

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
SCHOOL BOARD MEETING MINUTES**

**Date:** May 17, 2012

**Place:** Board Room – Commodore Campus

**Board of Directors Present**

Board President – Patty Fielding

Board Vice-President – Mary Curtis

Directors – Mike Spence, Tim Kinkead, Mev Hoberg

**Call to Order**

5:32 p.m. – Board President Patty Fielding called the meeting to order and a quorum was recognized.

**Public Comment**

No public comment.

**Superintendent's Report**

Superintendent Faith Chapel asked Assistant Superintendent Dr. Peter Bang-Knudsen, chairperson of the interview team for the Commodore Options School principal position, to introduce the new principal – Dave Shockley. Dr. Bang-Knudsen described Mr. Shockley as an educator who is passionate about learning, and dedicated to supporting every student. Mr. Shockley served the Meridian School District for the past nine years, most recently as Director of Program Development where he helped to manage a highly successful alternative learning and homeschool program. He has experience as a teacher, an assistant principal, principal, and in addition to being an outstanding instructional leader, he is passionate about believing in the potential of every student.

Superintendent Chapel announced *U.S. News and World Report* magazine recently released its list of best high schools in the country and awarded Bainbridge High School a Gold Medal, placing them among the top 500 high schools in the nation. Bainbridge High was ranked #6 in Washington State and #212 in the nation. In addition, Eagle Harbor High School was awarded a Silver Medal, and was ranked #40 in Washington State and #1,583 in the nation. It was noted the three-step process in determining the best high schools takes the following into account: 1) schools serve all their students well; 2) performance on state proficiency tests; and 3) degree to which schools prepared students for college-level work.

Superintendent Chapel announced the Wilkes Multiage Program will move forward with two Grade 1 / 2 classrooms, with enrollment that includes students coming into the school district from the private sector.

**Board Reports**

Tim Kinkead reported attending a Science, Technology, Engineering and Mathematics (STEM) meeting on Tuesday. During that meeting, committee members identified tangible goals that will be brought back to schools to gather feedback from staff. Mr. Kinkead noted the committee will meet again before the end of the year to finalize the goals. In his second report, Mr. Kinkead expressed support for Superintendent Faith Chapel and her ability to drive the board/district agenda moving forward. He noted the current meeting agenda, which included long range strategic planning and professional development, as evidence of how Ms. Chapel and her administrative team have a cohesive plan in place. This plan demonstrates the strategies and objectives needed to move the district forward, as well as the budget implications. He expressed his clear support of Faith as the right person to lead the district and that he is glad she is the Superintendent.

## Presentations

### *A. Wilkes Elementary School Construction – Student Perspective*

Director of Facilities and Capital Projects Tamela Van Winkle and Wilkes Elementary School Principal Sheryl Belt explained students from Mary Madison's 4<sup>th</sup> grade class had over the past several weeks, engaged in construction project observations and interviews with the Spee West construction manager. The students sharing their observations and interview results with the Board included Sean Reilly, Moorea Eldon-Everts, and Alison Spence. The students first met with Principal Sheryl Belt to brainstorm ideas about the types of questions they would ask the construction manager, then refined and organized the questions they developed. Questions developed by the students focused on such things as how long the manager had been doing the work, why the portables would be demolished prior to the old building, how the old building materials would be recycled, and how the new geothermal wells would operate. In their presentation to the Board, the students shared the answers in a professional manner, and noted their favorite part of the new school were the sky bridges.

### *B. Annual Volunteer Program Report*

Superintendent Faith Chapel noted each year the district highlights a few of the volunteers who contribute to the approximately 5,800 hours of service given in the schools throughout the year. Ms. Chapel introduced Janet Woolever, current PTO Co-President at Blakely Elementary, and Trish Fanznick, President of the Wilkes PTO. These two remarkable parents support students and teachers each day through PTO specific roles. Ms. Woolver has been a classroom volunteer, participated in a variety of enrichment opportunities (field trips, etc.), and volunteered for the Bainbridge Schools Foundation. Ms. Franznick volunteered as a co-chair of the Citizens' Committee during bond and levy campaigns, worked in classrooms, the library, chaperoned several field trips and more. Both ladies shared stories about their most treasured volunteer experience over the years.

Community Relations Coordinator Pam Keyes provided an update of data related to the 43<sup>rd</sup> year of the district volunteer program. Ms. Keyes noted while volunteerism continues as an integral part of district schools, and positively impacts student learning, there has been a significant decrease in tasks and hours since the height of participation in 2010. (It is thought this decrease may be due to more folks returning to the workplace.) The number of volunteers and hours in specified categories include: Classroom – volunteers: 1,409/ hours: 18,540; Enrichment – volunteer: 1,183/hours: 19,813; Fundraising – volunteers: 913/hours: 8,739; PTO Leadership – volunteers: 76/hours: 3,835; Site Councils – volunteers: 16/hours: 388. Finally, it was noted that consistent parent and community involvement helps ensure that every student is future ready; for the global workplace, college and personal success.

