

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
SCHOOL BOARD MEETING MINUTES**

**Date:** June 8, 2011

**Place:** Bainbridge High School Library

**Board of Directors Present**

Board President – Patty Fielding

Board Vice-President – Mary Curtis

Directors – John Tawresey, Mike Spence, Tim Kinkead

**Call to Order**

5:39 p.m. – Board President Patty Fielding called the meeting to order and a quorum was recognized.

**Public Comment**

No public comment.

**Superintendent’s Report**

Superintendent Faith Chapel provided the revised 2011-2013 General Fund Projected Budget Gap document containing information from the State’s final budget. The document was also shared with the District Budget Advisory Committee at their June 7<sup>th</sup> meeting. Ms. Chapel noted some areas of the state budget were still being defined regarding exact reductions, such as in the case of the Alternative Learning Experience (ALE) program. The final reductions related to ALE will be determined by the Office of the Superintendent of Public Instruction. Another potential state budget impact is the community colleges being allowed to charge tuition for the Running Start Program. Overall, the state’s final budget is not the worst-case scenario that was anticipated earlier in the budget planning process, and Ms. Chapel noted several key variables impacting the district budget gap for 2011-2012 and 2012-2013. Those variables included the revised tax statements from the City of Bainbridge Island for stormwater fees, no increase in pension rates, and an additional pledge of \$75K from the Bainbridge Schools Foundation.

Ms. Chapel shared a bulletin dated June 8<sup>th</sup> from the Network for Excellence in Washington Schools (NEWS) group providing an update regarding the McCleary v. State lawsuit. The lawsuit was filed in January 2007 by NEWS on behalf of Washington’s public school students. The lawsuit reaches the Washington State Supreme Court on June 28<sup>th</sup>. For those interested, the proceedings can be viewed on the TVW website and NEWS will send out a ‘News from NEWS’ e-report on the hearing later that day. It was noted that Thomas Ahearne, lead attorney for NEWS, is a Bainbridge Island resident.

**Board Reports**

Mary Curtis reported on the ground breaking ceremony held earlier in the evening for the Wilkes Elementary School Replacement Project. Ceremony participants included the School Board President, Superintendent, Director of Capital Projects, Wilkes Principal and many others. Ms. Curtis noted the traditional “shovel” activity included a number of student participants, which she added was great fun. A former Wilkes principal, Ed King, also attended the event.

**Public Hearing:** 2011-2012 District Budget

Board President Patty Fielding opened the public hearing and asked for public comment. No public comment was offered and the public hearing was closed.

## Presentations

### *A. Good Habits – Great Readers Curriculum – Grades 3-5*

Associate Superintendent Julie Goldsmith provided an overview of the *Celebration Press: Good Habits, Great Readers* program that helps student build the habits of mind that great readers possess. The program is part of the Language Arts review and adoption process and has already been adopted at the K-2 level. It is now being recommended for adoption at the Grades 3-5 level. A core component of the adoption is the Developmental Reading Assessment 2<sup>nd</sup> Edition (DRA2). This assessment has provided teachers with great information to help each child grow in reading. *Good Habits, Great Readers* is aligned to the information gained in the DRA2 assessment and provides the resources for teachers to instruct in both small group and whole class settings. At the conclusion of the presentation, Ms. Goldsmith recommended adoption of the *Celebration Press: Good Habits, Great Readers* program for Grades 3-5.

**Motion 85-10-11:** That the Board approves the Language Arts adoption for Grades 3 – 5. (Curtis) The affirmative vote was unanimous.

### *B. Instructional Materials Committee Report*

Associate Superintendent Julie Goldsmith presented for board review, the recommended instructional materials and minutes from the May 24, 2011 Instructional Materials Committee meeting. Ms. Goldsmith and the Committee recommended the following materials for board approval: a) Good Habits, Great Readers by *Person/Celebration Press* (Grades 3-5); b) A Million Teenagers (film) by *ETR Associates* (Grade 8 Health); c) The Outsiders (film) by *Warner Brothers Pictures* (Grade 7 Language Arts); d) The Great Debaters (film) by *The Weinstein Co.* (Grade 7 Language Arts); e) The Olweus Bullying Prevention Program by *Hazelden (Olweus/Limber)* (Grades 5 – 6); f) Dead Poets Society (film) by *Touchstone Pictures* (Grade 8 Language Arts).

