

**BAINBRIDGE ISLAND SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA**

Date: April 28, 2016
Time: 5:30 p.m.
Place: Board Room

Board of Directors

President – Mev Hoberg
Vice-President – Sheila Jakubik
Director – Tim Kinkead, Lynn Smith, Mike Spence

Call to Order (5)

Superintendent’s Report (10)

- Certificated Staff Recognition Week
- Volunteer Recognition

Board Reports (10)

Public Comment (5)

Consent Agenda (5)

Presentations

A. District Improvement Plan 2016-2017 (15)
Action: Board Approval

B. Policy 6022 Minimum Fund Balance – First Reading (10)
Action: Board Approval

C. Authorization to Bid – Approval Commodore HVAC Replacement (10)
Action: Board Approval

D. Monthly Capital Projects Report (15)
Action: Information Only

E. Monthly Technology Report (15)
Action: Information Only

F. Monthly Finance Report (15)
Action: Information Only

Personnel Actions (5)

Projected Adjournment 7:30 PM

Possible Executive Session

BOARD OF DIRECTORS

Mev Hoberg
Sheila Jakubik
Mike Spence
Tim Kinkead
Lynn Smith



SUPERINTENDENT

Faith A. Chapel

8489 Madison Avenue NE * Bainbridge Island, Washington 98110 * (206) 842-4714 * Fax: (206) 842-2928

Board of Directors Meeting
April 28, 2016

REVISED CONSENT AGENDA

- 1. Student Travel: Overnight (NEW)**
Request for board approval from Wilkes Elementary School 4th grade teachers for 83 students and 15 chaperones to travel to IslandWood May 31 – June 2, 2016 for outdoor education.
- 2. Staff Travel: Out-of-State (NEW)**
Request for board approval from Superintendent Faith Chapel, BHS Teachers Kirrin Coleman, Jim Seemueller and Larry Holland to travel to Manzanar, CA, May 11-14, 2016 for a joint visit with community members to a WWII internment camp to assist teaching about internment in the BHS American Studies class.
- 3. Donation**
Donation to Bainbridge High School in the amount of \$30,000.00 from Harry Abernathy to the Abernathy Family Scholarship Fund benefiting graduating BHS seniors.
- 4. Donation**
Donation to Bainbridge High School from the Bainbridge Schools Foundation in the amount of \$4,075.00 to support the BHS Robotics Club.
- 5. Donation**
Donation to Bainbridge High School in the amount of \$1,000.00 from American Gold Seafoods to fund scholarships benefiting BHS graduating seniors.
- 6. Donation**
Donation to Bainbridge High School in the amount of \$2,000.00 from Janet Herren and Robert Waller to fund scholarships benefiting BHS graduating seniors.
- 7. Donation**
Donation to Sonoji Sakai Intermediate School in the amount of \$6,410.79 from the Sakai PTO for fish tank cabinet materials, student store supplies, library materials, classroom privacy screens and broadcast equipment.
- 8. Minutes from the *April 14, 2016* School Board Meeting**
- 9. Minutes from the *April 18, 2016* Special Session**

10. PAYROLL April 2016 Warrant Numbers: (NEW)
(Payroll Warrants) 1002154 through 1002160
(Payroll AP Warrants) 173096 through 173117
Total: \$3,140,098.93

11. Vouchers

➤ ASB Fund Voucher	\$ 18,585.92
➤ General Fund Voucher	\$252,745.78
➤ Capital Projects Fund Voucher	\$104,199.65

BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303



PROCLAMATION
Teacher Appreciation Week
May 2-6, 2016

WHEREAS, teachers encounter students with different backgrounds and interests; and

WHEREAS, teachers develop future citizens through guidance and education; and

WHEREAS, our country's future depends upon providing quality education to all students; and

WHEREAS, teachers spend countless hours preparing lessons, evaluating progress, counseling and coaching students; and

WHEREAS, our community recognizes and supports its teachers in educating the children of this community.

