

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: February 23, 2012

Place: Board Room – Commodore Campus

Board of Directors Present

Vice-President – Mary Curtis

Directors – John Tawresey, Mike Spence, Tim Kinkead

Excused

Patty Fielding

Call to Order

5:34 p.m. – Board Vice-President Mary Curtis called the meeting to order and a quorum was recognized.

Public Comment

No public comment.

Superintendent’s Report

Superintendent Faith Chapel provided the Board with the special edition (2/21/12) of This Week In Olympia (TWIO) published by the Washington Association of School Administrators. This edition summarized the State House’s proposed 2012 Supplemental Operating Budget. Ms. Chapel noted two major “funding shifts” proposed by the House involve a delay in school districts’ June 2013 general apportionment payments from the last business day in June to the first business day in July. This action will reduce \$340 million from the current biennium. In addition, a portion of Local Effort Assistance (LEA) funds are shifted on a one-time basis to July 2013. This “saves” \$74.8 million in the current biennium. Based on a more positive revenue outlook since the last forecast published, the state budget situation is better than expected. The State Senate budget proposal should be released soon.

Ms. Chapel shared feedback from a day-long work session with principals at which they covered the teacher/principal evaluation project, professional development, and elements of the district improvement plan.

Board Reports

Mary Curtis noted the next District Budget Advisory Committee meeting is scheduled for Tuesday, February 28th from 5:30 – 7:00 p.m. in the Board Room located next to the Commodore Commons.

Presentations

A. Proposed Restructure of the 2006 Capital Bond

The District’s financial advisor, Dave Trageser, was introduced and provided the Board with information regarding an opportunity to save Bainbridge Island taxpayers additional monies. The savings would come from a restructuring of the 2006 bonds through a “refunding” process. Mr. Trageser provided an overview of the refunding procedure, terms of the action, two types of refunding available, and a summary of the refunding analysis. The refunding analysis focused on the 2006 UTGO Bonds for all callable NBQ and BQ funds. The projected refunding results (as of February 15, 2012) for total net savings for the NBQ and the BQ Bonds were shared with board members. Mr. Trageser explained by law, advanced refunding is only allowed once before the call date. They also must provide debt service savings annually, benefit only taxpayers, and cannot extend term of the bonds. Other elements of a refunding included non-voted debt capacity, bond rating review, arbitrage and bank qualification. The next steps in the refunding process

include setting a savings target, adopting a Delegation Resolution and scheduling a bond sale. The parameters related to a Refunding Bond Delegation Resolution were explained to board members, with the suggestion such a resolution be brought back to the board for consideration at the March 8th meeting. Board members were in consensus that the district move forward with the bond refunding process.

B. Highly Capable Self-Study

The board tabled this agenda item as the presenting district administrator was unable to attend the meeting due to illness.

C. Principal Evaluation Pilot Project Update

Associate Superintendent Julie Goldsmith, Ordway Principal Bob Lewis, and Associate Principal Kristin Nelson presented information related to the new Principal Evaluation Pilot. It was explained in 2010, the Washington State Legislature passed a broad education reform bill, E2SSB 6696. This bill requires OSPI, in collaboration with teachers, principals, administrators and parents, to improve principal and teacher evaluation systems. This will include the creation of new evaluation criteria with a four-level rating system, and requires all districts to adopt new systems in the 2013-14 school year. Board members were provided with a document from the Association of Washington School Principals (AWSP) – Evaluating Principal Leadership in a Performance-Based School – that focuses on the eight new principal evaluation criteria, and upon which much of the Principal Evaluation Pilot Committee’s work is based. Ms. Nelson presented a statement of accountability, an explanation of the tiered evaluation system, and elements of the current principal evaluation criteria compared to the new/required criteria. The new evaluation criteria for principals includes: creating a culture; ensuring school safety; planning with data; aligning curriculum; improving instruction; managing resources; engaging communities; and closing the gap.

Dr. Lewis provided an overview of the essential components of the committee work currently underway. The committee is in the process of developing rubrics for the principal evaluation. It was noted that unlike the teacher evaluation pilot, there is no research-based framework (such as Danielson’s *Framework for Teaching*). Therefore the committee will create rubrics using AWSP criteria, *New Leader Standards*, current pilot districts drafts, and rubrics from other states. Similar to the teacher evaluation process, the principal evaluations will consider evidence and measures, which are an important aspect of any evaluation model, and takes conversations beyond the supervisor’s “gut feeling.” The timeline for the new principal evaluation was also provided, and it notes full implementation of the new system is required by the 2013-2014 school year.

