

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: October 27, 2011

Place: Board Room – Commodore Campus

Board of Directors Present

Board President – Patty Fielding

Board Vice-President – Mary Curtis

Directors – John Tawresey, Mike Spence, Tim Kinkead

Call to Order

5:36 p.m. – Board President Patty Fielding called the meeting to order and a quorum was recognized.

Public Comment

No public comment.

Superintendent’s Report

Superintendent Faith Chapel reported each November, the Office of the Superintendent of Public Instruction (OSPI) reviews data from schools across the state looking for patterns of academic improvement. Then, each December, OSPI recognizes schools that have shown improvement, particularly in the area of state-wide assessments. The Center for Educational Effectiveness follows up with a list of “Schools of Distinction.” Once again, Eagle Harbor High School has been recognized in this category for their student improvements. Another exciting recognition comes from the magazine, U.S. News and World Report. The magazine looked at nearly 600 schools that qualified for the Gold, Silver, and Honorable Mention lists of the U.S. Best High Schools, and then evaluated their students’ participation rates and performances on AP exams in math and science. Of the 100 top performing schools from that national review, Bainbridge High School was recognized as one of only five high schools in the state to receive this honor. Board members extended congratulations to the students, staff and families at Bainbridge High School.

Superintendent Chapel reported Governor Gregoire released her preliminary list of budget reduction alternatives. A Special Session of the Legislature is scheduled to begin on November 28th to deal with the budget deficit for the current biennium. Their task is to identify approximately \$2 billion dollars of budget reductions between now and August 2013. Governor Gregoire’s complete comprehensive list of proposed budget reductions (available on her website) includes a total of \$4.2 billion in reductions. Ms. Chapel noted the Washington Association of School Administrators released their analysis of the General Fund reduction alternatives, which reflects the Governor’s preliminary choices. This list shows reductions to K-12 programs at \$365 million. Program categories on the preliminary list include reduction to state levy equalization payments to school districts by 50%, increase in class size by two students grades 4 – 12, change in bus depreciation, and a revision in the state attendance policy among others. Ms. Chapel also noted the District is the co-sponsor of a legislative roundtable on education to be held in the North Kitsap School District Board Room on November 15th from 7:00 – 8:30 PM. Senator Christine Rolfes, and Representatives Sherry Appleton and Drew Hansen will attend.

Board Reports

Tim Kinkead reported participation in a tour of Sakai Intermediate School that included classroom visits and conversations with three of the “passionate” sixth grade teachers at the school. One of the take-aways Mr. Kinkead experienced was the validation that the systems approach is the right direction for the district.

Mary Curtis reported on a meeting about the new district website with community members with communication experience. Their input regarding the detail and finite revisions to the design were well appreciated.

Public Hearing: *Revision of School Director District Boundary Changes*

President Fielding opened the Public Hearing regarding the revision of the School Director District Boundaries based on the 2010 Census. Superintendent Faith Chapel provided the District Plan for Revision of School Director Districts (July 7, 2011), the census summary data, and copies of the current and proposed boundaries for review. President Fielding asked for public comment. No public comment was forthcoming and President Fielding closed the public hearing.

Presentations

A. Monthly Technology Report

Director of Instructional Technology and Assessment Randi Ivancich, with the help of Bainbridge High School Teachers Denise Corso (Special Education) and Rory Wilson (Math), provided an overview of emerging technologies that will likely have an impact on education. Ms. Ivancich presented information about mobile devices such as Smartphones and PDAs, media players (MP3s, iPods, etc.), slates, tablet computers, eReaders, and Smartpens. These readily available devices are currently mainstreamed for use in the community and workplace, and are nearing mainstream in the area of education within the next 18 months. They can increase access to information, can be used as tools for learning and productivity, and can be cost effective. It was noted that for two years in a row, the Horizon Report K-12 has identified the emergence of mobile devices within the K-12 setting. As an example, Ms. Corso shared information about the use of MP3 players to assist auditory learners with comprehension of language arts reading materials. Mr. Wilson presented another example of mobile devices as learning tools, explaining textbooks could be downloaded to electronic readers that could be used by students in the classroom. Ms. Ivancich concluded the presentation by noting preparations to be implemented to allow for broader use of mobile devices in the educational environment. Those preparations include: a) migration to Active Directory in part for increased management and compatibility of networked services and accounts; b) expansion of wireless capability and use to include district owned and personally owned devices; c) adoption of acceptable use policies, procedures and forms to provide safe learning environments; and d) alignment of technology tools with learning and instructional goals.

B. Instructional Materials Committee Report

Associate Superintendent Julie Goldsmith presented the Instructional Materials Committee report and minutes from the September 27, 2011 committee meeting for board review. It was noted that the Instructional Materials Committee, at their September 27th meeting, reviewed the following materials: 1) *Words Their Way* by Person-Allyn & Bacon (Language Arts/Spelling – K-5); 2) *Handwriting Without Tears* by Jan Olsen/HWT (Language Arts/Writing - K-3) Ms. Goldsmith recommended approval of the instructional materials as submitted.

