

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD REGULAR MEETING**

Date: August 25, 2016
Place: Board Room

Board of Directors Present

Board President Mev Hoberg
Vice President Sheila Jakubik
Directors – Lynn Smith, Mike Spence Tim Kinkead

Call to Order

5:35 p.m. Board President Mev Hoberg called the regular session to order and a quorum was recognized.

Public Hearing

Director of Business Peggy Paige opened the public hearing for the 2016-2017 budget. The budget reflects the district mission to ensure that every student is prepared for the global workforce, prepared for college, prepared for citizenship in a democratic society, and prepared for personal success.

Budget assumptions include:

- No growth in enrollment
- Increases in state funding (K-12 enhancements and state funding all-day kindergarten)
- Increase in levy revenues
- Increase in Title 1 grant allocation
- Decrease in local non-tax revenues
- Minimum ending fund balance 5%

The district will be deficit spending in 2016-2017.

General Fund Summary

Total Revenues	\$44,073,213
Total Expenditures	\$44,813,317
Revenues less expenditures	(740,104)
Beginning Total Fund Balance	\$ 3,100,000
Ending Total Fund Balance	\$ 2,359,896 (5.3%)

The General Fund Revenues

Total Revenues \$44.1 million

- Increases in state funding - \$1.7 million
 - Basic Education
 - Special Education
- Changes in local Support – (\$300,000)
 - Voter-approved P&O and Tech Levy
 - Elimination of tuition for all-day kindergarten
 - Support from Bainbridge Schools Foundation

The Bainbridge Schools Foundation provides essential funding for professional development, new teacher support, academic support/intervention, innovation/STEM and Edible Education

Summary of General Fund Revenues by Source

	2015-2016	2016-2017	2015-16 % of total	2016-17 % of total
Local	13,313,143	12,999,543	31%	29.5%
State	28,027,734	29,730,870	66%	67.5%
Federal	1,232,800	1,342,800	3%	3%
	42,573,677	44,073,213	100%	100%

General Fund Expenses total \$44.8 million include a teacher support coordinator, assessment/highly capable coordinator, instructional coaches, academic support, CTE and STEM program support. Staffing changes to enhance support services include a custodial supervisor, facility use coordinator, transportation director.

Summary of General Fund Expenditures by Program

	2015-2016	2016-2017	2015-16 % of total	2016-17 % of total
Regular	24,415,515	25,611,579	57.3%	57.1%
Special Ed	6,404,270	6,989,978	15%	15.6%
Vocational	1,623,826	2,005,849	4%	4.5%
Compensatory	998,786	829,054	2.3%	1.9%
Support Serv.	9,127,434	9,376,857	21.4%	20.9%
	42,569,831	44,813,317	100%	100%

Summary of General Fund Expenditure by Object

	2015-2016	2016-2017	2015-16 % of total	2016-17 % of total
Certificated	19,272,002	20,567,059	45%	46%
Classified	7,095,487	7,666,238	17%	17%
Benefits	10,208,505	10,519,326	24%	23%
Supplies/Equip/Travel	2,387,068	2,189,828	6%	5%
Purchased Services	3,606,769	3,870,866	8%	9%
	42,569,831	44,813,317	100%	100%

MSOC Reporting

MSOC Revenues	
General Education	4,137,403
Lab Science	219,645
Total	4,357,049
MSOC Expenditures	
Basic Education	1,918,174
Support Services	2,607,595
Total	4,525,769

Staffing

	Certificate FTE	Classified FTE	Total FTE	% to Total Staff
Teaching Activities	208.47	46.53	255	62%
Teaching Support	40.08	12.03	52.11	13%
Building Admin	11.00	10.73	21.73	5%

Other Support		55.80	55.80	13.5%
Central Admin	6.91	19.88	26.79	6.5%

The capital projects fund account is for the acquisition or construction of major capital facilities or assets and technology improvements.

Total Revenues - \$2,349,999 (tax collections/tech levy and investment earnings)

Total Expenditures - \$11,548,613 (projects authorized by bond measures and tech upgrades)

The debt service fund makes payment on principal, interest, and expenditures related to redemption of outstanding bonds.

Total Revenues - \$9,173,100

Total Expenditures - \$8,935,000

The ASB budget included Bainbridge High School and Woodward Middle School student developed and approved budgets.

Total Revenues - \$768,600

Total Expenditures - \$982,816

The transportation vehicle fund accounts for pupil transportation equipment.

Total Revenues - \$60,500

No expenditures planned for 2016-2017

No public comment was made on the 2016-2017 budget hearing.

Superintendent's Report

Superintendent Peter Bang-Knudsen reported on the buzz of back to school activities throughout the district. The staff is looking forward to the start of school on September 1.