### *C. K-12 Mathematics Review Update*

Associate Superintendent Julie Goldsmith provided an update of the Mathematics Program Review Committee's process to date. Key accomplishments include completion of a staff needs assessment, research on the best practice in mathematics, committee refinement of the Vision and Guiding Beliefs, development of the selection criteria for new resources, and a review of resources. The committee determined there would be a delay in the adoption of resources for K-8 until 2013-14. One reason is to spend time with teachers next year developing an understanding of the Common Core and the related concepts, and the second is to allow instructional materials to incorporate elements of the Common Core into those materials. Conversely, it was noted high school mathematics teachers feel there are materials that are aligned to the Common Core Standards. These resources have digital companion materials that will be updated on a yearly basis.

After an analysis of the MAP mathematics data for grades 6-12, the committee reviewed research on best practice. This information was shared with staff at Woodward Middle and Sakai Intermediate Schools, and the schools worked together to design options to meet the needs to high performing students. Next year, there will be expanded options at both schools for students to access pre-algebra and algebra

courses. This will provide more advanced opportunities for students earlier in their school careers in grades 5-8. Sakai Principal Jim Corsetti and Dean of Students Steve Brown provided in-depth information about these advanced opportunities for students.

Associate Principal Jake Haley and Mathematics Teacher Rory Wilson provided an overview of the new Advanced Placement Computer Science Program and new resources for Algebra and beyond at Bainbridge High School next year. Mr. Haley noted this adoption would look very different than previous adoptions, with 90% of the traditional type textbooks being replaced with online resources in the form of digital textbooks. Resources include: *Pre-Calculus* (Larson-Pre-calculus with Limits); *Pre-Calculus (H)* (Demana, Waits, Foley & Kennedy – Precalculus); *Calculus* (Stewart – Calculus 7<sup>th</sup> Edition); *AP Statistics* (Peck, Olsen, Devore – Introduction to Statistics and Data Analysis); *AP Computer Science* (Reges & Stepp – Building Java Programs 2<sup>nd</sup> Edition); *AP Calculus* (Larson & Edwards – Calculus AP Edition). Mr. Wilson gave a brief demonstration of how the online student resources will operate and how students will interact with available text and video demonstrations.

#### *D. 2012-2013 Professional Development Calendar & Weekly Early Dismissal Update*

Assistant Superintendent Peter Bang-Knudsen began the presentation with a review of why a weekly early release for staff training and collaboration was important. Research indicating staff training supports better teaching leading to better student learning, support of the District Improvement Plan, and the loss of state funds for training were noted as generating the training need. Since the last presentation to the board on this topic, district staff worked with schools and teachers to determine the best format for the proposed weekly early release for staff training. Some of the aspects developed for the early release model include: a) Staff training/collaboration on early release days will be based on articulated district, school, and/or teacher professional development goals. b) Weekly 90 minute early release for staff training/collaboration will occur on Mondays. The rationale for Mondays, rather than Wednesdays, was based on the Bainbridge High School schedule. Feedback from both students and teachers at the high school noted a Monday early release would align with the current schedule, and would provide students with the best opportunities to have a successful academic week. The high school will study their schedule next year, and the district will analyze the effectiveness of the Monday early release day in terms of time allotted for staff training and student attendance. c) All staff training will occur on the school site, or district site with an administrator's oversight. d) Next year the district will intentionally communicate with the school communities about how the early release time for staff training/ collaboration is being used, and how it is impacting student learning. The district will add 5 – 10 minutes of instructional time to each day related to the early release, and the specific start and end times are still being developed, along with conference schedules.

Associate Superintendent Julie Goldsmith provided an overview of the Professional Development Plan for 2012-13. The three priority areas for the coming year were highlighted as 1) Curriculum (Transition to Common Core, Math Program Review, STEM); 2) Assessment to Inform Instruction (Measure of Academic Progress (MAP), DRA2, state assessments, Data Dashboard); and 3) Instruction and Instructional Leadership (Principal/Teacher Evaluation, differentiated instruction, technology). These priority areas will support the district's theory of action, which is the improvement of student learning. Ms. Goldsmith explained the district will support the training of Data Lead Teachers from each school, support and training for staff involved with the Principal/Teacher Evaluation Pilot, and continued support of new curriculum. It was noted that Title IIa grant funds would be used to support diverse learners through training during early release days for paraeducators, and math curriculum through department and grade level meetings. Related to the new principal/teacher evaluation system, principals will implement The Framework for Teacher Proficiency System that is a complete solution for observer training and assessment. Developed in partnership with ETS and Charlotte Danielson, this system enables districts and states to promote high quality observations by implementing rigorous training for all observers. Additional resources for 2012-13 will include technology support for new equipment, programs and

standards, and support for STEM (funded through Bainbridge Schools Foundation) initiatives and training.

