

**BAINBRIDGE ISLAND SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA**

Date: August 25, 2016
Time: 5:30 p.m.
Place: Board Room

Board of Directors

President – Mev Hoberg
Vice-President – Sheila Jakubik
Director – Tim Kinkead, Lynn Smith, Mike Spence

Call to Order (5)

Public Hearing

A. Final Budget – Fiscal Year 2016-2017 (20)

Superintendent’s Report (10)

Board Reports (10)

Public Comment (5)

Consent Agenda (5)

Presentations

A. Blakely Elementary School: Educational Specifications (30)
Action: Board Approval

B. Blakely Elementary School Replacement: General Contractor/
Construction Management (GC/CM) (15)
Action: Board Approval

C. Resolution 9-15-16: Final Budget Fiscal Year 2016-2017 (10)
Action: Board Approval

D. Preliminary 2015-2016 State Testing Results (15)
Action: Information Only

E. Revised 2016-2017 Fees and Subscription Schedule (5)
Action: Board Approval

F. Policy 4026 Social Media – First Reading (10)
Action: Board Approval

G. Monthly Capital Projects Report (10)
Action: Information Only

H. Monthly Technology Report (10)
Action: Information Only

I. Monthly Financial Report (10)
Action: Information Only

Personnel Actions (5)

Election of Board Officers (5)
Action: Board Approval

Projected Adjournment
Possible Executive Session

8:35 PM

BOARD OF DIRECTORS
Mev Hoberg
Sheila Jakubik
Mike Spence
Tim Kinkead
Lynn Smith

SUPERINTENDENT
Dr. Peter Bang-Knudsen



8489 Madison Avenue NE * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

Board of Directors Meeting
August 25, 2016

REVISED CONSENT AGENDA

1. **Student Travel: Overnight (NEW)**
Request for board approval from Bainbridge High School Principal Duane Fish for Boys Water Polo, 23 students and 18 chaperones, to travel to Lake Cushman, WA , August 26-28, 2016 for team building.
2. **Donation**
Donation to Bainbridge High School in the amount of \$10,000 to reduce sports access fees from the Leslie and Michael Lebeau Philanthropic Fund at Bainbridge Community Foundation.
3. **Donation**
Donation to Wilkes Elementary School in the amount of \$1,159.71 for field trip bus transportation and afterschool Lego robotics from the Wilkes PTO.
4. **Minutes from the August 8, 2016 School Board Special Meeting**
5. **Minutes from the July 28, 2016 School Board Meeting**
6. **PAYROLL August 2016 Warrant Numbers: (NEW)**
(Payroll Warrants) 1002167 through 1002167
(Payroll AP Warrants) 173186 through 173207

Total: \$3,176,029.66
7. **Vouchers**

➤ ASB Fund Voucher (NEW)	\$ 22,423.08
➤ Trust/Agency Voucher (NEW)	\$ 20,000.00
➤ Capital Projects Fund Voucher (NEW)	\$391,708.39
➤ General Fund Voucher (NEW)	\$ 65,068.38
➤ AP ACH Fund Voucher	\$ 8,480.85
➤ General Fund Voucher	\$ 95,746.20
➤ General Fund Voucher	\$135,389.60
➤ Capital Projects Fund Voucher	\$ 45,357.35



Bainbridge High School

Duane Fish, Principal
Kristen Halzill, Assoc. Principal
Tina Lemmon, Assoc. Principal

August 23, 2016

To: BISD Board of Directors, Peter Bang-Knudsen

From: Duane Fish, Principal BHS

RE: Approval of Overnight Travel Student Activity – BHS Boys Water Polo Club is requesting approval to attend a retreat at Lake Cushman, Wa.

Students will depart Bainbridge Island on Friday, August 26 and return Sunday, August 28, 2016. The attached field trip form provides details regarding this student opportunity.

I recommend approval of this traditional travel request which will offer an opportunity for our boy's water polo team to bond, set goals and get to know each other before the season begins.

