

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: September 30, 2010

Place: Bainbridge High School Library

Board of Directors Present

Board President – Patty Fielding

Board Vice-President – Mary Curtis

Directors – John Tawresey, Mike Spence, Tim Kinhead

Call to Order

5:32 p.m. – Board President Patty Fielding called the meeting to order and a quorum was recognized.

Public Comment

Citizen Rebecca King noted she had four children attending Bainbridge Island schools, with one child participating in the Bainbridge High School football program. Ms. King expressed concern about the enforcement of the district’s student conduct policies, and explained the circumstances that facilitated her concerns. It was suggested that Ms. King meet with Bainbridge High School Principal Brent Peterson and the appropriate district staff to discuss the situation.

Superintendent’s Report

Superintendent Faith Chapel shared an informational fact sheet, produced by Community Relations Coordinator Pam Keyes, about farm produce that will be featured in a “Taste of Bainbridge” activity during the month of October. She added that the fresh, sustainably grown produce (potatoes and sweet corn) will be featured on the district’s school lunch menu through a ground-breaking farm to school program involving Butler Green Farms, Laughing Crow Farm, Bainbridge Island Farms, Bainbridge Island School District, Friends of the Farms, City of Bainbridge Island and The EduCulture Project at Global Source Education, who developed and coordinated the program. It was noted that students, staff and parents from Wilkes Elementary helped to plant potatoes at the Morales Farm, and the sweet corn purchased from Bainbridge Island Farms was harvested and shucked by students and community members. The informational fact sheet will be posted on the district’s website.

Board Reports

Patty Fielding attended the Technology Open House held Tuesday, September 28, 2010 at Bainbridge High School. She noted it was a real and important way for people to understand how critical technology is to student learning. She encouraged folks to attend the next open house scheduled for Wednesday, October 13 from 7:00 – 8:00 PM at Sakai Intermediate School.

Mike Spence reported meeting with the Board Finance Committee earlier in the evening, and he noted that, once again, there would be less money coming from the state.

Public Hearing: 2006 Bond Fund Surplus

Board President Patty Fielding opened the public hearing regarding the 2006 bond fund surplus. It was noted that in June, the Board of Directors received a financial report from Capital Projects Director Tamela Van Winkle indicating that a sizable surplus would likely remain in the 2006 bond fund after final projects were completed over the summer. The estimated surplus is in the range of \$800K (a spreadsheet representing the revenues and expenditures was provided). At the September 9th school board meeting, board members agreed that a public hearing should be held at the September 30th meeting to provide citizens with the opportunity to comment on the proposed option before a final decision is made. President Fielding noted the public hearing being held this evening provided the additional opportunity for public comment regarding this topic. No public comment was forthcoming, and President Fielding closed the hearing.

Presentations

A. 2006 Bond Fund Surplus

At their September 9th meeting, members of the Board of Directors stated their belief that any surplus remaining in the 2006 bond fund should be returned to the taxpayers of Bainbridge Island. It was noted that Capital Fund dollars cannot be used to pay for staff positions or day-to-day operations, and therefore cannot be used to offset the significant reductions in state funding that have occurred over the past two years. During the meeting, the district’s financial advisor, Dave Trageser, presented several options for how the district might return 2006 surplus funds. Board members favored the option of

transferring 2006 surplus dollars to the Debt Service Fund in one lump sum, thereby reducing school taxes in 2011. After a brief review of the option under consideration, President Fielding called for a motion.

Motion 04-10-11: That the 2006 bond fund surplus be put back into the Debt Service Fund at the maximum amount permissible for 2011. (Tawresey, second Spence) The affirmative vote was unanimous.

