

BAINBRIDGE ISLAND SCHOOL DISTRICT

District Budget Advisory Committee

Tuesday, October 19, 2010

5:30 – 7:30 p.m.

Bainbridge High School Library

A G E N D A

1. Welcome and Introductions
2. District Budget Advisory Committee Role and Responsibilities
3. Reports:
 - a. Enrollment
 - b. Capital Fund Update: 2006 Fund Balance and Sale of QSCB Bonds
 - c. 2009-2010 General Fund Financial Update and End-of-Year Projections
 - d. 2010-2011 General Fund Budget Update
 - e. Preliminary Projections for 2011-12 Budget Development
4. Discussion:
 - a. Budget Development Process for 2011-12
 - b. DBAC Meeting Dates

Meeting Dates

October 19
November 16 (Tentative)
December 14 (Tentative)
January 18
February 15
March 8
March 22
April 5
April 19
May 3
May 24
June 7

2010-11 District Budget Advisory Committee Roles, Responsibilities, and Guiding Principles

Mission: To support and advise the Bainbridge Island School District Board of Directors, Superintendent, and other district staff and committees in the development, review, and revision of both short and long-term financial management plans that support the mission and priorities of the District.

Membership: The composition of the committee will be as follows:

- Superintendent (1)
- Associate Superintendent of Curriculum and Instruction (1)
- Asst. Superintendent of Administrative Services (1)
- Exec. Director of Instructional Support Services (1)
- Director of Capital Projects (1)
- Director of Business Services (1)
- Director of Personnel (1)
- Principal Representative (1)
- Certificated Representative (3)
- Classified Representative (3)
- Board of Directors Representatives (2)
- Parents (5)
- Community Members (2-3)

Committee Roles and Responsibilities: The District Budget Advisory Committee...

- Functions in an advisory capacity, understanding that the responsibility for making district budgetary decisions rests with the Board of Directors.
- Works collaboratively to ensure appropriate and representative involvement in the district's budgetary decision-making process.
- Analyzes demographic and financial trends and projections and evaluates results of prior budget decisions.
- Considers legal, financial, and educational requirements established by the state and federal government and the needs and priorities of students, staff, parents, and community.
- Formulates budget recommendations that promote student learning and are aligned with the district's vision, educational goals and priorities, as established by the Bainbridge Island Board of Directors.
- Assists with the communication of district budgetary recommendations to the Board of Directors and respective constituents.

Guiding Beliefs and Principles: The District Budget Advisory Committee will...

- Ensure alignment of district educational priorities and goals with the allocation of resources.
- Utilize the vision, educational goals and priorities established by the Board of Directors as the primary tools for assessing budgetary priorities.
- Acknowledge the community's investment in and support of education, and honor their trust through accountability measures and transparency in communication.

- Conduct its deliberations in a manner that is open, honest, respectful and cooperative.
- Ensure development of a budget that balances projected revenues and expenditures and provides adequate protection against unforeseen future needs.
- Develop realistic recommendations, using all pertinent educational, financial and operational information.
- Adhere as closely as possible to established timelines for decision-making, providing sufficient time and opportunity for staff and community to review and respond to committee recommendations.

Budget Planning Guidelines:

- Focus financial resources on programs that directly support student learning, as outlined in district's vision, educational goals and priorities.
- Maintain a safe learning and working environment for students and staff.
- Maintain the district's financial integrity and investment in facilities, technology and other physical assets.
- Retain an essential level of support services for district operations.
- Assure revenue generating programs break even.
- Budget decisions should be:
 - ✓ Legal
 - ✓ Practical
 - ✓ Sustainable
 - ✓ Timely
 - ✓ Cost effective
 - ✓ Commensurate with adjustments in student enrollment
 - ✓ Evaluated on an ongoing basis.
 - ✓ Clearly communicated to constituent groups.

Meeting Schedule: The District Budget Advisory Committee will meet monthly, October through June.

District Enrollment by Building & Grade

Date: OCT 10

Elementary

	Blakely		Wilkes		Ordway		Sakai		HomeSchool		Odyssey		Student Svcs		Total		Budget	
	Head	FTE	Head	FTE	Head	FTE	Head	FTE	Head	FTE	Head	FTE	Head	FTE	Head	FTE	Head	FTE
K-half	16	8	20	10.00	18	9.00	7	3.50			1	0.08	62	30.58	K			
K-full	62	31	41	20.50	44	22.00							147	73.50	KF			
1	98	97.83	73	73.00	74	74.00	5	4.90	12	12.00	2	0.50	264	262.23	1			
2	75	75	95	95.00	92	92.00	8	6.90	12	12.00	0		282	280.90	2			
3	78	78	75	75.00	99	98.20	11	10.42	12	12.00	5	0.35	280	273.97	3			
4	92	92	89	89.00	69	69.00	1	0.99	13	13.00	2	0.05	266	264.04	4			
Total K-4	421	381.83	393	362.50	396	364.20	0	0.00	32	26.71	10	0.98	1301	1185.22				1160