Proposed Educational Field Trip

Teacher Kristin Sellert School Bainbridge
Class Involved Boys Water Polo Club - (now BHS)
Number of Students 23 Number of Chaperones 18
Destination Lake Cushman, WA
Date of Trip (Proposed) Fri 8/26 - Sunday 8/28
Time of Departure from School leave 1:00 P
Time of Return to School Pool 1:30-2:00 P
Purpose of Field Trip (Curriculum area/objectives) Retreat before fall season begins

Regular Program ASB Other (Best, private, grant, etc.) Water Polo Club

Policy 2320 - FIELD TRIPS AND OUT-OF-STATE TRAVEL:

"The district recognizes that valuable learning can take place outside the regular classroom and it encourages the use of field trips and other outside activities appropriate to the established curriculum and within the fiscal limits of the school..."

All overnight and out-of-state field trips must be approved in advance by the school board..."

Transportation needs

Bus required? Yes No Other vehicle required? Yes No
Involves watercraft? Yes No Substitute required? Yes No
Special Instructions (e.g., need bus to ferry only, etc.) _____

Date _____ Teacher Coach K. Goulet

Estimated Cost _____ Actual Cost _____
Principal

Approved By [Signature] Principal

Submit request to principal seven days in advance of trip.
(Overnight/out-of-state requests must be submitted 30 days in advance of trip)

BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
GENERAL FUND

MONTH OF 8./1/2016

BOARD DATE August 25th 2016

We, the undersigned, do hereby certify that the foregoing payroll is just, true and correct; that the persons whose names appear hereon actually performed services as stated for the time shown, and that the amounts are actually due and unpaid.

Pamela Sloan
PAYROLL OFFICER

APPROVED GROSS IN THE AMOUNT OF: 2,358,160.96

PLUS BENEFITS IN THE AMOUNT OF: 817,868.70

ADJUSTMENTS IN THE AMOUNT OF: 3,176,029.66

(COBRA, Manual Warrants, Vender Adj)
TOTAL PAYROLL DISTRIBUTION: _____

WARRANT NUMBERS: (Payroll Warrants) 1002167 through 1002167
(Payroll AP Warrants) 173186 through 173207

DIRECTORS

PROVISION IS MADE FOR THE ADJUSTMENT OF EMPLOYEE AND EMPLOYER BENEFITS AS NECESSARY.

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the Bainbridge Island School Dist #303, and that I am authorized to authenticate and certify to said claim.

Signature

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 25, 2016, the board, by a _____ vote, approves payments, totaling \$22,423.08. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB A/P Warrants:
Warrant Numbers 4001726 through 4001734, totaling \$22,423.08

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
4001726	BAINBRIDGE ISLAND SD #303	08/31/2016	10,187.51
4001727	COLBY COLLEGE - STUDENT FINANC	08/31/2016	500.00
4001728	SCHOOL DATEBOOKS INC	08/31/2016	3,880.87
4001729	SEATTLE ART MUSEUM	08/31/2016	5,400.00
4001730	SOCCER MASTER TEAM DEPT	08/31/2016	606.00
4001731	UNIVERSITY OF WASHINGTON	08/31/2016	1,500.00
4001732	VARSITY SPIRIT FASHIONS	08/31/2016	90.70
4001733	WASBO WASH ASSOC SCHOOL BUSINE	08/31/2016	175.00
4001734	WOODWARD MIDDLE SCHOOL	08/31/2016	83.00

9 Computer Check(s) For a Total of 22,423.08

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
9	Computer	Checks For a Total of	22,423.08
Total For 9	Manual, Wire Tran, ACH & Computer Checks		22,423.08
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	22,423.08

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As of August 25, 2016, the board, by a _____ vote, approves payments, totaling \$20,000.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, Trust/Agency AP Warrants:
Warrant Numbers 18 through 19, totaling \$20,000.00

Secretary _____	Board Member _____
Board Member _____	Board Member _____
Board Member _____	Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
18	BAINBRIDGE HIGH SCHOOL ASB FUN	08/31/2016	15,000.00
19	OLYMPIC COLLEGE - CASHIER	08/31/2016	5,000.00
2	Computer	Check(s) For a Total of	20,000.00

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As of August 25, 2016, the board, by a _____ vote, approves payments, totaling \$391,708.39. The payments are further identified in this document.

