

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
SCHOOL BOARD MEETING MINUTES**

**Date:** April 25, 2013

**Place:** Board Room – Commodore Campus

**Board of Directors Present**

President – Mike Spence

Vice-President – Mary Curtis

Directors – Patty Fielding, Tim Kinkead, Mary Curtis

**Call to Order**

5:33 – President Mike Spence called the meeting to order and a quorum was recognized.

**Superintendent’s Report**

Odyssey Multiage Program teacher Barry Hoonan and the *Purple Pineapples* (Odyssey 5-6 students) presented a song from their upcoming musical entitled Doo Wop Wed Widing Hood. The student performance was lively, fun, and energetic. A public performance of the musical is scheduled for Thursday, May 2<sup>nd</sup>.

Superintendent Faith Chapel announced the *U.S. News* Best High Schools 2013 rankings were recently released with 10 Washington schools earning gold medals. Bainbridge High School was ranked #7 in the rankings for Washington State.

**Public Comment**

*Citizen Rick Besser* (statement summarized) spoke about the admission policy for Commodore Options School and the use of an IEP (Individual Education Program) as an admissions standard. He suggested board members postpone moving forward with the admissions policy at Commodore until the process can be adapted to be fair, reasonable, and non-discriminatory for all students. *Citizen Alison Stokes* (statement summarized, available upon request) stated over the past months, many parents spoke out against the district’s efforts to “filter” students with IEPs out of the Options Programs. Parents have worked with staff toward a constructive resolution. However, Ms. Stokes noted it appears the district simply wishes to concentrate students in need of certain services into the traditional campuses regardless of the adverse impact those programs have on the students, or without consideration of the financial impact on the district. Ms. Stokes stated as parents of children with special needs, they cannot tolerate this policy, and asked for the board’s intervention. *Teacher Tim Harris* (Sakai Intermediate School) (statement summarized) spoke about his history with the district, and about the unique Grade 5/6 program at Sakai. He noted the program was a blend of elementary and middle school, and staff collaborate to create a bridge between the elementary and secondary education models. He added Sakai was the reason he moved his children to the district, and Sakai was the reason he continues to teach.

**Board Reports**

Mary Curtis reported on the most recent School Configuration Committee meeting noting the committee work continues to be an amazing process, and she has been so impressed with the caliber of the committee members. She added Superintendent Chapel had been meeting with school staff to talk about the three configuration options being considered by the committee. As a result of these meetings, a lot of discussion has been generated, with feedback being brought back to the committee. A subcommittee has been working to vet the financial numbers related to the options

Tim Kinkead reported on a Board Finance Committee meeting held just prior to the board meeting. He reviewed the financial status with district staff and noted the monthly report was scheduled for later on the evening's agenda.

## **Presentations**

### *A. Sakai Murden Cove Watershed STEM Study*

Sakai Intermediate School Principal Jim Corsetti provided a brief overview of the Islandwood/Sakai 3M Grant Murden Creek Partnership. Mr. Corsetti noted the presentation to the board in October of 2012, in which he and STEM Coordinator Greg Moncada explained plans for developing a STEM Project for 5<sup>th</sup> grade student that focused on monitoring the habitat of Murden Creek. The project was reliant on a 3M Ecology Grant that Sakai Intermediate applied for in partnership with Islandwood. The grant was awarded and the project is underway. Mr. Corsetti introduced Cami Apfelbeck, Bainbridge Island City Water Resources Specialist, to talk about the Murden Cove Watershed Project and the water quality monitoring being conducted at Sakai. Ms. Apfelbeck described the Murden Cove Watershed Nutrient and Bacteria Reduction Project, which includes a partnership with the Kitsap Public Health District, Sakai Intermediate School (3M Ecology Grant recipient), Bainbridge Island Watershed Council, Kitsap Conservation District, and Islandwood. The main objectives of this project are to define the severity and extent of the apparent water and habitat quality issues, identify sources of nutrients and bacteria throughout the Murden Cove Watershed, and to provide educational outreach and technical assistance to watershed residents in order to reduce nutrient and bacteria input to the creek and cove. Ms. Apfelbeck described the work being done by Sakai 5<sup>th</sup> grade students that includes monthly water quality samples, taking physical-chemical readings, and measuring stream flow.