NOW, THEREFORE, the Bainbridge Island School District Board of Directors proclaims May 2-6, 2016, to be

TEACHER APPRECIATION WEEK

and encourages all members of our community to join with it in personally expressing appreciation to our teachers for their dedication and devotion to their work.

Adopted this 28th day of April, 2016.

Signed

Attest

President Mev Hoberg

Superintendent Faith Chapel

To: Faith Chapel, Superintendent
From: Sheryl Belt, Assistant Superintendent of Curriculum and Instruction
Date: April 28, 2016
Re: Travel Request for BHS teachers Larry Holland, James Seemueller, Kirrin Coleman

I am requesting approval for Bainbridge High School teachers Larry Holland, James Seemueller, and Kirrin Coleman to travel to northern California to visit Manzanar, the internment camp site where several Bainbridge Island families were evacuated to during World War II. This trip will occur May 11-14, 2016. Faith Chapel and Kaye Sakai Nakao will also participate in this trip. This Only What We Could Carry project, sponsored by Educulture and facilitated by Jonathan Garfunkel and Katie Curtis, brings together citizens and educators to bridge classroom and community fostering lessons about exclusion, inclusion, culture and identity for elementary and secondary students, through the study of WWII, Japanese American Internment, and its impact on Bainbridge Island. Several groups of island educators and community members have participated in this trip over the last several years.

All expenses are covered for the teachers with the school district providing only the cost of substitute coverage for the three teachers who all teach the 11th grade American Studies class and will be looking at how to best incorporate this island history and concepts learned from this experience into the BHS social studies and English department courses. Larry serves as the Social Studies department head, and Kirrin serves as the department head for the English department.

Having participated in this trip a few years ago, I can personally attest to the value of this experience both in regards to visiting the site and the opportunity to interact with those who have been directly or indirectly involved with this period of our nation's history.

CAPTAIN WILKES ELEMENTARY SCHOOL

12781 Madison Avenue N.E.
Bainbridge Island, Washington 98110



Amii Pratt
Principal
(206) 842-4411

Fax (206) 780-3000

To: BISD Board of Directors, Superintendent Faith Chapel

From: Amii Pratt, Principal Wilkes Elementary School

Date: March 28, 2016

Re: Approval of Overnight Student Activity

The Wilkes Elementary School 4th grade teachers (Bill Covert, Mary Madison, Kristin Collins, Tamra Hauge) are requesting approval to attend Outdoor Education School at Islandwood with their classes on May 31st-June 2nd, 2016. Students will travel from Wilkes to Islandwood on May 31st and return on June 2nd. While at Islandwood, they will participate in a range of outdoor education experiences including staying overnight on May 31st and June 1st. Students will travel by BISD bus and will be chaperoned by their classroom teachers, Islandwood staff and parent chaperones. Tuition is paid for by PTO donation, parent contribution and a PTO scholarship fund.

I recommend approval of this request for our 4th grade students to attend this outdoor education experience at Islandwood.

Proposed Educational Field Trip

Teacher Madison, Covert, ^{3/4 Collins} House School Walkers

Class Involved 4th grade - 3 classes

Number of Students 83 Number of Chaperones 15 TBD

Destination Islandwood

Date of Trip (Proposed) 5-31-16 - June 2nd, 2016

Time of Departure from School 11:30 (11:15) 5/31

Time of Return to School 12:30 6/2

Purpose of Field Trip (Curriculum area/objectives) environmental ed

Regular Program ASB Other (Best, private, grant, etc.) _____

Policy 2320 - FIELD TRIPS AND OUT-OF-STATE TRAVEL:

"The district recognizes that valuable learning can take place outside the regular classroom and it encourages the use of field trips and other outside activities appropriate to the established curriculum and within the fiscal limits of the school..."

All overnight and out-of-state field trips must be approved in advance by the school board..."