**Motion 86-10-11:** That the Board approves the Instructional Materials Committee Report and recommended instructional materials. (Spence) The affirmative vote was unanimous.

### *C. Six Year Capital Facilities Plan (First Reading)*

Director of Facilities and Capital Projects Tamela Van Winkle presented the district's Six-Year Capital Facilities Plan 2011-2017 for board review. The purpose of the plan is to provide the City of Bainbridge Island with a six year facility planning document that meetings the requirements of the Washington State Growth Management Act. The plan incorporates work previously identified by the Facilities Master Plan, and includes the following major components: Executive Summary, Educational Programs, Capacity Measurement, Enrollment, Facility Assessment, Capital Projects Finance Plan and Timeline, and Impact Fees Analysis. This plan is reviewed annually and revised as needed based on enrollment data, future financial information, and the educational needs of students. The plan will be brought back to the Board of Directors on June 30<sup>th</sup> for a second reading. Board approval of the plan is required prior to submittal to the City of Bainbridge Island.

### *D. Resolution 13-10-11: Conference Days*

Associate Superintendent Julie Goldsmith provided information about submittal of an application to the State Board of Education for a waiver for the 2011-12, 2012-13, and 2013-14 academic years from the 180-day school year requirement (RCW 28A.150.220) pursuant to RCW 28A.305.140, RCW 28A.305.141, and RCW 28A.655.180 (1), as provided for in WAC 180-18-030, WAC 180-18-040, and WAC 180-40-050. The District is seeking a four (4) day waiver for elementary and intermediate schools, and a two (2) day waiver for the middle school for the purpose of implementing full-day parent/guardian/teacher conferences. Ms. Goldsmith noted that Resolution 13-10-11 is required as part of the application process.

**Motion 87-10-11:** That the Board approves Resolution 13-10-11 as presented. (Kinkead) The affirmative vote was unanimous.

*E. District Calendar 2011-1012 (Final)*

Associate Superintendent Julie Goldsmith presented the final 2011-2012 District Calendar for Board consideration. She noted input was gathered from principals and the teachers association to create the 2011-2012 calendar and reflects the requested waiver from the State Board of Education for four (4) days. The reduction in days allows for a K-8 conference schedule that provides two (2) sessions of 2.5 days of parent/guardian/teacher conferences for the K-6 schools, and one (1) session of 2.5 days of parent/guardian/student/teacher conferences for Grades 7-8.

**Motion 88-10-11:** That the Board approves the final 2011-2012 District Calendar as presented. (Kinkead) The affirmative vote was unanimous.

*F. Opportunities for Secondary Students – 7<sup>th</sup> Period Enrollment*

Associate Superintendent Julie Goldsmith provided an update on expanding opportunities for secondary students under the concept of an extended day option that is fee-based. It was noted that in May, the board approved a fee schedule and process allowing the district to offer a variety of course options for student in Grades 9 – 12. To date, Bainbridge High School has approximately fifty-five (55) independent study PE requests, and approximately fifteen (15) other independent study and “7<sup>th</sup>” period class requests. Demand for the “7<sup>th</sup>” period class is low and it is still a bit early to predict how many additional true “independent study” requests will emerge. It appears that the overall demand will be light for next year and will not have a huge impact on the high school schedule. Bainbridge High is not planning to move a significant number of courses into the zero period time slot due to the low number of requests. Once staffing is finalized, the high school will build a master schedule that tries to accommodate as many of the requests as possible. At the middle school level, thirty-five (35) students have signed up for band (and are aware of the impact of that choice), but the details of the registration process are still to come.

*G. Monthly Communications Report*

Community Relations Coordinator Pam Keys provided a summary of district communication activities from May 5 through June 2, 2011. Highlights from that summary included the following: Website Updates – a) Schoolwires (new content management system): District staff members representing communication, technology and teachers participated in the initial Schoolwires online site directors training. This same group met on June 3<sup>rd</sup> to develop the “site map” for district, department and school main pages. Parent and community members will have an opportunity to provide input related to website development at a meeting scheduled for June 9<sup>th</sup>. Ms. Keyes provided a random sampling of current website reads by the public with the top three website hits being employment opportunities (52,617), Family Access (17,506), and the district’s Weather page (14,927). b) Years of Service and Retirement Recognition Programs: Superintendent Chapel and Ms. Keyes have or will present the Years of Service pins and retirement plaques at individual schools and department sites throughout the district.