Adam Rabinowitz, 5<sup>th</sup> grade math/science teacher at Sakai, presented student videos about the salmon release program for the Murden Cove Watershed. The videos described the poor condition of Murden Creek, and shared information for community members regarding how they can help improve the watershed. Mr. Rabinowitz also provided a link to more information about Murden Cove – [www.bisd303.org/salmon](http://www.bisd303.org/salmon). Library Specialist Kathy Ellison spoke about the partnerships involved in the Murden Cove Project, including 3M, Bainbridge Schools Foundation, and Far Bank Enterprises (Sage – the flyrod company). Ms. Ellison introduced Islandwood Homewaters Lead Educator Clair Durkes who helped create the curriculum for the 5<sup>th</sup> grade students involved with the Murden Cove Project. Ms. Durkes shared highlights about the curriculum that includes collecting and analyzing stream data, integration of multiple disciplines (science, technology, engineering, and math), working a real world problem, and alignment of the curriculum to the next generation science standards.

### *B. K-5 Mathematics Differentiation*

Associate Superintendent Julie Goldsmith began the presentation by presenting information about the new process for bringing pilot projects forward developed by the K-6 Educational Programs and Innovation Committee. Ms. Goldsmith shared the draft Improvement and Innovations Planning Guide with the board that describes pilots and programs in terms of “small scale” (no long-range implications for staff, little impact beyond a single classroom), “medium scale” (potential long-range implications for staff, with moderate impact), and “large scale” (long-range implications for other grade levels, etc.). This new process was utilized as the district works to assure the full rigor for all students, addressing their needs through differentiation of instruction. A pilot program has been proposed to use the Stanford University EPGY software program as one strategy to meet the needs of students outside the curriculum range (one grade below /one grade above) of the newly adopted K-5 math curriculum – My Math. Math TOSA Jennifer Ledbetter and parent volunteer Judy Levine assisted Ms. Goldsmith in the presentation of the pilot proposal.

Ms. Goldsmith explained Stanford's EPGY (Educational Program for Gifted Youth) would provide support for high-achieving students. It was noted that within a mixed ability classroom, ability and achievement fan out over a very wide range. As differentiation is a priority in the 2013-14 District Improvement Plan, there is a demonstrated need for the support of students who are well outside the range of the newly adopted K-5 math curriculum. The board was provided with a brief overview of the Math MAP RIT scores for Spring 2012 showing a wide range of achievement at every grade level. The accelerated math pathway of another school district was also provided, and it was noted that the math pathway in this district has fewer opportunities for accelerated math instruction.

Ms. Goldsmith talked about the key features of the Stanford EPGY approach that includes the use of a one-on-one tutoring model that is rigorous, optimizes the student's learning time, and individualizes instruction. The program uses multimedia for delivery, is self-paced, supports continuous progress, and covers the Common Core standards. It is supported by the University of Stanford, based on research, can accelerate and reinforce learning, and transforms ability into achievement. The components of EPGY include math races (improve fluency), lectures (introduce new concepts), exercises (develop mastery), reports (inform students/teachers), and session review (supports continuous improvement). It was noted that over 130 Bainbridge students have already experienced EPGY through the parent-supported EPGY Open Enrollment Program. A few student case studies were provided to demonstrate the growth experienced by highly advanced students.

Ms. Goldsmith explained the timeline for the pilot of the EPGY program would begin with a free trial provided by Stanford University during May and June 2013. The focus will be on students in grades 4-6, and would involve students that have completed ST Math and are in the top 10% of RIT scores. In years one and two of the pilot (1<sup>st</sup> - September 2013 – June 2014 and 2<sup>nd</sup> - September 2014 – June 2015), the focus will be on students in grades K-6 with the aforementioned criteria. Data from each year will be analyzed to determine additional or new strategies needed to address needs of high performing students. Regarding the budget for the pilot, the K-7 site license is free of charge for the trial period, \$31,250 total cost for year one, and the cost for year two to be determined. It was noted that funding for the pilot will be provided by the Bainbridge Schools Foundation. Ms. Goldsmith also described the pilot's evaluation and communication plan, with letters to be sent to parents explaining the EPGY program. Information about the pilot will also be included in school newsletters and on district and school websites.

