

BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
District Budget Advisory Committee
Meeting Minutes

Date: April 10, 2012
Place: Board Room – Commodore Campus
Time: 5:30 p.m.

Superintendent Faith Chapel began the meeting by distributing the most recent iteration of the 2012-2012 General Fund Projected Budget Gap. She noted this document would continue to be revised as additional financial information becomes available. The group reviewed the revisions made to the document since the last meeting. Under the category of **Reduction in Revenues & Increased Costs** changes included: *State/Federal Budget Reductions for 2012-13* - * State funding for special education (enrollment related) (\$188,000) * *Federal funding for Title 1* (\$10,000) *Other Adjustments* - * Utilities, Water & Sewer (\$25,000). Under the category of **Revenue and Initial Staffing Adjustments** changes included: *Revenue Adjustment – Fund Balance from 2011-12* - * Fund balance available to be applied to 2012-13 (\$250,000). *Staffing Adjustment to Align with Enrollment* - * Reduce certificated staffing to align with enrollment (\$628,500); * Reduce Classified Staffing (spec. ed) to align with enrollment (\$45,000); * Reduce transportation staffing to align with reduced ridership (\$50,000). Ms. Chapel noted the staffing adjustments were the result of a better understanding of projected enrollment that included recent registration activities (high school, kindergarten) for next year. Taking into consideration the Bainbridge Schools Foundation making a similar pledge to 2011-12 (\$650,000), the adjusted budget gap would be \$234,500 for 2012-13. Group discussion focused on the available fund balance, which would be only for this year, and staffing adjustments related to enrollment.

Ms. Chapel explained the goal for the meeting would be to work through the 2012-2013 General Fund Budget Adjustment Review document, which was distributed to the group. The review, as in prior years, would be to identify the priorities and recommendations for budget adjustments. The document reflected budget adjustments previously considered but not implemented, staffing reductions to align with enrollment, and the additional “brainstorming” process done at the last DBAC meeting. Reviewing the section related to staffing reductions aligned to enrollment, group discussion centered on K-6 specialists and the proposed reduction of 1.5 – 1.8 FTE of PE, music, art, and library based on fewer class sections. The group discussed how to maintain the integrity of the programs at each school while making the necessary alignments. The actual amount of time students have in these programs would remain the same, and planning was underway to reconfigure specialist scheduling in the district. Other areas of discussion included reductions in counseling at the high school level, elimination of the Athletic Director position, reductions in special education staffing (1.0 certificated, 9 hrs. classified), and the alignment of transportation staffing based on reduced ridership. Related to the Bainbridge Schools Foundation pledge, Ms. Chapel noted their board was scheduled to meet next Monday and the level of initial donation would be determined at that time.

Reviewing the proposed reductions not directly related to enrollment, items included on the list were: a) elimination of a custodial position (1.0 FTE); b) reduction of classified staff K-12 (office, paraeducator, etc.) by 18 – 22 hours; c) reduction or elimination of Librarians Gr. 5-12

(1.5 – 3.0 FTE); d) eliminate Gr. 5-6 Band or move outside the school day; e) eliminate Gr. 7-8 athletic programs or increase fees; f) Gr. 5-8 Administrative/TOSA – elimination of .5 TOSA in Gr. 5-6, split WMS Assoc. Principal between WMS and Sakai. The group also reviewed other suggested budget enhancements or reductions compiled from the 2009 and 2010 subcommittee reports, and the new ideas (brainstorming) from the recent DBAC discussion groups.

Ms. Chapel asked committee members to form two discussion groups to further review the suggested budget adjustments to address the district's budget gap for the 2012 -2013 school year. The goal for the discussion groups was to prioritize the list of reductions of programs or services. It was noted that should the committee make any adjustments to the staffing reductions aligned to enrollment, reductions would have to be made in other programs and services to compensate. Associate Superintendent Julie Goldsmith and Assistant Superintendent Dr. Peter Bang-Knudsen acted as facilitators for this segment of the meeting. After deliberating for approximately 30 minutes, the two discussion groups reported their prioritizations for reductions as follows: *Goldsmith* - * elimination of custodial position (1.0 FTE); * reduction of classified staffing K-12 (office, paraeducator, etc. – 18-22hrs); * if the proposed disbanding of the league does not go through, reduction of Gr. 7-8 athletic program at \$30K- \$40K (highbred model); * move Gr. 5-6 Band program outside school day; * reduction of Gr. 5-12 Librarians at .5 FTE only (last reduced/first reinstated). *Bang-Knudsen* - * elimination of custodial position (.5 – 1.0 FTE); * reduce classified staffing K-12 (office, paraeducators, etc); * reduce Gr. 5 – 12 Librarians (first reinstated); * Gr. 5-6 Band moved outside school day; * Gr. 5-8 Administrative/TOSA eliminated; * also discussed needing more history/rationale related to reductions in the Central Office. At the conclusion of the discussion, it was noted a letter from Blakely 4th grade teacher Barbara McMahon had been distributed to the committee regarding the proposed reductions to specialists. The next meeting is scheduled for April 24.

Next Meeting:

April 24

May 8

May 22

June 5