

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
SCHOOL BOARD MEETING MINUTES**

**Date:** April 28, 2011

**Place:** Bainbridge High School Library

**Board of Directors Present**

Board President – Patty Fielding

Board Vice-President – Mary Curtis

Directors – John Tawresey, Mike Spence, Tim Kinkead

**Call to Order**

5:35 p.m. – Board President Patty Fielding called the meeting to order and a quorum was recognized.

**Public Comment**

District staff and board members announced it was Superintendent Faith Chapel's birthday. The group serenaded Ms. Chapel, and the board presented her with a bouquet of flowers.

**Superintendent's Report**

Superintendent Chapel announced May 2 – 6, 2011 was Teacher Appreciation Week. She noted research has shown the biggest impact on student learning are quality teachers and Bainbridge schools have teachers of the highest caliber. Ms. Chapel asked Bainbridge Island Education Association President Boo Schneider to step forward as she read Governor Christine Gregoire's official Proclamation regarding Teacher Appreciation Week. After presenting Ms. Schneider with the Proclamation, Ms. Chapel recognized the Association for their courageous leadership during difficult financial times and added how much teachers are appreciated, admired and respected.

Superintendent Chapel also announced April was Volunteer Recognition Month and asked Community Relations Coordinator Pam Keyes to provide an overview of the volunteer activities in the district. Ms. Keyes presented a report documenting the tremendous amount of volunteer hours that support the schools in such areas as direct classroom time, fundraising, PTO leadership, Site Councils, and enrichment programs. Library docents Shannon Amelang and Mev Hoberg were introduced and talked about the spectrum of work they do in the school library setting. Board members thanked all the volunteers for their support of the schools.

**Board Reports**

No board reports.

**Presentations**

*A. District Budget Advisory Committee Report*

Superintendent Faith Chapel provided an overview of the District Budget Advisory Committee work to date. She noted the Legislature did not complete its work during the 105 day regular session and moved into a special session on Tuesday, April 26<sup>th</sup>. The House and the Senate remain at odds over the K-12 education budget, with numerous budget related bills still needed to close the projected budget gap for 2011-2013. If the Senate's budget proposal prevails, the district's projected budget gap would increase from \$1.2 – 1.3 million to \$1.7 – 1.8 million.

Ms. Chapel explained the District Budget Advisory Committee (DBAC) met on April 19<sup>th</sup> to review the results of a staff and community budget survey. The survey results were summarized in a slide presentation that has been posted on the district's website. The DBAC members spent several hours

discussing those results as well as recommendations previously forwarded from budget subcommittees in 2009 and 2010. DBAC members then created a list of possible reductions for the superintendent and Board to consider if state budget cuts are as deep as anticipated. Ms. Chapel provided the board with the list of DBAC recommendations. After reviewing the recommendations, board members commented that past budget reductions have been kept away from student outcomes – these reductions will cut into basic education. The delay in legislative decision-making has postponed development of the district budget and related reductions list. Ms. Chapel noted that state law requires school districts to notify certificated employees of possible “Reductions in Force (RIF)” on or before May 15<sup>th</sup> and a Board resolution is required prior to notification. Considering this timeline, it is necessary to hold a special board meeting to meet the state requirements. Ms. Chapel suggested a special board meeting be scheduled for Thursday, May 5<sup>th</sup> to address the necessary board resolution. Board members agreed.

### *B. Fee Structure for Expansion of Opportunities for Secondary Students*

Associate Superintendent Julie Goldsmith noted at the last board meeting, she and the secondary school principals presented a feasibility study regarding the possibility of creating more opportunities for students to take classes without incurring additional costs for the district. Ms. Goldsmith explained the current situation at the secondary level for those students who seek additional classes beyond the 6-period day including Independent Study classes at the high school and conflicts related to World Language, Music and PE at the middle school. The current cost of these classes was also presented.