### *C. Monthly Capital Projects Report*

Director of Facilities and Capital Projects Tamela Van Winkle provided a summary of capital and facilities projects for April, as well as a summary of the Capital Projects Budget for the Bond 2009. Highlights from Ms. Van Winkle's report include: Wilkes Replacement – a) Irrigation lines are being installed in the field. Completion will be followed by testing, import of the approved root zone mix, and installation of sod. b) Capital Projects staff continues to work with the contractor to achieve Phase 1B Final Completion. Communication to the contractor has detailed work that is still outstanding. Final Completion will not be issued until all corrective work and deliverables are reviewed and meet contractual specifications. c) The Final Commissioning Report by McKinstry is complete and is based on the thorough inspection, with correction by the contractor, of all components of the mechanical system as well as the lighting control system. Board acceptance of the Report is a stipulation of the construction contract and Ms. Van Winkle indicated the Report would be presented to the board at an upcoming meeting. Other Items – a) Ms. Van Winkle continues to work through facility use issues with the community organization BARN. b) The Capital Projects Department is assessing the immediate and long term needs of the Woodward Middle School field. c) New lights have been installed in the Bainbridge High School LGI facility.

*D. Monthly Financial Report*

Director of Business Services Peggy Paige provided a summary of the financial reports for the month ending March 31, 2013. She noted total General Fund revenues to March 31 were \$21.2 million, which was above prior year and the expected average. Tax revenues continue to run above the average expected percentage, indicating that the district is on target to hit its estimate of \$8.7 million. Local revenues were above the 3-year average with the receipt of \$500,000 from the Bainbridge Schools Foundation. Regarding expenditures for the year to March 31 total \$21 million, less than 1% above last year. Year-to-date expenditures were well below the average. Ms. Paige highlighted a few budget areas in her report, including Vocational expense that was up from last year, and above the average. This was primarily related to an increase in the purchase of supplies and equipment for the middle school program. The area will be monitored to insure that total expenditures do not exceed funding. In the area of Support Services, expenditures were currently below the expected average. Transportation/Motor Pool and Operation/Buildings were being impacted by a decrease in budget allocations for substitute expense. Transportation was expected to be slightly under budget related to diesel costs should those costs remain stable. Utility expenditures are currently well below average but there are several invoices for propane under review for possible adjustment. Central Office expenditures were currently running well below the average. Several areas (election, legal, postage and contracted services) will be below budget estimates at year end. Net cash inflow during March was \$631,770, with the closing cash balance in the General Fund \$3,133,888. The projected year-end cash balance was estimated to be \$2.6 million.

*E. Resolution 05-12-13: Fiscal Emergency*

Superintendent Faith Chapel provided a summary of the district budget planning that included information about state and federal budget updates, input of the District Budget Advisory Committee, overview of the local levy and rental revenue, projected enrollment, staffing reductions, increased costs, contributions from the Bainbridge Schools Foundation, and the district fund balance and reserves for 2013-14. She then presented Resolution 05-12-13: Fiscal Emergency for board review and consideration. The resolution states the review of the revenue implications for the 2013-14 school year, relative to projected reductions in student enrollment estimated cost increases, and the uncertainty of state and federal allocations, concludes enrollment and funds available for the 2013-14 school year will be insufficient to maintain the same staffing levels, programs and services as provided for the 2012-13 fiscal year. The district must therefore reduce specific staff, programs, and services to align expenditures with enrollment and revenue for the 2013-14 school year.

**Motion 84-12-13:**

That the Board approves Resolution 05-12-13: Fiscal Emergency. (Kinkead) The affirmative vote was unanimous.

*F. Resolution 06-12-13: Reduced Educational Program*

Superintendent Faith Chapel presented Resolution 06-12-13 – Reduced Educational Program for board review and consideration. Ms. Chapel noted the district may have a reduced educational program, most of which is driven by enrollment decline. The resolution authorizes the district to make staff, program, and service adjustments necessary to ensure alignment of expenditures in 2013-2014 with forecasted enrollment and revenue.

**Motion 85-12-13:**

That the Board approves Resolution 06-12-13: Reduced Educational Program. (Hoberg) The affirmative vote was unanimous.