#### *E. Long Range Strategic Planning*

Board President Patty Fielding explained that during the past year, the Board has discussed the need to implement a long-range strategic planning process for educational programs and facilities. The district's mission, vision, and guiding principles developed earlier this year should be the drivers for moving forward, with discussion of facilities to follow. Ms. Fielding noted information from the recent demographic report indicated now is an opportunistic time to begin discussions. Ms. Fielding, Board Vice-President Mary Curtis and Superintendent Faith Chapel discussed several possible models for implementing a strategic planning process. Two models were presented to provide a catalyst for Board discussion:

1. Establish a "Partnership for Strategic Planning: A 'Big Picture' Planning Process

Convene a large, ad hoc, representative advisory committee to the Board that will provide an explorative starting point for long-range strategic planning. The purpose of this committee would be to identify key questions, topics, and issues that need to be considered as the board and district move forward with a more detailed strategic plan. Establishing such a committee would help the District to look at "the big picture" before formulating specific task groups to study educational programs and trends or develop recommendations for facilities.

The committee would be convened with the expectation of holding only 2-3 meetings. After that, individual members could participate in other task groups that will grow out of the ad hoc discussion and are likely to involve longer time commitments.

2. Establish Two Strategic Planning Committees: Educational Programs and Trends, and Facilities and Operations

Convene two representative committees, beginning with the Strategic Planning Committee for Educational Programs. This committee would review educational research, programs and trends and formulate recommendations about the programs and trends the district should consider for adoption or implementation. The Strategic Planning Committee for Facilities and Operation would review the work of the Educational Programs Committee along with demographic data and relevant research about facilities and operations. This committee would formulate recommendations that would be incorporated into future plans for district facilities.

These models represent two different approaches to proceeding with strategic planning. Ms. Fielding noted the question on the table was does the board all believe this is a process that needs addressing sooner rather than later. All board members agreed, followed by a brief discussion about the difference between single-year review, and multi-year review. The District Budget Advisory Committee year-by-year process was used as an example. Board members also discussed how to get the community involved with the planning process, management of the process, and next steps to begin the process. It was determined the district administrative staff would begin to outline the structure for the planning process.

#### *F. Wilkes Elementary School – Change Order No. 6*

Director of Facilities and Capital Projects Tamela Van Winkle submitted Wilkes Elementary Replacement – Change Order No. 6 for Board approval. Items included on the change order were as follows:

CCD 010r	<u>Gym Partition Steel Plate Add</u>	\$3,435.00
	Structural detail @ operable partition between the gym and commons allowing support of partition that was	

widened during submittal.

CCD 013	<u>PSE Trenching Across Madison</u> Connecting primary power to the closest utility pole Route beyond property line was not identified on Drawings.	\$8,291.00
CCD 025	<u>Gym Mechanical Mezzanine Add Two Louvers – Duct Changes</u> At mech mezzanine above gym, crowded conditions required duct changes that shortened length and added louvers.	\$3,636.00
CCD 026	<u>Stormwater Detention Re-Design</u> Infiltration system re-design yielded cost savings due to Being smaller, closer to the building, requiring less Excavation with easier delivery.	(\$83,366.00)
CCD 34	<u>Gym OSB Backing Add</u> Sub surface for drywall providing damage control per District standard in gymnasiums.	\$10,055.00
CCD 36	<u>Louver Add at Wing D North</u> Added exhaust louver in CMU wall at 20 feet above grade.	\$3,115.00
CCD 049	<u>Roof Walkway Pad Locations &amp; Roof Hatch Rotation</u> For safety, added more walk pads to air handling/mech Equip from two roof access hatches.	\$3,470.00
CCD 051	<u>Ceiling in Electrical Rooms</u> Addition of gyp board ceiling to resolve non-code compliant proximity of ductwork and electrical panels.	\$3,719.00
CCD 054	<u>Asbestos Abatement at Music Room Portable</u> Unforeseen condition not identified in annual AHERA report.	\$6,919.00
COP 28r	<u>Wall Framing</u> Installation of tube steel at some exterior doors to strengthen rough opening and to replace box headers at some relites with space-conserving tube steel.	\$4,525.00
COP 30	<u>Fascia at Covered Play</u> Addition of metal cladding over large structural beam at south covered play fascia to match cladding at glue lam beams.	\$2,742.00
COP 31	<u>Added Strap Detail</u> Adding continuous metal plate for seismic stability where metal decking is discontinuous at CMU walls, similar to detail for tongue and groove wood decking.	\$1,139.00
COP 32	<u>Substrate above West Elevation</u> Identification of wall type infill at steel beams above CMU walls and below roof in some locations.	\$2,066.00

COP 34 Insulation at Gym Roof

(\$2,376/00)

Removed 1 – ½” roof insulation at the gym to coordinate Height at juncture of roof decking at bridge.