Motion 17-11-12: That the Board approves the instructional materials as submitted on the Instructional Materials Committee Report dated September 27, 2011. (Kinhead) The affirmative vote was unanimous.

C. New Teacher/Principal Evaluation System Update

Assistant Superintendent Dr. Peter Bang-Knudsen presented an update regarding the teacher and principal evaluation pilot that included a brief review of the education reform bill E2SSB 6696. The bill required the Office of the Superintendent of Public Instruction (OSPI), in collaboration with teachers, principals, administrators and parents, to improve principal and teacher evaluation systems. It also required OSPI to create a pilot with school districts in the 2010-2011, and 2011-2012 school years, with adoption of the new evaluation systems in the 2013-2014 school year. The evaluation system will be four tiered with eight separate criteria for each teacher and principal group. Dr. Bang-Knudsen compared the current teacher/principal evaluation categories with the proposed evaluation categories. It was noted the Bainbridge Island School District was selected, along with seven other districts in the Puget Sound Educational Service District, to participate in the Teacher/Principal Evaluation Pilot through the Regional Implementation Grant (RIG). The timeline for this round of pilots was shared with the board culminating in April-June with Phase 3 of the pilot that includes planning for implementation. Dr. Bang-Knudsen indicated one of the key components of the pilot process is selecting which instructional framework to use. The three approved frameworks for the State of Washington include: a) Enhancing Professional Practice by Charlotte Danielson; b) 5 Dimensions of Teaching and

Learning from the University of Washington's Center for Educational Leadership; and c) Effective Supervision by Robert Marzano. The challenges and opportunities in this pilot process are the tight timeline, defining the type of evidence to be used, determining the scores and ratings, and professional development needs of teachers and principals. It was noted the next teacher/principal evaluation system update will include teachers who will share their perspectives about the pilot.

D. Monthly Capital Projects Report

Director of Capital Projects and Facilities Tamela Van Winkle provided a summary of capital projects activities through October. Highlights from the summary include the following: Wilkes Replacement Project – Installation of the septic system is underway, with the 40' by 10' diameter primary holding tank buried on site. It was noted that deductive change orders and change orders will be brought to the board for approval. There will be changes to the roof application that involves how the membrane is affixed to the roof. The Art Committee met and has raised significant funds for the art placement process. Bainbridge High School – Grandstand lighting upgrade is complete. Replacement of old leaking water line is in progress, with isolation values will be added to improve future maintenance.

E. Monthly Financial Report

Director of Business Services Peggy Paige reported on the financial activities for the month ending September 30, 2011. Ms. Paige noted the brevity of the report was based on analysis being a review of the first month of the financial cycle. It is too early in the fiscal year to make projections regarding ending fund balance. Financial reports for September were submitted for board review and included a summary of the General Fund, Capital Fund, Debt Service Fund, Associated Student Body Fund, and Transportation Vehicle Fund.

F. Policy/Procedure 3515: Student Incentives (Second Reading)

Director Paige submitted Policy and Procedure 3515 Student Incentives for the second reading. Several editorial suggestions provided by board members have been incorporated into this iteration of the new policy/procedure. Following board review of the changes, several additional edits were suggested and will be incorporated into the policy/procedure prior to distribution.

Motion 18-11-12: That the Board approves Policy/Procedure 3515 Student Incentives and include the edits suggested by board members. (Curtis) The affirmative vote was unanimous.

Personnel Actions

Motion 19-11-12: That the Board approves the Personnel Actions dated October 21, 2011 and October 27, 2011 as presented. (Kinhead) The affirmative vote was unanimous.

Consent Agenda

Donations

1. Donation to Bainbridge High School in the amount of \$5,939.24 from the Bainbridge High School PTSO to help with the purchase of Language Arts materials.
2. Donation to Bainbridge High School in the amount of \$1,000.00 from Harry Abernathy to the InvestEd Scholarship account to use towards helping current BHS students in need of financial assistance for school fees, etc.

Minutes from the September 29, 2011 School Board Meeting

Motion 20-11-12: That the Board approves the revised Consent Agenda as presented. (Spence) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(Associated Student Body Fund Voucher)
Voucher numbers **4000439** through **4000467** totaling \$ **23,646.02**.

(General Fund Voucher)
Voucher numbers **2003665** through **2003784** totaling \$ **199,590.88**.

(Capital Projects Fund Voucher)
Voucher numbers **4220** through **4231** totaling \$ **814,602.25** .

(General Fund Voucher)
Voucher numbers **2003785** through **2003785** totaling \$ **2,160.48** .

(Capital Projects Voucher)
Voucher numbers **4232** through **4232** totaling \$ **253.69**.

(Associated Student Body Fund Voucher)
Voucher numbers **4000468** through **4000468** totaling \$ **67.62**.

Adjournment

7:45 p.m. – Board President Patty Fielding adjourned the meeting.