D. Monthly Technology Report

Director of Instructional Technology and Assessment Randi Ivancich presented a new format for reporting the district’s technology levy projects and expenditures that support student learning and district initiatives. Detailed information was included related to the tax collections for the Technology Levy as well as a budget summary that provided the total encumbrances to date. Ms. Ivancich noted the report was organized into five essential areas (based on technology planning documents from the U.S. Department of Education) that include the following: 1) Learning – Engage and Empower; 2) Teaching: Prepare and Connect; 3) Assessment: Measure What Matters; 4) Infrastructure: Access and Enable; and 5) Communications and Productivity. Board members suggested emphasizing the connection between the technologies implemented in the classroom impacts student learning.

E. Monthly Financial Report

Director of Business Services Peggy Paige reported on the district’s financial activities through the month ending January 31, 2012. Specifically, she provided an analysis of the General Fund noting total General Fund revenues were 3.9% less than for the same period last year and close to average. Tax collections were up compared to last year, but while they were above the expected average, they are not expected to exceed budget estimates by year end. Local revenues were well above the average, primarily due to the

generous contribution of the Bainbridge Schools Foundation in November. State revenues were consistent with state funding expectations and enrollment. Transportation is consistent with budget estimates and will not be adjusted for actual ridership until later in the year. It was noted the timely approval of grant applications by the Office of the Superintendent of Public Instruction has made it possible to request grant reimbursement claims earlier this year.

Regarding expenditures, for the year to date they are 1.9% lower than for the same period last year. Extracurricular expense is up compared to prior year and is currently expected to exceed budget estimates. Total Special Education costs are down 2.8% compared to last year and are below the 3-year average, with costs in this category being well contained. Compensatory education is as expected, and it was noted that fluctuations throughout the year are due to certain expense items (such as teacher certification bonus and school improvement costs) do not occur in a regular monthly pattern. Total Support Services is below last year, with Transportation/Motor Pool expenditures above the prior year. Maintenance, Information Services and Central Office are lower than last year. All of these areas reflect the impact of a reimbursement transfer from the Capital Projects fund of salaries/benefits directly related to bond and tech levy projects. Information Services also reflects only the fiscal portion of the district's data processing fees since the balance of the expense is being charged directly to counseling this year. Central Office currently indicates reduced expense for election costs and legal fees. At the conclusion of the presentation, Ms. Paige noted the ending fund balance is projected to be 5.5% based on current trends. Superintendent Chapel also distributed a draft of the 2012-13 General Fund Projected Budget Gap for board review

F. Budget Development Timeline & Process 2012-13

Superintendent Chapel provided a draft of the 2012/2013 Budget Development Timeline and Budget Development Guidelines. It was noted that the 2012-13 budget development process had been significantly delayed due to the lack of information regarding the Legislature's plans for addressing two key issues: (1) the \$1.5 billion shortfall in the 2011-13 biennial budget; and (2) the Washington State Supreme Court's ruling in the McCleary vs. State lawsuit. Ms. Chapel will also share the timeline and budget gap documents with the District Budget Advisory Committee at their February 28th meeting.

Personnel Actions

Motion 46-11-12:

That the Board approves the Personnel Actions dated February 16, 2012 and February 23, 2012 as presented. (Spence) The affirmative vote was unanimous. (Spence, Curtis, Tawresey, Kinkead)

Consent Agenda

Student Activity: Overnight/Out-of-State

1. Request for Board Approval of an Overnight student activity from Bainbridge Island (club sport) Girls Water Polo Team Coach Drew Keller for the team to participate in a retreat at Alderbrook Lodge on March 4 & 5, 2012.
2. Request for Board Approval of an Overnight/Out-of-State student activity from Bainbridge Island (club sport) Rowing Head Coach Tim Goss for the BIR Crew to participate in multi-day out-of-state, and Canadian regattas with the schedule submitted as follows: March 30 – April 1, 2012 – San Diego, CA; April 13 – 15, 2012 – Eugene, OR; April 27 – 29, 2012 – Brentwood, Canada; June 6 – 10, 2012 – Oak Ridge, TN.

Motion 47-11-12:

That the Board approves the revised Consent Agenda as presented. (Kinkead) The affirmative vote was unanimous. (Kinkead, Tawresey, Curtis, Spence)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2004540 through 2004660 totaling \$ 2989,046.90 .

(Capital Projects Fund Voucher)

Voucher numbers 4292 through 4306 totaling \$ 811,638.77 .

(Associated Student Body Fund Voucher)

Voucher numbers 4000539 through 4000567 totaling \$ 52,239.10.

8:05 p.m. - Board Vice-President Mary Curtis announced the board would move into executive session regarding contract negotiations for 30 minutes.

Adjournment

8:35 p.m. – Board Vice-President Mary Curtis reconvened the meeting to public session and immediately adjourned.