

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
SCHOOL BOARD MEETING MINUTES**

**Date:** April 14, 2011

**Place:** Bainbridge High School Library

**Board of Directors Present**

Board President – Patty Fielding  
Vice-President – Mary Curtis  
Directors – Mike Spence, Tim Kinkead

**Excused**

John Tawresey

**Call to Order**

5:34 p.m. – Board President Patty Fielding called the meeting to order and a quorum was recognized.

**Public Comment**

No public comment.

**Superintendent’s Report**

Superintendent Faith Chapel asked Community Relations Coordinator Pam Keyes to share background information about a recent Art Docent project at Blakely Elementary School. Ms. Keyes introduced Blakely Principal Reese Ande, Teacher Terra Claiborne (Gr. 1), and Art Docent Korum Bischoff (a Bainbridge graduate). Ms. Claiborne and Mr. Bischoff worked with students to create a rhythmic song entitled “Bulldog Boogie.” The basis for the song were the concepts of being reasonable, respectful and responsible in school. The song was played for the Board and CDs of the song, along with the lyrics, were also provided.

Ms. Chapel shared the latest enrollment counts, noting that the district started the year 70 students above projection. The monthly enrollment numbers have shown this trend remains stable. Ms. Chapel also read into the record, a letter from Blakely Music Specialist Jeremy Rothbaum apologizing for remarks made at a board study session held on January 25, 2011. Mr. Rothbaum’s letter indicated an unintended articulation of the message he was trying to convey. (Mr. Rothbaum’s letter is available upon request.)

**Board Reports**

No board reports.

**Presentations**

*A. BISD Options Program – Feasibility Study Report*

Associate Superintendent Julie Goldsmith provided an array of materials to update the board on the process of a feasibility study for the possible implementation of a Wilkes Options Program in the 2011-2012 school year. Background information regarding the events leading up to the feasibility study were presented. The information included: a) Review of the waiting list for the Commodore Odyssey Multiage Program; b) The September 2010 BI Learning Community presentation to the board; c) Formation of a committee to establish critical elements of process/procedures for proposing a new “options program;” d) Proposal submitted to the Board by BI Learning Community at the December 17, 2010 meeting; e) District analysis of proposal presented to the Board at the January 13, 2011 meeting; and f) Board determination to move forward with a feasibility study (January 27, 2011). In addition, Superintendent Chapel provided background information regarding the unprecedented Legislative action that made mid-year budget reductions to K-12 education. The impact of those reductions on the district were a loss of \$300K from K-4 staffing, and \$811K of federal “Education Jobs” bill funds used to substitute for state Basic Education allocation. Ms. Chapel also spoke about the budget development process for 2011-13, with a projected total budget gap of \$1.2 – 1.3M. To compensate for this budget deficit, the district has requested continuation of \$500K for staffing from the Bainbridge Schools Foundation, will make adjustments for enrollment changes and mitigation of some cost increases (\$300K), and will work with the District Budget Advisory Committee on strategies for \$500K in additional reductions for 2011-2012. It was noted that the Senate’s budget proposal, which was just

released, proposed even deeper cuts to K-12 education. This proposal could result in an additional loss of \$450K for the District.

Ms. Goldsmith continued with the presentation, providing an overview of the timeline for the study process, the guiding principles for options programs, guidelines for development of options programs, process for submission of a proposal, and process for a feasibility study. The key components of the Wilkes Option Program Feasibility Study included: a) Development of the original proposal with district staff; b) Determination of interest and committed enrollment for the program; c) Confirmation of location and space availability; d) Analysis of costs (transportation, ongoing expenses, possible revenue, etc.); and e) Staffing and other logistical impacts. After providing in-depth details for each of the components, Ms. Goldsmith made the following recommendations: The district postpones implementation of the Wilkes Options Program in 2011-2012 and the district continue the feasibility work and development of the Options Program for possible implementation in 2012-2013. Several citizens provided public comment expressing opinions in support of and opposed to the options program. Following public comment, Ms. Goldsmith talked about next steps in the process including creation of a district committee to review the current elementary and intermediate program design, creation of subcommittees at each school to review the research and work done by the district committee, finalization of the lottery process to identify a Wilkes Options Program parent group, and continued refining of the registration process. At the conclusion of the presentation and discussion, board members were in consensus that the district not move forward with the Wilkes Option Program for the 2011-2012 school year. They also expressed the need to continue work on development of options programs and looked forward to hearing updates at future meetings.