B. Qualified School Construction Bonds Option for Consideration

Superintendent Faith Chapel introduced the district's financial advisor Dave Trageser (D.A. Davidson & Co.), pricing advisor Alan Dashen, and Kitsap County Treasurer Meredith Green, all of whom were prepared to answer questions regarding an additional option for savings related to Qualified School Construction Bonds (QSCBs). Financial advisor Dave Trageser provided the board with information regarding the savings that could be realized by the district making use of "sinking funds" bond investments related to the QSCBs. Mr. Trageser, Mr. Dashen and Ms. Green explained the mechanics of the sinking funds investment option, and answered a variety of questions generated from board members related to tax exempt status, arbitrage, concerns for the changing rules of bank bankruptcy, and length of agreement. At the conclusion of the discussion, Mr. Trageser noted that a bond resolution would be brought to the board at their next regularly scheduled meeting on October 14th. To gauge support for moving forward with the additional savings option presented, President Fielding polled the board members with the results indicating the district should move forward with the sale of bonds as proposed. (Tawresey/no, Curtis/no, Kinkead/yes, Fielding/yes, Spence/yes.)

President Fielding suggested that item D. Expansion of Optional Programs be moved forward on the agenda. There were no objections.

D. Expansion of Optional Programs

Superintendent Chapel provided a brief history and background regarding the Odyssey multiage options program. She asked Associate Superintendent Julie Goldsmith to explain the process that led to the proposal to expand the options programs in the district. Ms. Goldsmith noted that last Spring, a group of parents approached the district with a proposal to create an Odyssey-like program. Ms. Goldsmith met with the parent group in June to gather details and background on the proposal's key elements which included: individualized learning plans; project-based learning that utilizes themes and collaborative efforts; mandatory parental involvement; and multi-age class structure. It was agreed that a committee would be created to develop guidelines and procedures that groups could follow to allow for consideration of new or expanded optional programs. The guidelines would include consideration of key elements such as cost, enrollment process, staffing, and governance. Ms. Goldsmith turned the presentation over to the parent representatives who are members of the BI Learning Community, a large collection of Island families that would like to establish a new options program within the district.

Stephanie Stephens, Rhett Stephens and Nedra Albrecht presented a brief history of how their parent group formed, and an overview of the optional program proposal that includes project-based learning that would build on what the District is already doing. The multi-age class structure would foster cooperative, not competitive, learning, reinforce subject mastery by allowing older students to "teach" younger ones, and allow for flexibility in the grouping of students on a year-to-year basis. The program would also require a parental commitment of 10 hours per month, per family (identical to the Odyssey model). At the conclusion of their presentation, the parent representatives emphasized they were willing and eager to partner with the District to develop a new program or facilitate the expansion of the Odyssey program for the 2011 school year. Ms. Goldsmith added that a committee of parents, teachers, principals and district staff will work together to develop the framework for the program. The work will begin this fall and will look at not only the framework, but at the cost, enrollment process, and other elements of development. Board members suggested the committee bring regular updates regarding the development process to the board.

Under public comment, citizen Rod Stevens explained his interest in expanding the Odyssey Multi-age Program.

C. Six Year Capital Facilities Plan

Director of Facilities and Capital Projects Tamela Van Winkle submitted the Bainbridge Island School District Six-Year Capital Facilities Plan 2010 – 2016 for a second reading. She noted that no changes were recommended by the Board following their first reading at the September 9th school board meeting. She added board approval was required prior to submission of the Plan to the City of Bainbridge Island.

Motion 05-10-11: That the Board approves the second reading of the Six-Year Capital Facilities Plan 2010 – 2016. (Curtis, second Spence) The affirmative vote was unanimous.

E. Resolution 02-10-11: Asset Preservation Program

Director Tamela Van Winkle explained that the Office of Superintendent of Public Instruction (OSPI) is requiring an Asset Preservation Program for school districts that expect to request state assisted funding of capital projects. OSPI's stated intent is to encourage the maintenance of facilities constructed with state assisted funding. It is required for facilities that were constructed new or new-in-lieu with state assisted funding after 1993, and will want to be eligible for future state funding for that facility. There are three components to the program: board resolution; Asset Preservation System; and accountability. It was noted that Woodward Middle school was the only facility that currently falls under the new rule. In the future, Sakai Intermediate School (evaluation to begin 2015) and Bainbridge High School Building 200 (evaluation to begin 2023) will need to be included in the Asset Preservation Plan. After board discussion, it was suggested that language be included that allowed for flexibility related to those facilities that are not eligible for state matching funds. Ms. Van Winkle will edit the resolution as suggested and bring it back to the October 14th school board meeting.