Total by Payment Type for Cash Account, CP A/P Warrants:
Warrant Numbers 5465 through 5474, totaling \$391,708.39

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
5465	ARMSTRONG STEEL CORP	08/31/2016	8,600.00
5466	CDW-G	08/31/2016	79,757.54
5467	CLEARWAY SIGNS	08/31/2016	1,413.10
5468	DAKTRONICS INC	08/31/2016	19,315.99
5469	FIRST LINE COMMUNICATION INC	08/31/2016	72,633.48
5470	GTS INTERIOR SUPPLY	08/31/2016	635.76
5471	LARSON GLASS CO INC	08/31/2016	8,144.89
5472	MCCLAIN LANDSCAPE SERVICES INC	08/31/2016	9,455.15
5473	MOODY'S INVESTORS SERVICE	08/31/2016	16,200.00
5474	TROXELL COMMUNICATIONS INC	08/31/2016	175,552.48
10	Computer	Check(s) For a Total of	391,708.39

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of August 25, 2016, the board, by a _____ vote, approves payments, totaling \$65,068.38. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF A/P Warrants:
Warrant Numbers 2014528 through 2014558, totaling \$65,068.38

Secretary _____ Board Member _____
Board Member _____ Board Member _____
Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Check Amount
2014528	ACE HARDWARE	08/31/2016	161.91
2014529	ALDEN ASSOCIATES INC	08/31/2016	375.59
2014530	BAINBRIDGE RENTALS	08/31/2016	33.04
2014531	BUILDERS HARDWARE & SUPPLY	08/31/2016	1,083.56
2014532	Carson, Kerry	08/31/2016	300.00
2014533	CED CONSOLIDATED ELECTRICAL DI	08/31/2016	128.56
2014534	CORNELL, EMILY	08/31/2016	300.00
2014535	DEPT OF L&I - BOILER SECTION	08/31/2016	1,075.00
2014536	FOLLETT SCHOOL SOLUTIONS INC	08/31/2016	704.47
2014537	GRAINGER	08/31/2016	91.31
2014538	GUARDIAN SECURITY SYSTEMS INC	08/31/2016	1,017.43
2014539	HANDWRITING WITHOUT TEARS	08/31/2016	7,835.09
2014540	INDIGO DESIGN INC	08/31/2016	1,325.03
2014541	JENNINGS, LIANE	08/31/2016	300.00
2014542	KCDA	08/31/2016	16,124.89
2014543	LANCASTER, DEAN	08/31/2016	300.00
2014544	LEE-DESPARD, AMY K	08/31/2016	300.00

Check Nbr	Vendor Name	Check Date	Check Amount
2014545	LEMAY MOBILE SHREDDING	08/31/2016	13.91
2014546	NELSON TRUCK EQUIPMENT	08/31/2016	1,969.92
2014547	NW PLAYGROUND EQUIPMENT INC	08/31/2016	178.13
2014548	OESD 114 OLYMPIC ESD 114	08/31/2016	750.00
2014549	PACIFIC OFFICE AUTOMATION INC	08/31/2016	217.41
2014550	PORT MADISON ENTERPRISES CONST	08/31/2016	45.37
2014551	PROBUILD COMPANY LLC	08/31/2016	59.00
2014552	SBI SAXTON BRADLEY INC	08/31/2016	21,613.91
2014553	SOUND PUBLISHING	08/31/2016	148.04
2014554	SPECTRA LABORATORIES - KITSAP	08/31/2016	360.00
2014555	UNIVERSITY OF WA, COLLEGE OF E	08/31/2016	2,128.00
2014556	WALTER E NELSON CO	08/31/2016	4,403.81
2014557	WELCH DR, SPENCER H	08/31/2016	1,425.00
2014558	ZYSKOWSKI, SERENA	08/31/2016	300.00
31	Computer	Check(s) For a Total of	65,068.38

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
31	Computer	Checks For a Total of	65,068.38
Total For 31	Manual, Wire Tran, ACH & Computer Checks		65,068.38
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	65,068.38

F U N D S U M M A R Y

Fund	Description	Balance Sheet	Revenue	Expense	Total
10	General Fund	-3.95	0.00	65,072.33	65,068.38

Date: August 25, 2016
To: Peter Bang-Knudsen, Superintendent
From: Lynn Stellick, Human Resources Director
Subj: Personnel Actions

