

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: January 26, 2012

Place: Board Room – Commodore Commons

Board of Directors Present

President – Patty Fielding

Vice-President – Mary Curtis

Directors – John Tawresey, Mike Spence, Tim Kinkead

Call to Order

5:35 p.m. – Board President Patty Fielding called the meeting to order and a quorum was recognized.

Public Comment

Citizen Jerry Elfendahl provided a brief history of Bainbridge Island’s annual January event – Sing Out with Pat Wright and the Total Experience Gospel Choir honoring Reverend Dr. Martin Luther King, Jr. The event will be held January 28, 2012 at the Bainbridge High School Commons and will benefit the Bainbridge Schools Foundation.

Superintendent’s Report

Superintendent Faith Chapel announced January was School Board Recognition Month and read a Proclamation from Governor Christine O. Gregoire that stated in part “school directors play a crucial role in promoting student learning and achievement by creating a vision, establishing policies and budgets, and setting clear standards of accountability for all involved.” Board members were presented with a token of the District’s esteem, as well as a certificate of recognition from the Washington State School Directors’ Association.

Superintendent Chapel welcomed Boy Scouts from a local scout troop who were observing a government board in action. Ms. Chapel also announced the success of the Bainbridge Schools Foundation Auction with estimated donations of \$340K, and her intention to attend the Annual WSSDA/WASA Legislative Conference to be held in Olympia on January 29th.

Board Reports

Tim Kinkead reported on the recent Board Curriculum Committee meeting with Associate Superintendent Julie Goldsmith. At that meeting, discussion focused on expansion of the Spanish program, a desire by principals to spend more time with their education teams, and with continuing budget challenges, what education models might look like to meet student learning needs.

President Fielding suggested item *D. Professional Development Calendar: Proposal to Change Schedule and Format* be moved forward on the agenda. There were no objections.

Presentations

D. Professional Development Calendar: Proposal to Change Schedule and Format

Assistant Superintendent Dr. Peter Bang-Knudsen, teacher representative Katie Zonoff, and parent representative Mev Hoberg provided background information regarding the activity of a newly formed Professional Development/Collaboration Calendar Committee. It was noted that during the District’s contract negotiations with the Bainbridge Island Education Association (BIEA) in the spring of 2011, the District and BIEA both agreed that given the nature of the work teachers are being asked to do, and the quantity and quality of new initiatives, additional professional development/collaboration time for teachers is required to most effectively foster continual improvement. New initiatives and continual improvement requirements were listed as follows: a) new state-mandated teacher evaluation system; b) new literacy curriculum; c) Common Core Standards; d) MAP testing and analyzing results; e) DRA II testing and analyzing results; f) providing differentiated instruction for students based on assessment data; g) new technology; and h) STEM initiatives.

The Professional Development/Collaboration Calendar Committee met for a full day on January 13th. Some of the key findings from that committee work included the following: a) The current professional development calendar

model is a monthly early release that provides 27 hours per year of professional development. b) Most other area districts provide weekly professional development time for teachers, and vary in release time from 50 minutes to 125 minutes per week. Committee members also analyzed the possible increase of district professional development to 90 minutes of a weekly early release (or late start) which would provide 46.5 hours each year. It was noted that in order to maintain the 1000 hours of instruction, the district may need to add an additional 5-10 minutes of instruction time per day. The advantages and disadvantages of a weekly 90 minute professional development time were discussed. At the conclusion of the presentation, the next steps and a timeline were presented and included a staff and parent survey, continue analyzing the required 1000 minutes of instruction while being minimally impactful, communication with local child-care and youth organizations, updating the school board on the committee's work, and providing the bargaining teams with survey results and possible calendar options.

A. High School New Course Proposals

Associate Superintendent Julie Goldsmith presented two new course proposals for Bainbridge High School that will further extend the range of course options available to high school students. Course overviews for the proposed course additions were as follows: *Advanced Placement Spanish Language (Grades 11 – 12)* – This two-semester course will help prepare students to demonstrate their level of Spanish proficiency across the three communicative modes: Interpersonal, Interactive, and Presentational. It will also prepare students to meet the five goal areas outlined in the Standards for Foreign Language in the 21st Century. This course will provide skills that prepare students for an AP test that might be accepted for college credit. *Advanced Placement Computer Science (Grade 11 -12)* – This two-semester course will provide students an introduction to the world of computer programming, methodologies, problem solving techniques, software design, and debugging strategies using the Java language. This course is directly tied to the STEM initiative and will provide an option for students to meet the new 3rd year of mathematics state graduation requirement. This course will provide skills that prepare students for an AP test that might be accepted for college credit. Ms. Goldsmith recommended approval of the new course proposals for AP Spanish and AP Computer Science.

Motion 37-11-12:

That the Board approves the two new course proposals as presented.
(Kinkead) The affirmative vote was unanimous.

B. Science, Technology, Engineering & Math (STEM) Update

STEM Coordinator Greg Moncada explained the development of a vision concept by the STEM Advisory Board, and the process used to develop a visual representation of that vision (created by Advisory Chair Dave Marsing). Next steps related to the vision will involve deriving a narrative that captures the group work, as well as a statement that captures the vision's intent. Dr. Moncada also described some of the ongoing STEM activities that include development of a summer STEM Camp targeted at grades 3-8, and initiation of a pilot K-4 Explorations in Mathematics program (sponsored by PTO) with four major components: Math Clubs; Monthly Math Challenge Boards; Family Math Nights; Parent Education/Professional Development. Associate Superintendent Julie Goldsmith also presented a short video that further explained the K-4 Math Explorations in Mathematics Program.