Ms. Goldsmith provided a brief review of the opportunities for secondary students implementing a “7<sup>th</sup> period” of classes being proposed including an online middle school PE fitness plan, online high school credit recovery, online high school PE fitness plan, and other high school 7<sup>th</sup> period options. A fee structure for each of the opportunities was provided and included a description of the opportunities, assignment of approval responsibility, any additional requirements, description of the target audience, and credit(s) awarded if applicable. Fees for each category of opportunity were as follows: Online Middle School PE Fitness Plan - \$50; Online High School Credit Recovery - \$200/semester course; Online High School PE Fitness Plan - \$200/semester course; and High School 7<sup>th</sup> Period Options - \$375/course. Each fee category would have some scholarships available. One additional learning opportunity was online learning as part of the 6-period day, which would be monitored by a Highly Qualified Teacher with credit counting toward graduation. The fee for this opportunity would be applied on a sliding scale depending on the number of courses in which a student enrolled with some scholarships being available. Next steps in the planning process, should the board approve the proposed fee structure, would be to review the survey results, work with staff to develop an online PE fitness program and possible options to pilot in the 2011-12 school year, and create a registration process that will include communication to parents. Ms. Goldsmith recommended board approval of the fee schedule to support expanding opportunities for secondary students.

#### **Motion 68-10-11:**

That the Board approves the fees to support expansion of opportunities for secondary students. (Tawresey) The affirmative vote was unanimous. (Tawresey, Fielding, Curtis, Spence)

### *C. Healthy Youth Survey Report*

Executive Director Betsy Minor Reid provided a summary of the Healthy Youth Survey 2010 results. Ms. Minor Reid noted the survey is conducted every two years with Washington students in grades 6, 8, 10 and 12. The survey is voluntary and anonymous, and focuses on attitude and health risk behaviors. Topics include drug, alcohol and tobacco use; gangs; physical activity; suicide; bullying and more. For the first time, the survey also asked about sexual activity. A slide presentation provided comparative data from all grades in a variety of areas including the following: a) current cigarette smoking; b) current alcohol use; c) levels of alcohol use; c) current marijuana use; d) current illegal drug use; e) substance abuse at school; f) enforcement of alcohol and drug policies; g) help at school for problems with alcohol, tobacco, or other drugs; h) percent of students reporting being bullied in the past 30 days; i) feeling safe at school; j)

percent of student who report carrying weapons on school campus; and k) percent of students being physically active 60 minutes per day. District results revealed improvements in many areas. However, the survey did report an increase of Bainbridge student use of alcohol and marijuana. A summary of the survey results will be posted on the district's website.

*D. Policy 3211: Equal Educational Opportunity Prohibition Against Discrimination (Second Reading)*

Dr. Peter Bang-Knudsen presented Policy 3211: Equal Educational Opportunity Prohibition Against Discrimination for a second reading.

**Motion 69-10-11:**

That the Board approves Policy 3211: Equal Educational Opportunity Prohibition Against Discrimination for the second reading as amended. (Kinkead) The affirmative vote was unanimous.

*E. Monthly Capital Projects Report*

Director of Facilities and Capital Projects Tamela Van Winkle provided a summary of capital projects activities through April. Highlights from that report included the following: Wilkes Replacement Project – Bidding for the project has begun. Mahlum Architects uploaded the bid documents to the Builder's Exchange of Washington. This website has become the industry standard for contractors and subcontractors, is free-of-charge, facilitates the process for bidders, and announces the Apparent Low Bidder and bid amount. Bidding concludes May 19, 2011. A local landscape contractor, Capital Land Management, has been contracted to relocate significant plants and trees to a temporary site. The Wilkes Elementary off-site water improvements project is also out for bid. Whiteley Engineering created construction documents to enable Kitsap PUD to provide the additional water necessary to activate building sprinklers and hydrants to meet current fire safety code for the new school. Transportation – In response to a site visit by Kitsap Health Department and the City of Bainbridge Island, the district is working on a design to correct the stormwater/bus washing conflict. Currently, the bus wash and rinse areas drain into the stormwater system. The revision will divert wash and rinse water to the sanitary sewer. The work is scheduled for completion this summer. At this time, buses are being rinsed with water only. A recent meeting with the City indicated the possibility of sharing the wash facility at the city's maintenance facility until the end of the school year.

*F. Monthly Technology Report*

Director of Instructional Technology and Assessment Randi Ivancich provided a report regarding the technology and assessment activities through the end of April. The Technology Department staff are preparing for upcoming projects targeted for this summer. Teacher laptops will be replaced in August for those staff using classroom presentation stations, with others laptops replaced in a second stage this fall. The replaced laptops will be either recycled or put to use as devices for web browsing only. Laptops are being purchased for use by students in high school science classes as current laptops are 5-6 years old. Projectors in the science classrooms will also be replaced. Ms. Ivancich's report also included information regarding online database and library systems, applications and software systems (email service, website, MAP), assistive technology systems (special education), infrastructure and wireless access, and professional development.