Personnel actions recommended for Board approval at the August 25, 2016 School Board meeting are as follows:

Hiring Recommendations: (Subject to acceptable outcome of a criminal history records check and sexual misconduct clearance)

McLeish, Stephanie	.50 FTE Continuing SPED Teacher/.20 FTE Continuing Yearbook Teacher at Bainbridge High School effective 9/1/2016
Heckard, Gina	6.0 hrs/day Continuing RN/LPN at District Office effective 9/1/2016
Tiemeyer, Alexandra	6.0 hrs/day Continuing RN/LPN at District Office effective 9/1/2016
Hurt, Austin	2.0 hrs/day Boys' Varsity Golf Coach at Bainbridge High School effective 8/22/2016

Changes in Assignment:

Abell, Kathleen	From 4.8 hrs/day Developmental Preschool/1.0 hr/day SPED Paraeducator at Wilkes Elementary School/ Bainbridge High School to 6.0 hrs/day Developmental Preschool Paraeducator at Wilkes Elementary School effective 9/1/2016
Templeton, Ryan	From 6.2 hrs/day SYO SPED Paraeducator to 5.7 hrs/day Continuing SPED Paraeducator at Bainbridge High School effective 9/1/2016

Resignations:

Seybolt Murphy, Kari	2.6 hrs/ day Paraeducator at Eagle Harbor High School effective 8/15/2016
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Retirements:

Leaves of Absence:

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**Bainbridge Island School District
Board of Directors
Officers, Committee Assignments, Liaisons
2016-2017**

Officers:

President: Sheila Jakubik
Vice-President: Mev Hoberg
Legislative Rep: Lynn Smith

District Assignments:

Capital Facilities: Mike Spence
Mev Hoberg
Finance: Tim Kinkead
Lynn Smith
Curriculum & Instruction: Sheila Jakubik
Lynn Smith

Committee Liaisons:

Intergovernmental Work Group (IGWG): Rotation – *See attached list*
PTOCC Rotation – *See attached list*
Multicultural Advisory: Rotation - *See attached list*
Bainbridge Schools Foundation Sheila Jakubik
Health Advisory Committee Mev Hoberg
Instructional Materials Committee Sheila Jakubik & Lynn Smith
Special Education Program Council Sheila Jakubik
CTE Advisory Committee Mev Hoberg
District Budget Advisory Committee Tim Kinkead & Lynn Smith
Highly Capable Advisory Committee Mev Hoberg
Technology Advisory Committee Sheila Jakubik

IGWG Meetings 2016-2017

Intergovernmental Work Group

Meetings held on 3rd Monday of the Month, 5 times per year, evenings from 5:30-7:00 pm

Month	Location/Host	Board Member
September 29	BISD Board Room	Mev Hoberg
November 21	BISD Board Room	Sheila Jakubik
January (?)	TBD	Mike Spence
March (?)	TBD	Tim Kinkead
May (?)	TBD	Lynn Smith

PTOCC Meetings 2016-2017

Parent/Teacher Organization Coordinating Committee

Regular meetings held on Thursday mornings from 9:00-10:30 am

Month	Location/Host	Board Member
September 8	EHH @ Brd Rm	Tim Kinkead
October 6	Blakely	Sheila Jakubik
November 3	Odyssey @ Brd Rm	----
December 1	BHS	----
January 5	Sakai	Lynn Smith
February 2	Woodward	Mev Hoberg
March 2	Wilkes	Sheila Jakubik
April 13	Mosaic @ Brd Rm	Mike Spence
May 4	Ordway	----
June 1	PTOCC Retreat (Time frame TBD)	----

MAC Meetings 2016-2017

Multicultural Advisory Committee

Regular meetings held on Tuesdays from 5:00-7:00 pm

Month	Location/Host	Board Member
September 27	Commodore	Mike Spence
October 25	Blakely	----
November 29	BHS	Tim Kinkead
January 24	Woodward	Sheila Jakubik
February 28	Ordway	Mev Hoberg
March 28	Sakai	----
April 25	Wilkes	Lynn Smith
May 23	Yonder	----
June 7	Report to BISD Board	----