Intermediate & Middle

	WMS		Sakai		HomeSchool		Odyssey		Student Svcs		Total	
	Head	FTE	Head	FTE	Head	FTE	Head	FTE	Head	FTE	Head	FTE
5	2	2.00	255	255.00	16	15.24	13	13.17	0	0.00	286	285.41
6	0	0.68	260	259.07	8	6.18	14	14.00	2	1.03	284	280.96
7	273	271.66			3	2.82	19	19.00	1	0.03	296	293.51
8	273	271.67			2	1.94	25	24.83	0	0.00	300	298.44
Total 5-8	548	546.01	0	0.00	29	26.18	71	71.00	3	1.06	1166	1158.32

High School

	BHS		Eagle Harbor		Student Svcs		Total	
	Head	FTE	Head	FTE	Head	FTE	Head	FTE
9	333	336.67	19	15.04	1	0.02	353	351.73
10	352	359.21	32	24.70			384	383.91
11	338	333.86	35	29.51	1	1.00	374	365.17
11A		0.80						
12	317	306.12	23	16.70	2	2.00	342	326.82
12A		2.00						
Total 9-12	1340	1338.66	109	85.95	0	0.00	1453	1427.63

0

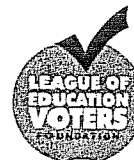
Prgm Total

515 514.07 61 52.89 120.00 120.00 17.00 5.06

Dist Total

3920 3771.17 3709

FY2011 Across the Board Cuts (Dollars in Thousands)



	Enacted Budget FY2011	Protected Funds	Balance	Reduction	% Reduced
Department of Early Learning	21,241		21,241	(1,335)	6.29%
K-12 SCHOOLS	6,778,392	(6,199,790)	578,602	(36,377)	0.54%
BASIC EDUCATION					
General Apportionment (Basic Education Only)	5,047,895	(5,047,895)	-	-	-
General Apportionment (K-4 enhancement)	108,860		108,860	(6,844)	6.29%
General Apportionment (Summer Vocational Programs)	2,385		2,385	(150)	6.29%
General Apportionment (Extended Day Skill Centers)	485		485	(30)	6.19%
Transitional Bilingual Instruction	77,672	(77,672)	-	-	-
Learning Assistance Program	110,312	(110,312)	-	-	-
Special Education	650,856	(650,856)	-	-	-
Institutional Education	19,006	(19,006)	-	-	-
Pupil Transportation (Basic Education Only)	295,855	(295,855)	-	-	-
Pupil Transportation (Coordinators)	892		892	(56)	6.28%
NON-BASIC EDUCATION					
Student Achievement Fund	25,730		25,730	(1,618)	6.29%
Compensation Adjustments	(1,806)	1,806	-	-	-
Levy Equalization	286,911		286,911	(18,038)	6.29%
OSPI	33,360	-	33,360	(2,097)	6.29%
Education Reform	99,313	-	99,313	(6,244)	6.29%
Highly Capable	9,188		9,188	(578)	6.29%
Educational Service Districts	8,319		8,319	(523)	6.29%
School Food Services	3,159		3,159	(199)	6.30%
Higher Education	1,345,654		1,345,654	(84,601)	6.29%
Higher Education Coordinating Board	127,779		127,779	(8,033)	6.29%
University of Washington	271,092		271,092	(17,044)	6.29%
Washington State University	178,183		178,183	(11,202)	6.29%
Eastern Washington University	36,666		36,666	(2,305)	6.29%
Central Washington University	33,803		33,803	(2,125)	6.29%
The Evergreen State College	18,505		18,505	(1,163)	6.28%
Spokane Intercollegiate Research/Tech Institute	1,490		1,490	(94)	6.31%
Western Washington University	48,391		48,391	(3,042)	6.29%
Community and Technical College System	629,745		629,745	(39,592)	6.29%

Source: Office of Financial Management

Bainbridge Island School District
Preliminary Estimate:
2011-12 General Fund Budget Gap
 October 19, 2010

Anticipated changes from 2010-11 General Fund budget to 2011-12 budget include the following:

REDUCTION IN REVENUES & INCREASED COSTS:

Possible non-recurring 2010-11 revenue items:

- Bainbridge Schools Foundation
 - 2010-11 Staffing (including "KISS" Campaign) \$500,000
- Subtotal \$500,000

Possible state/federal budget reductions for 2011-12

- Elimination of Gr. K-3 staffing enhancement (class size) \$350,000
- Expiration of Fed Stimulus for Special Ed \$385,000
- Elimination of Highly Capable Grant \$ 35,000
- Reduction of MS Career-Tech Ed Funding \$ 20,000
- Subtotal \$ 790,000

Enrollment adjustment ?? Subtotal TBD

Salary and benefit adjustments (staff not funded by state) Subtotal \$450,000

- Pension cost increases
- Experience step increases
- Insurance cost increases
- L&I, Unemployment increases

Other adjustments:

- Utilities \$ 25,000
- Curriculum ??? TBD

SUBTOTAL OF REDUCTIONS/ INCREASED COSTS	(\$1,765,000)
--	----------------------

ADDITIONAL REVENUE:

- Local levy for 2011-12 \$512,500*
- Federal Education Jobs Bill \$750,000
- Fund balance ??? TBD

SUBTOTAL ADD'L REVENUE	+ \$1,262,500
-------------------------------	----------------------

PRELIMINARY ESTIMATE -- BUDGET GAP **(\$ 502,500)***

*Assumes passage of Supplemental EP&O Levy.

If levy is NOT approved, the budget gap for 2011-12 grows to (\$ 915,000)