*G. Monthly Technology Report*

Director of Instructional Technology & Assessment Randi Ivancich provided a report regarding technology projects and levy planning activities. Ms. Ivancich noted the Technology Department staff continues to complete installation projects (during non-school hours) throughout the spring as the summer

time project window has shrunk to six weeks. New desktop computers were installed in the Woodward Middle School lab and library, and the Sakai Intermediate School library. Six new Smartboards were installed at Bainbridge High School in the English/Language Arts classroom, and four Smartboard were installed at Eagle Harbor High School. Other items included in Ms. Ivancich's report focused on infrastructure and staffing, communications and productivity, and a timeline for future school board presentations related to technology project planning.

*H. Policy 2022 – Responsible Use of Electronic Resources (Second Reading)*

Director of Instructional Technology and Assessment Randi Ivancich presented Policy 2022 – Responsible Use of Electronic Resources for a second reading, and noted the changes suggested by board members at the last meeting had been incorporated into the latest iteration.

**Motion 86-12-13:** That the Board approves the second reading of Policy 2022 – Responsible Use of Electronic Resources. (Fielding) The affirmative vote was unanimous.

*I. Policy 3246 – Bring Your Own Device (Second Reading)*

Director of Instructional Technology and Assessment Randi Ivancich presented Policy/Procedure 3246 – Bring Your Own Device for a second reading and noted it was based on recommendations from the Office of the Superintendent of Public Instruction and the Washington State School Directors' Association. The development of the policy and procedure included input from the Technology Advisory Group, Technology Leadership Team, and school administrators. The policy provides guidance in the use of personally owned devices at school.

**Motion 87-12-13:** That the Board approves Policy 3246 – Bring Your Own Device for the second reading. (Curtis) The affirmative vote was unanimous.

**Personnel Actions**

**Motion 88-12-13:** That the Board approves the Personnel Actions dated April 19, 2013 and April 25, 2013 as presented. (Kinkead) The affirmative vote was unanimous.

**Consent Agenda**

**Donations**

1. Donation to Bainbridge High School in the amount of \$1,674.27 from the BHS Boys Basketball Boosters to help cover the cost of new varsity boys basketball uniforms.
2. Donation to Bainbridge High School in the amount of \$8,055.00 from the BHS PTSO to use for the enhancement of school programs.
3. Donation to Bainbridge High School in the amount of \$2,000.00 from the BHS PTSO to help cover the cost of retrofitting drinking fountains.
4. Donation to Ordway Elementary School in the amount of \$2,435.72 from the Ordway PTO for enrichment classes and a special grant.
5. Donation to the Odyssey Multiage Program in the amount of \$3,654.09 from the Odyssey PTO to support outdoor education, staffing and Apple computer purchases.
6. Donation to Odyssey Multiage Program in the amount of \$2,281.00 from the Odyssey PTO to support Camp Seymour Outdoor Education.
7. Donation to Woodward Middle School in the amount of \$1,160.77 from the Woodward PTO for purchases including Read Naturally, KCDA supplies, and facility rental.

**Student Field Trip: Overnight**

1. Request for Board approval from Spanish Immersion teacher Denis Melton-Todd to have the Spanish Immersion Class students participate in in the 1<sup>st</sup> annual outdoor educational learning experience at Camp Indianola May 28 – 29, 2013.

2.

Minutes from the March 14, 2013 School Board

PAYROLL February 2013 Warrant Numbers:

(Payroll Warrants) 1001310 through 1001346  
(Payroll AP Warrants) 171999 through 172030  
Total: \$2,014,938.75

PAYROLL March 2013 Warrant Numbers:

(Payroll Warrants) 1001347 through 1001380  
(Payroll AP Warrants) 172031 through 172060  
Total: \$2,725,022.51

**Motion 89-12-13:** That the Board approves the Consent Agenda as presented.  
(Curtis) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers **2007656** through **2007763** totaling \$ **197,555.18** .

(Associated Student Body Fund Voucher)

Voucher numbers **4000904** through **4000925** totaling \$ **14,684.69** .

(Capital Projects Fund Voucher)

Voucher numbers **4628** through **4634** totaling \$ **163,641.81** .

(DOR COMP TAX)

Voucher numbers **121300019** through **121300021** totaling \$ **875.59** .

(General Fund Voucher)

Voucher numbers **2007764** through **2007803** totaling \$ **31,645.75** .

7:36 p.m. – President Mike Spence announced the board would move into an executive session for 20 minutes regarding a personnel evaluation.

Adjournment

7:56 p.m. – President Spence reconvened the meeting to a public session and immediately adjourned.