Board Reports

President Mev Hoberg helped with student registration at BHS and attended the new teacher orientation.

Public Comment

Parent/Community member Keith Heinzelman expressed concern with the district closing public access to the BHS track and tennis courts during the school day.

Community member Tom Greene inquired about the percentage of state-funded teacher pay, what the district is doing to communicate the cost of building Wilkes, and if the board will be reporting on the board retreat. President Hoberg responded that the board focused on communication norms, the District Improvement Plan, and school safety.

Revised Consent Agenda

Student Travel: Overnight

1. Request for board approval from Bainbridge High School Principal Duane Fish for Boys Water Polo, 23 students and 18 chaperones, to travel to Lake Cushman, WA, August 26-28, 2016 for team building.

Donations

1. Donation to Bainbridge High School in the amount of \$10,000 to reduce sports access fees from the Leslie and Michael Lebeau Philanthropic Fund at Bainbridge Community Foundation.

2. Donation to Wilkes Elementary School in the amount of \$1,159.71 for field trip bus transportation and afterschool Lego robotics from the Wilkes PTO.

Minutes from the August 8, 2016 School Board Special Meeting

Minutes from the July 28, 2016 School Board Meeting

PAYROLL August 2016 Warrant Numbers: (NEW)

(Payroll Warrants) 1002167 through 1002167

(Payroll AP Warrants) 173186 through 173207

Total: \$3,176,029.66

Motion 134-15-16: That the board approves the Revised Consent Agenda as presented.
(Jakubik) The affirmative vote was unanimous

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

ASB Fund Voucher

Voucher numbers **4001726** through **4001734** totaling **\$22,423.08**

Trust/Agency Voucher

Voucher numbers **18** through **19** totaling **\$20,000.00**

Capital Projects Fund Voucher

Voucher numbers **5465** through **5474** totaling **\$391,708.39**

General Fund Voucher

Voucher numbers **2014528** through **2014558** totaling **\$65,068.38**

AP ACH Fund Voucher

Voucher numbers **151600599** through **151600620** totaling **\$8,480.85**

General Fund Voucher

Voucher numbers **2014431** through **2014482** totaling **\$95,746.20**

General Fund Voucher

Voucher numbers **2014483** through **2014527** totaling **\$135,389.60**

Capital Projects Fund Voucher

Voucher numbers **5449** through **5464** totaling **\$45,357.35**

Presentations

A. Blakely Elementary School: Educational Specification

Director of Facilities and Capital Projects Tamela Van Winkle introduced Mithun Architects Susan Olmsted and Rich Franko. The programming process focused on capturing the educational vision and

culture of the school, aspects of sustainability, program/square feet, site analysis, establishing a schedule and community outreach. The executive summary estimates 68,000 square feet for the school with an opening day fall 2019. The ed. spec. document prepares the foundation for schematic design. The complete Blakely Educational Specification is available on the district site.

Motion 135-15-16: That the board approves Blakely Elementary School: Educational Specification. (Jakubik) The affirmative vote was unanimous.

B. Blakely Elementary School Replacement GC/CM Alternative Delivery Method

Director of Facilities and Capital Projects Tamela Van Winkle presented the General Contractor/Construction Manager (GC/CM) delivery method as an alternative delivery method for public works projects. The GC/CM process is procured through a variety of selection criteria that includes an evaluation of GC/CM bidder qualifications and experience combined with cost proposals. Many school districts are now opting for this approach. The contractor, architect and the district work collaboratively from the beginning of the project. The project must be approved by the state.

Board Discussion

President Mev Hoberg inquired about the timeline. Van Winkle responded that the timeline is aggressive but manageable. With board approval, the application will be submitted tomorrow with a response anticipated by the end of September.

Director Tim Kinkead expressed concern with building two buildings at the same time with a preference to slip the 100 building construction timeline if necessary.

Motion 136-15-16: That the board approves Blakely Elementary School Replacement GC/CM Alternative Delivery Method (Kinkead) The affirmative vote was unanimous.

C. Resolution 9-15-16: Final Budget Fiscal Year 2016-2017

Director of Business Peggy Paige presented the final budget for fiscal year 2016-2017.

Board Discussion

Director Tim Kinkead stated that the presented deficit budget is within the board policy. The district is reliant on the state for funding. Kinkead anticipates that the state legislature will not act on key issues by May and the district should expect large RIF notices in May. The 2016-2017 budget is not sustainable moving into 2017-2018. In addition, the district is struggling to attract and retain qualified staff.

Kinkead stated that in looking at the finances, the cost of running the schools and the composition of the elementary school students, the district needs to be mindful of the cost of running three small elementary schools and a choice program.

