Ordway Principal
- Jim Corsetti, Sakai Principal
- Mary Curtis, Ex-Officio School Board Representative
- Patty Fielding, Ex-Officio School Board Representative
- Warren Boeker, Parent/Community Representative
- John Brown, Parent/Community Representative
- Marty Cavaluzzi, Parent/Community Representative
- Michael Cox, Parent/Community Representative
- Gregg Dawson, Parent/Community Representative
- Bob Fortner, Parent/Community Representative
- Sheila Jakubik, Parent/Community Representative
- Carolyn Harper, Parent/Community Representative
- Jennifer MacDonald, Parent/Community Representative
- Joshua Richards, Parent/Community Representative
- Kelly Webster, Parent/Community Representative
- Julie Yunt, Parent/Community Representative

- Certificated Staff Representatives (6) – TBD by BIEA
- Classified Staff Representatives (3) – TBD by BIESPA

The School Configuration Committee is expected to present its recommendations to the Board following the conclusion of its Fall 2013 meetings. Proposed meeting dates for 2012 – 2013 include the following:

- October 3 & 17
- November 7 & 28
- December 12
- January 16 & 30
- February 13 & 27
- March 13 & 27
- April (one meeting)
- May 8 & 22
- Fall 2013 meetings TBD

Motion 01-12-12: That the Board approves the School Configuration Committee Appointments and Meeting Dates. (Hoberg) The affirmative vote was unanimous. (Hoberg, Spence, Fielding, Kinkead)

D. State Assessment Results

Director of Instructional Technology and Assessment Randi Ivancich presented an overview of the preliminary state testing results for 2011/12, focusing on emerging trends in the data. Highlights of this year’s preliminary scores were presented as follows: End of Course (EOC) Exams in Algebra and Geometry – a) 94% of all BISD students taking the EOC in Algebra passed. b) 98% of all BISD students taking the EOC in Geometry passed. c) 100% of students in grades 7 & 8 taking Algebra passed the EOC exam. d) 100% of students in grade 8 taking Geometry passed the EOC. e) 99% of students in grade 9 taking Geometry passed the EOC exam. End of Course Exams in Biology – a) 92% of all BISD students passed the EOC Biology exam. b) 99% of those in grade 9 passed the EOC exam. High School Proficiency – a) 97% of BISD high school students passed HSPE Reading. b) 98% of BISD high school students passed HSPE Writing. Grades 3-8 Measurements of Student Progress – a) Reading scores increased or remained stable in grades 4, 5, 6, and 7. b) Reading scores were statistically stable yet decreased slightly in grade 3 & 8. c) Writing scores in grades 4 & 7 increased. d) Math scores increased or remained stable in grades 3, 4, 5, & 6. e) Math scores remained statistically stable yet decreased slightly in grades 7 & 8. f) Science scores in grades 5 & 8 remained stable with a passing percentage of 85 – 89%.

E. Policy 3120: Enrollment (First Reading)

Superintendent Chapel presented for first reading the revised Policy/Procedure 3120 Enrollment for board review and consideration. The revision reflects changes in state legislation. Related to the procedure, suggestions were made to clarify wording related to the segment containing the phrase “consecutively absent.”

Motion 02-12-13: That the Board approves the first reading of Policy 3120 Enrollment. (Kinkead) The affirmative vote was unanimous. (Kinkead, Fielding, Hoberg, Spence)

F. Six Year Capital Facilities Plan Update

Director of Facilities and Capital Projects Tamela Van Winkle presented the Six Year Capital Facilities Plan for first reading. The purpose of the Plan is to provide the City of Bainbridge Island with a six year facility planning document that is in compliance with the requirements of the Washington State Growth

Management Act. Ms. Van Winkle noted the Plan is reviewed annually and revised accordingly, based on updated enrollment data, future financial information, and evolving educational needs for students. Following review of the document, the addition of three areas of consideration were suggested – 1) monitoring expected improvements to state educational funding as an outcome of the Supreme Court’s ruling identified as the McCleary Decision; 2) changes in educational programs; and 3) reduced state funding. This agenda item was moved from ‘information only’ to “board approval” with no objections.

Motion 03-12-13: That the Board approves the first reading of the Six Year Capital Facilities Plan Update. (Kinkead) The affirmative vote was unanimous. (Kinkead, Fielding, Hoberg, Spence)

Personnel Actions

Motion 04-12-13: That the Board approves the Personnel Actions dated September 10, 2012 as presented. (Fielding) The affirmative vote was unanimous. (Fielding, Spence, Hoberg, Kinkead)

Consent Agenda - Revised

Donations

1. Donation to Bainbridge High School (BHS) in the amount of \$ 5,487.00 from the Bainbridge Booster Club to support BHS athletics.
2. Donation to Bainbridge High School (BHS) in the amount of \$ 4,877.00 from The Seattle Foundation for the Betsy Hodges Memorial Scholarship Fund for graduating BHS Seniors.
3. Donation to Blakely Elementary School in the amount of \$ 1,000.00 from Catherine Pitinga to support capital improvements in the building (paint, plants, other beautification projects).

Staff Travel: Out-of-State

1. Request for board approval from STEM Coordinator Greg Moncada for Blakely Elementary teachers Maureen Pitinga, Erin Sheehan, Teresa Bath, and Diane Bedell to attend the Northwest Mathematics Conference in Victoria, B.C. to be held October 18 – 20, 2012. Expenses related to this conference are funded through the Bainbridge Schools Foundation STEM Grants.

Student Field Trip: Overnight

1. Request from Odyssey Multiage Program teachers Paul Sullivan and Liz Finin for Odyssey 7th and 8th graders to attend Camp Seymour in Gig Harbor, Washington, October 1 – 3, 2012. This outdoor education experience is funded through parent fees and OPTO funds.
2. Request from Bainbridge High School Cross Country Coach Anne Howard-Lyndquist for the Cross Country Team to participate in the Nike Pre-Nationals September 28 – 29, 2012 in Portland, Oregon.

Motion 05-12-13: That the Board approves the revised Consent Agenda as presented. (Fielding) The affirmative vote was unanimous. (Fielding, Spence, Hoberg, Kinkead)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers **2005984** through **2005990** totaling \$ **51,030.66** .

(General Fund Voucher)

Voucher numbers **2005991** through **2006025** totaling \$ **79,036.96** .

(General Fund Voucher)

Voucher numbers **2006026** through **2006100** totaling \$ **120,652.50** .

(Capital Projects Fund Voucher)

Voucher numbers **4455** through **4478** totaling \$ **359,191.45** .

(Capital Projects Fund Voucher)

Voucher numbers **4479** through **4481** totaling \$ **6,758.91** .

7:09 p.m. - Board President Mike Spence announced the Board would move into an executive session for 20 minutes related to negotiations.

Adjournment

7:29 p.m. – President Spence reconvened the meeting to a public session and immediately adjourned.