#### *B. Expansion of Opportunities for Secondary Students – Feasibility Study Report*

Associate Superintendent Julie Goldsmith presented a report regarding the expansion of opportunities for secondary students and related feasibility study currently underway. For high school students, expansion of opportunities would offer a 7<sup>th</sup> period course of study on a fee basis. Interested students could sign-up for an Independent Study, traditional seat-based or online courses. The fee would be based on the actual costs of providing the option. For middle school students, the change would be to no longer allow students who take a full year music course and a full year World Language course, to waive participation in the state-mandated PE requirement. Instead, students would be able to sign-up for a supported online monitored fitness plan. The first steps in the expansion of opportunities feasibility study included the surveying of students and parents to determine interest in the 7<sup>th</sup> period option, and the type of courses they would like to see offered. Ms. Goldsmith shared a summary of the survey results as follows: Student survey: 1) Should the district expand tuition based courses? 61% Yes, 10% No, 29% Not Sure; 2) If expanded, would you be interested? 26% Not Interested, 53% Interested, 22% Very Interested; 3) Subjects for tuition based courses – Career Education 51%, World Languages 44%, Fine Arts 45%, Math 35%, Fitness 33%, Science 33%, Social Studies 24%, English 21%, Health 12%. Parent survey: 1) Should the district expand tuition based options? 75% Yes, 5% No, 20% Not Sure; 2) If expanded how interested are you in having your child participate? 10% No Interested, 48% Interested, 42% Very Interested; 3) Subjects for tuition-based courses: World Languages 66%, Fine Arts 56%, Career Education 49%, Math 47%, Science 46%, Fitness 39%, English 28%, Social Studies 27%, Health 15%.

Ms. Goldsmith explained other action steps in the feasibility study included an analysis of cost implications to determine a possible fee structure, and coordination with BIEA to determine the compensation model and student/teacher ratios for staff working with Independent Study or online courses. In addition, a fee schedule will be prepared for board consideration, staff will develop an online PE fitness program, notification regarding the online PE fitness program will be sent to parents, and a PE/Fitness option could be piloted in January 2012. At the conclusion of the presentation, board members were in consensus that the district move forward with the feasibility study to include the development of a fee structure for a 7<sup>th</sup> period opportunity.

#### *C. KPUD Interlocal Agreement*

Director of Facilities and Capital Projects Tamela Van Winkle presented a proposed interlocal agreement between the Bainbridge Island School District and Kitsap County Public Utility District for construction administration of the water line related to the Wilkes Replacement Project.

##### **Motion 60-10-11:**

That the Board approves the Interlocal Agreement between the Bainbridge Island School District and Kitsap County Public Utility District. (Spence) The affirmative vote was unanimous. (Spence, Kinkead, Curtis, Fielding)

*D. Wilkes Replacement Project and Authorization to Bid*

Director Van Winkle and Mahlum Architect David Mount provided an update on the Wilkes Replacement Project as well as a project schedule. At the end of March, the Wilkes Elementary Advisory Committee reviewed project information that included progress and schedule, integrated sustainable features, site plan and parking, project phasing, visual project renderings, exterior materials samples, floor plans and art locations. Construction documents have been completed and are ready for the public bid process. A 90% construction document cost estimate confirmed the project remains within budget. Bid documents are scheduled to be issued April 18, 2011, with a bid opening scheduled for May 19, 2011. Additional project schedule dates include: Building Permit issued April 27, 2011; Notice to Process May 27, 2011; Phase 1 Construction June 2011 – July 2012; Building move-in August 2012; Phase 2 Construction July 2012 – September 2012; Final Completion December 2012. At the conclusion of the presentation and brief board discussion, Ms. Van Winkle requested Board approval of the Authorization to Bid the Captain Charles Wilkes Elementary School Replacement Project.