F. Policy 6800: Operations and Maintenance of School Property (Revision – First Reading)

Director Van Winkle presented the revised Policy 6800 – Operations and Maintenance of School Property for board review. She explained that in order to comply with Asset Preservation Rule (APR) (WAC 392-347-023) the policy must be amended to reflect the changes in the regulations, and will require Board approval. It was noted that the Office of the Superintendent of Public Instruction is developing procedures to include with the policy. Board members suggested a few editorial changes to the policy, and Director Mike Spence agreed to work with Ms. Van Winkle to refine the policy.

Motion 06-10-11: That the Board approves the first reading of Policy 6800 – Operations and Maintenance of School Property with the board-suggested amendments. (Curtis)
The affirmative vote was unanimous.

President Fielding suggested agenda item I. Monthly Financial Report be moved forward on the agenda. There were no objections.

I. Monthly Financial Report

Director of Business Services Peggy Paige reported the district was in a strong financial position, noting that in the area of General Fund revenues, tax collections were \$152K above original budget estimates. Local revenues were below the average and original budget estimates with reductions in lunch sales, fines and class fees. State revenues were consistent with state funding expectations, with enrollment above budget estimates. General Fund expenditures to date were 4.6% lower than for the same period last year. Ms. Paige noted in the area of special education, costs were slightly lower than last year but above the 3-year average. Overall, costs to date in this area have exceeded budget estimates by about \$160K, but additional Safety Net funding offsets these excess costs. In the area of Support Services, the Transportation /Motor Pool expenditures are below last August and the average. Significant savings in diesel costs offset the impact of two long-term leaves in this category. Propane expenditures actually dropped to 61% of budget with the reimbursement by the Parks for propane usage at the pool. Electric is currently at 97% of budget. Maintenance /Grounds, Information Services and Central office were impacted by a transfer of funds from the Capital Projects Fund to reimburse salary expense and are all below budget. Finally, Ms. Paige explained that as of August 31, 2010, the closing cash balance in the general account was larger than anticipated. However, she pointed out that it was important to remember that this was due in part to the early collection of Fiscal Year 10/11 revenues and the delayed payment of Fiscal Year 09/10 expenditures. Overall, given the level of expenditures in August and the anticipated accruals, the district is on target to end the year with a fund balance over 5%.

G. Monthly Capital Projects Report

Director of Facilities and Capital Projects Tamela Van Winkle provided a summary of capital projects through September. In addition, Ms. Van Winkle presented a slide show of the 2006 essential renovations completed over the summer. She noted that the Capital Projects staff, in collaboration with the Maintenance/Grounds staff, have worked diligently to honor commitments made to the community during the 2006 Bond campaign. The projects completed over the summer bring successful conclusion to promises identified in the 2006 Bond. Projects included in the presentation included Blakely paving, renovation of Ordway's restrooms, replacement of Ordway's hot water tank, asbestos abatement, Sakai and Woodward pedestrian path improvements, installation of back-up generators at the District Office, renovation of the Commodore office, installation of new heat pumps at Commodore, Commodore playground improvements (supported by Odyssey PTO), new propane meters at Bainbridge High and Commodore, and Bainbridge High Stadium improvements.

H. Monthly Technology Report

Director of Instructional Technology and Assessment Randi Ivancich noted the school year was well underway and, from a technology support standpoint, had been a relatively smooth start to the year. She highlighted the factsheet titled Technology Plans and 2010 Levy Renewal Components, which will be used to share technology information with district staff and the community. Ms. Ivancich spoke about the two technology open houses scheduled for this fall, the first of which was held

September 28th. Attendance at the first open house was good, with feedback indicating it had been well received. The next open house is scheduled for Wednesday, October 13th from 7:00 – 8:00 PM in the Sakai Intermediate School Library. Ms. Ivancich also provided the board with the 2006 Technology Levy Budget and narrative for the 2009-2010 school year.