Transportation needs	
Bus required? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Other vehicle required? <u>truck</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Involves watercraft? <input type="checkbox"/> Yes <input type="checkbox"/> No	Substitute required? <input type="checkbox"/> Yes <input type="checkbox"/> No
Special Instructions (e.g., need bus to ferry only, etc.) _____	

Date 1-15-16 Teacher may madison

Estimated Cost _____ Actual Cost _____
Principal

Approved By [Signature]
Principal

Submit request to principal seven days in advance of trip.
(Overnight/out-of-state requests must be submitted 30 days in advance of trip)

BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
GENERAL FUND

MONTH OF April 2016
BOARD DATE April 28th 2016

We, the undersigned, do hereby certify that the foregoing payroll is just, true and correct; that the persons whose names appear hereon actually performed services as stated for the time shown, and that the amounts are actually due and unpaid.

Pamela Sloan
PAYROLL OFFICER

APPROVED GROSS IN THE AMOUNT OF: 2,305,208.65
PLUS BENEFITS IN THE AMOUNT OF: 834,890.28
ADJUSTMENTS IN THE AMOUNT OF: _____
(COBRA, Manual Warrants, Vender Adj)
TOTAL PAYROLL DISTRIBUTION: 3,140,098.93

WARRANT NUMBERS: (Payroll Warrants) 1002154 through 1002160
(Payroll AP Warrants) 173096 through 173117

DIRECTORS

PROVISION IS MADE FOR THE ADJUSTMENT OF EMPLOYEE AND EMPLOYER BENEFITS AS NECESSARY.

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the Bainbridge Island School Dist #303, and that I am authorized to authenticate and certify to said claim.

Signature

Date: April 28, 2016
To: Faith Chapel, Superintendent
From: Lynn Stellick, Human Resources Director
Subj: Personnel Actions

Personnel actions recommended for Board approval at the April 28, 2016 School Board meeting are as follows:

Hiring Recommendations: (Subject to acceptable outcome of a criminal history records check and sexual misconduct clearance)

Changes in Assignment:

Rabinowitz, Adam From 1.0 FTE 5th Grade Teacher at Sakai Intermediate School to 1.0 Math Teacher/MTSS Specialist at Woodward Middle School effective 8/31/2016

Resignations:

Berg-Layton, Adele .80 FTE Music Teacher at Ordway Elementary School and Commodore Options School effective 6/30/2016

Deen, Lisa 1.0 FTE Differentiation/Highly Capable Specialist at Sakai Intermediate School and Commodore Options School effective 6/30/2016

Highlander, Nicole 1.0 FTE SPED Teacher at Sakai Intermediate School effective 6/30/2016

Whitaker, Shannon 1.0 FTE Math Teacher/MTSS Specialist at Woodward Middle School effective 6/30/2016

Pickens, Garrie 8.0 hrs/day Custodian at Bainbridge High School effective 4/22/2016

Retirements:

Hartmann, Kathleen 1.0 FTE SPED Preschool Teacher at Wilkes Elementary effective 6/30/2016

Pratt, Sharon 1.0 FTE Counselor at Wilkes Elementary School effective 6/30/2016

Adair, Steve 8.0 hrs/day Head Custodian at Blakely Elementary School effective 6/27/2016

Leaves of Absence:

McCormick, Jeffrey 1.0 FTE Director of Assessment requesting .2 FTE leave of absence for appropriate reasons from July 1, 2016 through June 30, 2017

Coleman, Kirrin 1.0 FTE Language Arts/History Teacher at Bainbridge High School requesting .20 FTE leave of absence for appropriate reasons for the 2016-17 school year

D'Amico, Lauren 1.0 FTE Counselor at Bainbridge High School requesting .40 FTE leave of absence for appropriate reasons for the 2016-17 school year

Watson, Megan 1.0 FTE Language Arts/Math Teacher at Sakai Intermediate School requesting leave of absence for appropriate reasons from 8/31 – 11/25/2016