**Motion 61-10-11:** That the Board approves Authorization to Bid of the Wilkes Elementary Replacement Project. (Curtis) The affirmative vote was unanimous. (Curtis, Spence, Kinkead, Fielding)

*E. Bainbridge High School 200 Building and Woodward Building Condition Evaluation Annual Report*

Director Van Winkle reported the Office of the Superintendent of Public Instruction (OSPI) now requires an Asset Preservation Program for school districts that expect to request state assisted funding for future capital projects. One component of the Asset Preservation Rule (APR) (WAC 392-347-023) requires facilities construction New or New-in-lieu with state assisted funding (after 1993) and plan to pursue eligibility for future state funding must now complete Building Condition Evaluations. Two schools within the district fall under this criteria – Woodward Middle School and Bainbridge High School 200 Building.

Maintenance staff completed the first Building Condition Evaluation for Woodward Middle School and Bainbridge High School Building 200. The district will continue to monitor and respond to the evolving requirements associated with the APR. Board members were provided with an evaluation document for each school, and it was noted that the reports were transmitted to OSPI as required.

*F. State Budget Update*

Superintendent Faith Chapel distributed copies of a special edition of the This Week In Olympia published by the Washington Association of School Administrators that reports on the Senate's proposed 2011-13 Operating Budget. Ms. Chapel noted that the Senate's proposal was significantly different from both Governor Gregoire's and the House. It makes significant reductions to K-12 funding and is the worst case scenario. Budget cuts include: a) continued suspension (and proposed elimination) of I-728 (\$861M) and I-732 (\$269M); b) the continued elimination of the K-4 Class Size Enhancement (\$171M); c) a 3% salary reduction for educators (\$251); and d) a funding change from the current enrollment basis to an "Average Daily Attendance" basis (\$95M). The Senate Budget proposal would increase the District's budget gap from \$1.2M to \$1.6 - \$1.7M (or an additional \$450K). Ms. Chapel expressed the Senate budget represented an assault on Basic Education funding and further devastates an already under funded system. The legislative session is scheduled to conclude on April 24<sup>th</sup> with much work left to be done. Taking into consideration the timeline requirements for staff notifications (by May 15), and with no final state budget completed, Ms. Chapel suggested scheduling a special board meeting for May 5<sup>th</sup> with a single agenda item; a resolution regarding reduction in force. Board members agreed and noted all were available for May 5<sup>th</sup>.

*G. Resolution 07-10-11: Fiscal Emergency*

A resolution by the Board of Directors recognizing that, due to insufficient funding and fiscal emergency, just and sufficient cause exists for the reduction of programs, services, and staffing as necessary to align 2011/2012 budget expenditures with projected revenues.

**Motion 62-10-11:** That the Board adopts Resolution 07-10-11: Fiscal Emergency. (Spence) The affirmative vote was unanimous. (Spence, Curtis, Fielding, Kinkead)

*H. Instructional Materials Committee Report*

Associated Superintendent Julie Goldsmith provided the Instructional Materials Committee report and minutes from the March 22, 2011 meeting. The Committee reviewed and approved the following instructional materials: 1) A Thousand Splendid Suns by Khaled Housseini (Grade 12 Global Voices/World Literature); 2) Peace Like a River by

Leif Enger (Grade 9 English); 3) The Plague by Albert Camus (AP English Literature – Grade 12); 4) A Raisin in the Sun (film) by Lorraine Hansbury (Grade 8 Language Arts); 5) 12 Angry Men (film) by Reginald Rose (Grade 8 Language Arts). Ms. Goldsmith respectfully submitted the instructional materials for Board approval.