*G. Monthly Financial Report*

Director of Business Services Peggy Paige presented the financial reports for the month ending March 31, 2011. An analysis of the General Fund indicated total revenues at 2.6% more than for the same period last year. Local Taxes are reflecting the increase in tax collections due to the supplemental levy. Local Nontax revenues are well above the expected average due to the receipt of a large donation for the Bainbridge Schools Foundation in March. State revenues are consistent with the anticipated reductions in current year funding (loss of K-4 enhancement and replacement of apportionment funding with Ed Jobs funding). Transportation is now beginning to reflect the adjustment (a decrease of about \$14K) for actual ridership.

General Fund expenditures for the year to March 31 total \$21.1M, with year-to-date expenditures below average. Total adjusted expense for Basic Education increased over last year but is below the average. Extracurricular is still running above the average and may exceed budget estimates for extra time and officials' fees. Total special education costs are up 4.7% compared to last year but are in line with the 3-year average. Costs are being contained in this area and expenditures above budget estimate are being supported with Safety Net funding. Total Support Services is below the average at this time. Diesel expense is up this month but total expenditures are in line with budget estimates for Transportation/Motor Pool. Utilities are below last year and the average. Most of this variance is from a large payment of storm water fees to bring the district's account current. Energy expense (electric and propane) is above prior year for the month of March. Food Service expense is below the average at this time but sales are in line with budget estimates. Maintenance/Grounds have unreimbursed Capital Projects costs so the expense is inflated when compared to last year. These costs will be reimbursed by year end. Information Services and Central Office expenditures are below the average and are in line with budget estimates. Ms. Paige noted that current spending patterns indicate an ending fund balance at least 5% (not including the reserve inventory).

### **Personnel Actions**

#### **Motion 70-10-11:**

That the Board approves the Personnel Actions dated April 22, 2011, and April 28, 2011 as presented. (Spence) The affirmative vote was unanimous.

### **Consent Agenda**

#### **Student Field Trip – Overnight**

1. Request for Board approval from Odyssey teacher Peggy Koivu and Grade 1 & 2 students to participate in workshops for earth and life science education at Camp Indianola (Outdoor Education Program) May 19 – 20, 2011.
2. Request for Board approval from Odyssey teacher Todd Erler and Grade 3 & 4 students to attend the Olympic Park Institute (Outdoor Education Program) May 23 – 25, 2011.
3. Request for Board approval from Odyssey teacher Barry Hoonan and Grade 5 & 6 students to attend Camp Seymour in Gig Harbor (Outdoor Education Program) May 23-25, 2011.

### **Donations**

1. Donation to Sakai Intermediate School in the amount of \$10,500.00 from the Sakai PTO for after school club stipends 2010-2011.
2. Donation to Bainbridge High School in the amount of \$2,000.00 from the Bainbridge Island Education Association as their annual donation for BHS scholarships for graduating seniors.
3. Donation to Bainbridge Island School District in the amount of \$1,000.00 from the Suquamish Indian Tribe as a grant for end of the year honoring celebration.

### **Minutes from the March 24, 2011 School Board Meeting**

#### **Motion 71-10-11:**

That the Board approves the revised Consent Agenda as presented. (Curtis) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2002338 through 2002447 totaling \$ 288,461.64.

(General Fund Voucher)

Voucher numbers 2002448 through 2002448 totaling \$ 13,901.50.

(Associated Student Body Fund Voucher)

Voucher numbers 4000288 through 4000310 totaling \$ 19,606.87.

(Capital Projects Fund Voucher)

Voucher numbers 4049 through 4061 totaling \$ 292,356.61.

(General Fund Voucher)

Voucher numbers 2002449 through 2002449 totaling \$ 4,890.27.

(General Fund Voucher)

Voucher numbers 2002450 through 2002450 totaling \$ 491.73.

(Associated Student Body Fund Voucher)

Voucher numbers 4000311 through 4000311 totaling \$ 185.26.

(Capital Projects Fund Voucher)

Voucher numbers 4062 through 4062 totaling \$ 50.01.

8:29 p.m. – President Fielding announced the Board would move into an executive session regarding negotiations for 30 minutes.

**Adjournment**

9:00 p.m. – President Fielding reconvened the meeting to a public session and immediately adjourned.