**Motion 66-11-12:** **That the Board approves Wilkes Elementary School Change Order No. 6. (Spence) The affirmative vote was unanimous.**

*G. Resolution 05-11-12: WIAA Delegating Authority*

An annual resolution by the Board of Directors (Chapter 32, Laws of 1975-1976) delegating to the Washington Interscholastic Activities Association (WIAA) the authority to control, supervise and regulate interschool activities consistent with the rules and regulations of WIAA. The Board of Directors retains the right to establish eligibility standards that meet or exceed the rules and regulations of WIAA.

**Motion 67-11-12-:** **That the Board approves Resolution 05-11-12: WIAA Delegating Authority (Kinhead) The affirmative vote was unanimous.**

**Personnel Actions**

**Motion 68-11-12:** **That the Board approves the Personnel Actions dated May 11, 2012 and May 17, 2012. (Curtis) The affirmative vote was unanimous.**

**Consent Agenda**

**Donations**

1. Donation to Blakely Elementary School in the amount of \$5,395.14 from the Blakely PTO to support Outdoor Education to offset some of the costs of the program for families and for scholarships.
2. Donation to Bainbridge High School in the amount of \$15,000.00 from Harry Abernathy to support scholarships for graduating Bainbridge High seniors
3. Donation to Bainbridge High School in the amount of \$1,500.00 from Janet Herren to support scholarships for graduating Bainbridge High seniors.
4. Donation Bainbridge High School in the amount of \$5,500.00 from the Bainbridge High School PTO for the purchase of white boards.
5. Donation to Bainbridge High School in the amount of \$2,000.00 from the Rotary Club of Bainbridge Island to be used for scholarship students needing financial aid to take part in the Salish Sea Expedition field trip.

**Staff Travel: Out-of-State**

1. Request for Board approval from Bainbridge High School Science Teacher Enrique Chee to attend a Science, Technology, Engineering & Mathematics (STEM) related professional development opportunity involving sub-orbital flight experiments. This workshop is being presented in San Jose, California on July 22 – 28, 2012.
2. Request for Board approval from Blakely Elementary School Principal Reese Ande, 4<sup>th</sup> Grade Teacher Erin Sheehan, and Librarian Kathleen Pool to attend the annual ISTE Conference in San Diego, California June 24-27, 2012.

**Student Field Trip: Overnight/Out-of-State**

1. Request for Board approval from Bainbridge High School Marine Science Teacher Tom Armentrout and his Marine Science students to participate in a research voyage with Salish Sea Expeditions out of Anacortes, Washington on May 20-22, 2012.
2. Request for Board approval from Bainbridge High School Future Business Leaders of America Advisor Kim Rose and the FBLA students to attend the National Business Leadership Conferences in San Antonio, Texas on June 27 – July 3, 2012. A combination of private funds, grants and Career & Technical Education funds will cover the expenses associated with this experience.

2012-2013 Student Fees Recommendations

1. Bainbridge High School Principal Brent Peterson requests Board approval of the proposed student fees for the 2012-2013 school year. A list of the proposed fees is attached to the Consent Agenda.
2. Woodward Middle School Principal Mike Florian requests Board approval of the proposed student fees for the 2012-2013 school year. A list of the proposed fees is attached to the Consent Agenda.

Minutes from the March 24, 2012 School Board Retreat

Minutes from the March 29, 2012 School Board Meeting

Minutes from the April 12, 2012 School Board Meeting

Minutes from the April 19, 2012 Special School Board Meeting (Director Interviews)

Minutes from the April 25, 2012 School Board Meeting

**Motion 69-11-12: That the Board approves the Consent Agenda. (Kinkead) The affirmative vote was unanimous.**

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2005138 through 2005270 totaling \$ 188,334.80 .

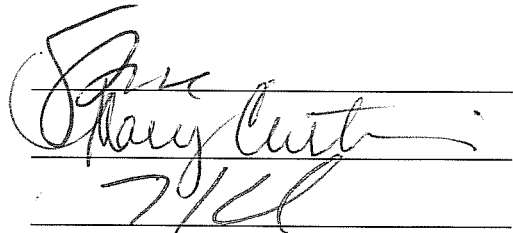
(Capital Projects Fund Voucher)

Voucher numbers 4343 through 4353 totaling \$ 91,854.93 .

8:59 p.m. - Board President Patty Fielding announced the board would move into an executive session for forty minutes regarding a personnel evaluation.

Adjournment

9:40 p.m. – President Fielding reconvened the meeting to a public session and immediately adjourned.

  
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SCHOOL BOARD OF DIRECTORS

ATTEST: Faith A. Chapel, Secretary to the Board of Directors