**Motion 63-10-11:**

That the Board approves the Instructional Materials Committee Report as submitted. (Kinkead) The affirmative vote was unanimous. (Kinkead, Spence, Curtis, Fielding)

*I. Monthly Communications Report*

Community Relations Coordinator Pam Keyes provided a summary of communication activities through April 7, 2011. Highlights from that summary included: Email and Website Updates: Technology and Community Relations departments are preparing the introduction and ongoing communications to staff and parents regarding the district's change to Google Apps for Education and the move to Gmail, as well as the transformation to the offsite hosting and content management of the district website through SchoolWires. In the communications plan, the district will provide introduction information, more detailed training information for staff, timelines, etc. The target for district and school front page websites conversion is the first of August. Community Outreach: The district is currently engaged in outreach both through surveys and ongoing district committees, which include at least 14 district committees that include parent and/or community representatives. In addition, district administrators' are involved in at least 5 community organizations or groups. Community-wide outreach activities will be revisited as we are able with the impacts of budget on district efforts.

*J. Policy 3210: Equal Educational Opportunity Prohibition Against Sexual Discrimination (Elimination – Will be incorporated into Policy 3211.)*

Assistant Superintendent Dr. Peter Bang-Knudsen noted Policy 3210: Equal Educational Opportunity Prohibition Against Sexual Discrimination was being presented for elimination as elements contained in the policy will be incorporated into Policy 3211.

**Motion 64-10-11:**

That the Board approves elimination of Policy 3210. (Kinkead) The affirmative vote was unanimous. (Kinkead, Fielding, Curtis, Spence)

*K. Policy 3211: Equal Educational Opportunity Prohibition Against Discrimination (First Reading)*

Dr. Peter Bang-Knudsen presented Policy 3211: Equal Educational Opportunity Prohibition Against Discrimination and accompanying new procedure for first reading. He noted as legislation changes, policies are updated to meet compliance requirements.

**Motion 65-10-11:**

That the Board approves the first reading of Policy/Procedure 3211: Equal Educational Opportunity Prohibition Against Discrimination with the words "veteran or military status" deleted and incorporating editorial comments provided by Director Mike Spence and Dr. Bang-Knudsen. (Curtis) The affirmative vote was unanimous. (Curtis, Fielding, Spence, Kinkead)

**Personnel Actions**

**Motion 66-10-11:**

That the Board approves the Personnel Actions dated April 8, 2011 and April 14, 2011 as presented. (Spence) The affirmative vote was unanimous. (Spence, Fielding, Curtis, Kinkead)

**Consent Agenda**

**Student Field Trip – Overnight**

1. Request for Board approval from Wilkes Elementary Grade 4 Teachers (Read, Covert, Watson, Madison) for 4<sup>th</sup> grade students to participate in an outdoor education experience at Islandwood on Bainbridge Island May 31 – June 23, 2011.

**Donation**

1. Donation to Bainbridge High School in the amount of \$13,000.00 from the Rotary Club of Bainbridge Island to support the refit of the BHS Industrial Technology Shop.

April 2011 Payroll: Warrant Numbers (Payroll Warrants) 1000380 through 1000429  
(Payroll AP Warrants) 171353 through 171393 = \$2,729,669.82

**Motion 67-10-11:** That the Board approves the Consent Agenda as presented. (Kinkead)  
The affirmative vote was unanimous. (Kinkead, Spence, Curtis,  
Fielding)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2002165 through 2002336 totaling \$ 350,770.65 .

(Associated Student Body Fund Voucher)

Voucher numbers 4000283 through 4000287 totaling \$2,641.33 .

(Capital Projects Fund Voucher)

Voucher numbers 4031 through 4048 totaling \$ 104,107.38 .

(General Fund Voucher)

Voucher numbers 2002337 through 2002337 totaling \$ 5,464.57 .

**Adjournment**

9:01 p.m. – President Fielding adjourned the meeting.