J. Collective Bargaining Agreement between Bainbridge Island School District No. 303 and Bainbridge Island Extracurricular Association.

Director of Personnel Cami Dombkowski explained that there were no changes made to the agreement that was rolled forward to September 1, 2010 – August 31, 2012. It was noted that the agreement required Board approval.

Motion 07-10-11: That the Board approves the Collective Bargaining Agreement between Bainbridge Island School District No. 303 and Bainbridge Island Extracurricular Association. (Kinkead, second Curtis) The affirmative vote was unanimous.

Personnel Actions

Motion 08-10-11: That the Board approves the Personnel Actions dated September 23, 2010, and September 30, 2010 as presented. (Curtis) The affirmative vote was unanimous.

Consent Agenda

Interdistrict and Interagency Agreement Authorization

1. The superintendent is authorized to execute interdistrict and interagency agreements during the 2010/2011 school year for the purpose of transferring students to other institutions and providing specialized services to the district.

Carl D. Perkins IV Career & Technical Education Act Grant 2010/2011

1. Request for Board approval of the Carl D. Perkins IV Career and Technical Education Act Grant for 2010/2011. Districts offering Career and Technical Education programs in secondary schools must do so in conformity with the State Plan for Career and Technical Education.

Minimum Basic Education Requirement Compliance

1. Certification by the Board of Directors that the Bainbridge Island School District meets all the requirements relating to the minimum requirements of state basic education programs and, that all deviations from the rules and regulations of the Washington State Board of Education are recorded.

Student Field Trip – Overnight

1. Request for Board approval from Bainbridge High School Cross Country Head Coach Anne Howard Lindquist for select members of the Bainbridge High School Cross Country Team to compete in the 37th Annual SunFair Invitational presented by Eisenhower High School October 1 & 2, 2010, at Franklin Park, in Yakima, Washington.

Donation

1. Donation to Bainbridge High School in the amount of \$1,000.00 from the Bainbridge Booster Club on behalf of the Fidelity Charitable Gift Fund to support sports activities participation fee scholarships.
2. Donation to Bainbridge High School in the amount of \$9,340.00 from the Bainbridge Booster Club to support sports activities participation fee scholarships.
3. Donation to Bainbridge High School in the amount of \$5,321.00 from The Seattle Foundation to the Betsy Hodges Memorial Scholarship Fund.
4. Donation to Bainbridge High School in the amount of \$1,000.00 from the Harry Abernathy for the Saul Haas account to be sued as student aid to cover class fees.

Minutes from the August 26, 2010 School Board Meeting

Minutes from the September 9, 2010 School Board Meeting

Motion 09-10-11: That the Board approves the revised Consent Agenda as presented. (Spence) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2000594 through 2000715 totaling \$ 127,323.99 .

(General Fund Voucher)

Voucher numbers 2000716 through 2000777 totaling \$ 87,868.47 .

(Associated Student Body Fund Voucher)

Voucher numbers 4000075 through 4000100 totaling \$ 62,305.01 .

(Capital Projects Fund Voucher)

Voucher numbers 3846 through 3869 totaling \$ 513.77 .

(Capital Projects Fund Voucher)

Voucher numbers 3870 through 3877 totaling \$ 5,553.59 .

(Associated Student Body Fund Voucher)

Voucher numbers 4000101 through 4000101 totaling \$ 67.07 .

(Capital Projects Fund Voucher)

Voucher numbers 3879 through 3879 totaling \$ 69.43 .

(General Fund Voucher)

Voucher numbers 2000778 through 2000778 totaling \$ 1,692.12 .

Adjournment

9:00 p.m. – President Fielding adjourned the meeting.