

## **Responsible Use of Electronic Resources and Internet Safety**

The Bainbridge Island School District recognizes that an excellent public education system develops students who are globally aware, civically engaged, and capable of managing their lives and careers. Staff and students need to be proficient, responsible and safe users of information, media and technology to succeed in a digital world.

### **Electronic Resources**

The district will develop and use electronic resources as a powerful and compelling means for students to learn core subjects and applied skills in relevant and rigorous ways. It is the district's goal to provide students with rich and ample opportunities to use technology for important purposes in schools just as individuals in workplaces and other real-life settings use these tools, and staff will educate students in the use of these resources. The district's electronic resources will enable staff and students to communicate, learn, share, collaborate and create; to think and solve problems; to manage their work; and to take ownership of their actions, reputations and lives.

The superintendent or designee will: 1) develop strong educational systems and electronic resources that support innovative teaching and learning; 2) provide appropriate staff development opportunities regarding this policy; and 3) develop procedures to support this policy. The superintendent or designee is authorized to develop procedures and acceptable use guidelines for staff and students for 1) use of district electronic resources including those that access the Internet and social media; and 2) use of personal electronic resources on district property and during district activities.

### **Internet Safety**

All students will be educated about digital citizenship and Internet safety. This will include appropriate online behavior, such as interacting with other individuals on social networking websites and in chat rooms, and cyberbullying awareness and response.

To promote Internet safety and appropriate online behavior of students and staff as they use electronic resources and access material from the Internet, the superintendent or designee is authorized to develop or adopt Internet safety procedures, acceptable use guidelines, and for students, related instructional materials for every grade level. The superintendent or designee, in evaluating such procedures and instructional materials, will take into account district

electronic resources, community norms, privacy rights, responsible use, and issues of concern with student or staff use of electronic resources.

As a component of district Internet safety measures, all district-owned electronic resources, including computer networks and Wi-Fi, in all district facilities capable of accessing the Internet must use filtering software to prevent access to obscene, racist, hateful or violent material. However, given the ever-changing nature of the Internet, the district cannot guarantee that students or staff will never be able to access objectionable material.

When students use the Internet from district property, with district resources, or when engaged in district activities, district staff will make a reasonable effort to supervise student access and use of the Internet. If material is accessed that violates district policies, procedures or student guidelines for electronic resources or acceptable use, district staff will instruct the person to cease using that material and/or implement sanctions consistent with district policies, procedures, guidelines, and/or student codes of conduct. Information regarding student use of personal devices is explained in Policy 3246: Bring Your Own Device and its related procedure.

District staff will use district electronic resources in a safe, appropriate and responsible manner in keeping with professional codes of conduct, district policies and procedures, and state or federal regulations. On district property, during work hours, or when engaged in district activities, staff use of personal devices will also adhere to professional codes of conduct, district policies and procedures, and state or federal regulations. A violation of these codes, policies or laws may be subject to actions described in District Policy 5281, Disciplinary Action and Discharge.

Policy 2022 and its procedures apply to all students, staff, and guest users of the district's electronic resources including use of the Internet.

#### Legal References

18 USC §§ 2510-2522 Electronic Communication Privacy Act

Pub. L. No. 110-385 Protecting Children in the 21st Century Act

#### Cross References

5281 - Disciplinary Action and Discharge

4400 - Election Activities

Adopted: June 14, 2012

Revised: April 25, 2013, July 26, 2018

4040 - Public Access to District Records

3241 - Classroom Management, Discipline and Corrective Action

3231 - Student Records

3207 - Prohibition of Harassment, Intimidation and Bullying

2025 - Copyright Compliance

2020 - Course Design, Selection and Adoption of Instructional Materials

Management Resources

2015 - June Policy Issue

2012 - October Issue

2012 - February Issue

Policy News, June 2008 Electronic Resources

Policy News, June 2001 Congress Requires Internet Blocking at School

Policy News, August 1998 Permission required to review e-mail

© 2014-2017 Washington State School Directors' Association. All rights reserved.