C. Options Programs Update

Associate Superintendent Julie Goldsmith provided an update on the array of "options" programs for parents and students in the district. Options available include the following:

Full Day Kindergarten (tuition based) or the State-Funded Half Day Kindergarten Program

The orientation for prospective new students is February 8th at Ordway Elementary School. Student orientation visits are conducted at each school the week of February 13th. Deadline for full-day program applications is March 9th, with full-day deposits due April 10th.

Commodore Options School

The "umbrella" for three choice programs: Eagle Harbor High School; Mosaic Home Education Partnership (K-8); Odyssey Multiage Program (1-8). The annual Open House for prospective students is February 15th. Deadlines for applications are as follows: Odyssey Multiage Program – March 23, 2012; Eagle Harbor High School – Priority enrollment for fall semester is the last week of March; Mosaic Home Education Partnership – First week of April.

Additional Elementary Options Programs

A Feasibility Study was completed, with interest in the program high. Ninety-six students applied for the program. Unfortunately a major roadblock to implementation in 2011-2012 was building space. A Feasibility Study will be completed again this year. Key components of that process include: Enrollment; Space; Cost; Impact on Enrollment at the other Elementary Schools.

Additional Options – Middle School/High School

An optional 7th period, Online Learning, and Independent Study are all programs the district has added to increase the options available to parents and students.

E. Monthly Capital Projects Report

Director of Facilities and Capital Projects Tamela Van Winkle presented the Capital Projects and Facilities Report summary for January. Included in the report was a summary of the Bond 2009 Project budget with detailed information regarding the current status of the 2009 Bond. It was noted while last week's light snowfall did not keep the Spee West crew from working on the Wilkes Replacement Project, the heavy snowfall causing school closure did close the construction site for three days. Following the inclement weather, work continues on the project with a variety of trades on-site involved in concrete placement of footings, walls, and slabs, laying up cement block, installation of underground plumbing pipe and electrical conduit, removal of mud and placement of quarry spall rock driveways. Ms. Van Winkle met with teachers this past week to discuss classrooms and transitions. It was also noted that the Bainbridge Island Fire Department may conduct exercises using the old Wilkes buildings prior to demolition.

F. Monthly Financial Report

Director of Business Service Peggy Paige provided a summary of financial reports for the month ending December 31, 2011, with a focus on an analysis of the General Fund. Total General Fund revenues to December 31 were 2.4% more than for the same period last year and above average. Tax collections are up compared to last year. While collections are currently above the expected average, they are not expected to exceed budget estimates by year end. Local revenues are well above the average, primarily due the generous contribution of the Bainbridge School Foundation in November. Rental and tuition revenues are also above prior year at this time. State revenues are consistent with state funding expectations and budgeted enrollment. Prior year federal Revenues reflect the receipt of Ed Jobs funds in December. As a percentage of budget Federal Revenues are currently above the expected average. The timely approval of grant applications by OSPI has made it possible to request grant reimbursement claims earlier this year.

General Fund expenditures for the year to December 31 are 2% lower than for the same period last year. Expenses for Basic Education are about equal to prior year and below average. Principal reflects the reimbursement by Capital Projects for bond-related expenses (portion of administrator salary). Tech Levy purchases have pushed Learning Resources higher than last year but it is still below the expected average since budget adjustments were made in anticipation of these purchases. Counseling is above the average because the district is charging the student portion of its data processing services to counseling during the year, rather than with a transfer at year end. Total Special Education costs are down 3% compared to last year and are below the 3-year average. Total Support Services is below last year, Transportation/Motor Pool is close to prior year, Operation, Buildings is in line with budget, and Food Services is below the expected average. Central Office currently indicates reduced expense for election costs and legal fees. As of December 31, 2011, the closing cash balance in the general fund was \$4.3 million, with a projected cash balance of \$2 million.

G. Policy 2410: High School Graduation Requirements (First Reading)

Associate Superintendent Julie Goldsmith presented Policy 2410 High School Graduation Requirements for the first reading. It was noted this revised policy document now reflects changes to the most current district policy/procedure.

Motion 38-11-12: That the Board approves the first reading of Policy 2410 High School Graduation Requirements. (Curtis) The affirmative vote was unanimous.

H. Policy 3413: Student Immunization and Life Threatening Health Conditions (Second Reading)

Executive Director of Instructional Support Services Besty Minor Reid presented Policy 3413 Student Immunization and Life Threatening Health Conditions for the second reading.

Motion 39-11-12: That the Board approves the second reading of Policy 3413 Student Immunization and Life Threatening Health Conditions. (Curtis) The affirmative vote was unanimous.

Personnel Actions

Motion 40-11-12:

That the Board approves the Personnel Actions dated January 26, 2012 as presented. (Spence) The affirmative vote was unanimous.

Consent Agenda

Interlocal Cooperative Agreement

1. Request for Board approval of an interlocal cooperative purchasing agreement between Bainbridge Island School District and Pierce County and their purchasing contract for Communications Cabling, Design, Installation and Repair.

Motion 41-11-12:

That the Board approves the revised Consent Agenda as presented. (Curtis) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2004355 through 2004450 totaling \$ 201,894.94.

(Associated Student Body Fund Voucher)

Voucher numbers 4000519 through 4000536 totaling \$ 16,876.88 .

(Capital Projects Fund Voucher)

Voucher numbers 4282 through 4291 totaling \$ 1,335,381.80 .

(Associated Student Body Fund Voucher)

Voucher numbers 4000537 through 4000537 totaling \$ 695.00 .

Adjournment

7:56 p.m. – Board President Patty Fielding adjourned the meeting.