Motion 137-15-16: That the board approves Resolution 9-15-16: Final Budget Fiscal Year 2016-2017. (Spence) The affirmative vote was unanimous.

D. Preliminary 2015-2016 State Testing Results

Director of Assessment Jeff McCormick presented an overview of the Smarter Balanced test results. Washington transitioned to the Smarter Balanced Assessment (SBA) during the 2014-2015 school year. The SBA ELA test is a graduation requirement for the class of 2017 and beyond. The class of 2017 and 2018 students can meet graduation requirements by passing the SBA math test, EOC Algebra or EOC

Geometry. Starting with the class of 2019, the SBA math test will be the only assessment that students can use to satisfy the graduation requirement.

The percentage of BISD 10th grade students meeting the ELA EOC graduation requirement continues to be greater than 95% and 93% for the college and career ready standard.

Students Who Took the Assessment

Grade	ELA 14-15	ELA 15-16	Math 14-15	Math 15-16
3 rd	73%	75%	77%	81%
4 th	85%	81%	86%	83%
5 th	79%	87%	75%	82%
6 th	81%	87%	75%	79%
7 th	80%	81%	76%	79%
8 th	76%	80%	73%	75%
10 th	94%	93%		
11 th	68%	74%		

Science Assessment Results

Grade	MSP 14-15	MSP 15-16
5 th	79.9%	80.6%
8 th	76.6%	80.6%

Biology Science Assessment Results

Grade	EOC 14-15	EOC 15-16
9-12 th	87.7%	>95%

SBA Trends:

- Scores are up in all grade levels except 4th
- The rate of growth exceeds the state averages
- The percentage of students exceeding standard is outpacing the growth of students in Washington
- The percentage of students taking the tests in BISD is now greater than 95% in all grades except 11th grade math.

President Mev Hoberg inquired about the incentive to retaking the SBA if a student achieves the graduation score but not the college and career ready score. McCormick responded that the college and career ready score might be used for class placement in college.

Director Sheila Jakubik thanked Erin Jennings for the SBA article.

E. Revised 2016-2017 Fees and Subscription Schedule

Associate Superintendent Sheryl Belt presented a revised fee schedule. Additions to the fee schedule include:

- Sakai Band Rental Cleaning Fee \$50.00
- Odyssey 7th/8th Grade Planner \$ 7.00
- Sakai 5th Grade Project \$ 3.00
- Sakai 6th Grade Project \$ 4.00

Director Kinkead expressed concerns with charging fees.

Motion 138-15-16: That the board approves the Revised 2016-2017 Fees and Subscription Schedule with a request to remove the project fees for 2017-2018. (Jakubik) The affirmative vote was unanimous.

F. Policy 4026 Social Media – First Reading

Communications and Community Relations Specialist Erin Jennings presented new Policy 4026 Social Media.

President Hoberg suggested the district review the “opt out” forms submitted by students and to confirm with parents.

Director Spence requested changing “should” to “shall” and minor changes to the procedure.

Motion 139-15-16: That the board approves Policy 4026 Social Media – First Reading. (Kinkead) The affirmative vote was unanimous.

G. Monthly Capital Projects Report

Director of Capital Projects and Facilities Tamela Van Winkle presented the monthly capital projects report. Geto-technical work has started at Blakely. The site survey has been completed. Ground work will begin shortly to establish soil conditions throughout the site.

President Hoberg inquired about the new district facility use process. Van Winkle responded that the district is migrating to FS Direct, an online system for reservations and billing.

H. Monthly Technology Report

Director of Technology Randi Ivancich solicited questions from the board. New teacher training occurred during the week. The sessions were well attended and educated the new staff on the primary hardware and software applications used within the district.

I. Monthly Finance Report

Director of Business Services Peggy Paige presented the monthly financial report. No big changes since the previous month. The ending fund balance is anticipated to be at 7.2%.

Director Kinkead asked if the propane costs were budgeted at a lower rate in the upcoming year. Paige responded that the propane costs were reduced in the 2016-2017 school year budget.

Personnel Actions

Motion 140-15-16: That the board approves Personnel Actions dated August 18, 2016 and August 25, 2016 as presented. (Spence) The affirmative vote was unanimous.

Board Nominations for the 2016 – 2017 School Year

Motion 141-15-16: That the board approves Sheila Jakubik as President for the 2016-2017 School Year. (Kinkead) The affirmative vote was unanimous.

Motion 142-15-16: That the board approves Mev Hoberg as Vice President for the 2016-2017 School Year. (Kinkead) The affirmative vote was unanimous.

Motion 143-15-16: That the board approves Lynn Smith as Legislative Representative for the 2016-2017 School Year. (Kinkead) The affirmative vote was unanimous.

Adjournment

8:11 p.m. Board President Mev Hoberg adjourned the meeting.