*H. Elimination of Policy & Procedure 3705: Resolving Equal Employment Educational Opportunity Complaints Grievances including Sexual Harassment, Harassment, Intimidation, and Bullying*

Dr. Peter Bang-Knudsen explained that Policy and Procedure 3705 – Resolving Equal Employment Educational Opportunity Complaints Grievances including Sexual Harassment, Harassment, Intimidation and Bullying was being recommended for elimination. This policy and procedure will be replaced by proposed new Policy and Procedure 3706 – Prohibition of Harassment, Intimidation and Bullying, which aligns with the recommended policies of the Office of the Superintendent of Public Instruction.

**Motion 89-10-11:** That the Board approves the elimination of Policy & Procedure 3705: Resolving Equal Employment Educational Opportunity Complaints Grievances including Sexual Harassment, Harassment, Intimidation, and Bullying. (Kinkead) The affirmative vote was unanimous. (Kinkead, Tawresey, Curtis, Fielding)

*I. Policy & Procedure 3706: Prohibition of Harassment, Intimidation, and Bullying (New-First Reading)*  
Dr. Bang-Knudsen noted according to the Office of the Superintendent of Public Instruction (OSPI), all school districts must adopt at a minimum, the model Harassment, Intimidation and Bullying (HIB) policy and procedure by August 1, 2011. The board reviewed the proposed new Policy and Procedure 3706 - Prohibition of Harassment, Intimidation and Bullying, which aligns district policy with the recommended policies of OSPI. Minor editorial changes were suggested and will be sent to legal counsel for review.

**Motion 90-10-11:** That the Board approves the first reading of Policy 3706 Prohibition of Harassment, Intimidation, and Bullying with suggested edits. (Kinkead) The affirmative vote was unanimous. (Kinkead, Tawresey, Curtis, Fielding)

*J. Procedure P3700: Resolving Complaints Related to Prohibition Against Sexual Harassment – Revised.*  
Dr. Bang-Knudsen explained Procedure P3700 - Resolving Complaints Related to Prohibition Against Sexual Harassment was being updated with references to eliminated Policy 3705 being removed.

*K. Policy & Procedure 2133: Multicultural Advisory Council (Second Reading)*  
Associate Superintendent Goldsmith submitted Policy/Procedure 2133 – Multicultural Advisory Council to the Board for review and consideration. Ms. Goldsmith recommended approval of the second and final reading of Policy/Procedures 2133.

**Motion 91-10-11:** That the Board approves the second reading of Policy 2133 Multicultural Advisory Council. (Curtis) The affirmative vote was unanimous. (Curtis, Fielding, Tawresey, Kinkead)

*L. Procedure P3130: District Area Attendance*  
Ms. Goldsmith explained Procedure P3130 District Attendance Areas was being revised to reflect changes in the way families are notified about school assignments. No board action is required for procedures.

#### **Personnel Actions**

**Motion 92-10-11:** That the Board approves the Personnel Actions dated June 3, 2011, and June 8, 2011 as presented. (Kinkead) The affirmative vote was unanimous. (Kinkead, Fielding, Curtis, Tawresey)

#### **Consent Agenda**

##### **District Staff Travel – Out-of-State**

1. Request for Board approval from Randi Ivancich (Director of Instructional Technology and Assessment) and Pam Keyes (Community Relations Coordinator) to attend training and data migration at the Schoolwires facility in State College, Pennsylvania June 20 – 24, 2011.

#### **Minutes from the May 12, 2011 School Board Meeting**

**May 2011 Payroll: (Payroll Warrants) 1000474 through 1000521 – 126968**  
**(Payroll AP Warrants) 171430 through 171461 = \$2,698,864.07**

**Motion 93-10-11:** That the Board approves the Consent Agenda as presented. (Curtis) The affirmative vote was unanimous. (Curtis, Kinkead, Tawresey, Fielding)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2002683 through 2002789 totaling \$ 100,894.19 .

(General Fund Voucher)

Voucher numbers 2002790 through 2002790 totaling \$ 52,713.00 .

(Associated Student Body Fund Voucher)

Voucher numbers 4000339 through 4000339 totaling \$ 1,960.00 .

(Capital Projects Fund Voucher)

Voucher numbers 4094 through 4104 totaling \$ 134,710.47 .

7:38 p.m. – Board President Patty Fielding announced the Board would move into an executive session for fifteen minutes regarding collective bargaining.

**Adjournment**

7:53 p.m. – President Fielding reconvened the meeting to a public session and immediately adjourned.