

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD REGULAR MEETING**

Date: June 30, 2016

Place: Board Room

Board of Directors Present

Board President Mev Hoberg

Directors – Lynn Smith, Tim Kinkead

Excused Absence

Vice President Sheila Jakubik and Director Mike Spence

Call to Order

5:33 p.m. Board President Mev Hoberg called the regular session to order and a quorum was recognized.

Superintendent's Report

Superintendent Faith Chapel shared her bittersweet feelings of participating in her last board meeting.

Chapel thanked the board for their dedication to the education of children. The success of a district is the teamwork. Chapel recognized retiring Pam Keyes for her 28 years of service.

OSPI informed the district that a significant portion of the Consolidated Program Review was approved. Many thanks to Sheryl Belt and Jeff McCormick.

The HR and business department are responding to a request from the legislature requesting disaggregated data on district employees to track local dollars by July 29.

Dr. Peter Bang-Knudsen introduced and welcomed Erin Jennings the district communications and community relations coordinator.

Board Reports

Director Tim Kinkead thanked Faith for her amazing efforts in filling the challenging role as the superintendent. Faith has done an amazing job building a team focused on the right goals and priorities and it has been a pleasure to work with her.

President Mev Hoberg agreed that it is a team effort but it is the leader of the team that makes the difference.

Director Lynn Smith recognized Faith for her grace in which she has managed the district through some very challenging time.

Director Tim Kinkead reported on the special meeting the board had with incoming Superintendent Peter Bang-Knudsen resulting in working protocols: great communication, support staff, District Improvement Plan setting the direction/theory of change, importance of focusing on the kids/especially those struggling.

President Mev Hoberg reported that she attended a technology training session by Jeff Utecht with Director Sheila Jakubik and data lead teachers on making the best use of technology.

Public Comment

Community member Tom Greene commented on the school board's decision to financially support the McCleary case and requested the board to reconsider the decision. The complete statement was submitted for public record and is on file in the district office.

Revised Consent Agenda

Donations

1. Donation to Woodward Middle School in the amount of \$1,162.00 from the Woodward PTO for Living Voices registration.
2. Donation to Bainbridge High School in the amount of \$4,086.06 from the BHS PTO for training, ASB grant, reader board letters and supplemental classroom supplies.
3. Donation to Blakely Elementary School in the amount of \$1,057.78 from the Blakely PTO for supplemental classroom and office supplies.
4. Donation to Sakai Intermediate School in the amount of \$1,490.28 from the Sakai PTO for Math Olympiad, fish tank and supplemental classroom supplies.
5. Donation to Bainbridge High School from community member/professional photographer Vikki McCabe of photography equipment valued at \$6,000.00.
6. Donation to the Odyssey Multiage Program in the amount of \$8,262.87 from Odyssey PTO to fund Camp Seymour, Camp Indianola, Soundbridge at Benaroya Hall and interview supplies.
7. Donation to Bainbridge High School in the amount of \$1,000.00 from Virginia Mason to fund a scholarship benefiting a graduating senior.
8. Donation to Wilkes Elementary School in the amount of \$14,321.50 from the Wilkes PTO for outdoor education scholarships.

Minutes from the *June 16, 2016* School Board Meeting

PAYROLL June 2016 Warrant Numbers:

(Payroll Warrants) 1002163 through 1002164

(Payroll AP Warrants) 173142 through 173164

Total: \$3,260,777.54

Motion 127-15-16: That the board approves the Revised Consent Agenda as presented. (Kinhead) The affirmative vote was unanimous. (Hoberg, Kinhead, Smith)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

General Fund Voucher

Voucher numbers **2014214** through **2014319** totaling **\$438,094.33**

Capital Projects Fund Voucher
Voucher numbers **5412** through **5425** totaling **\$320,517.23**

ASB Fund Voucher
Voucher numbers **4001683** through **4001724** totaling **\$123,856.96**

ASB Fund Voucher
Voucher numbers **4001725** through **4001725** totaling **\$7,256.19**

Presentations

A. Resolution 08-15-16 Delegating Bond

Superintendent Faith Chapel introduced Dave Trageser, DA Davidson and Faith Pettis, Pacifica Law Group. DA Davidson Managing Director Dave Trageser presented the bond delegation resolution which authorizes the issue of the first phase of bonds and will deposit \$27 million into the capital projects fund.

D. Trageser distributed the schedule of events and a list of the finance team members. Interest rates in the bond market are below a 40 year low and he anticipate a very positive market based on the climate today.

President Mev Hoberg stated that the \$27 million issue is consistent with the plan presented to voters.

Pacifica Law Group Faith Pettis stated that the delegation resolution is a resolution where the board delegates to the superintendent and business director the right to sign a bond purchase contract if certain conditions are met within 180 days. See page 23 section 11.

Superintendent Chapel stated that several years ago the district retained pricing advisor Alan Dashen, an independent third-party, to review bond sales.

Public Comment

Community member Tom Greene asked if this was a refinance or new issuance of bonds. President Hoberg responded that it is a sale of new bonds.

Board Discussion

Director Tim Kinkead asked D. Trageser for a board report after the issuance of bonds and requested a spreadsheet of the complete picture.

Motion 128-15-16: That the board approves Resolution 8-15-16 Delegating Bond as presented. (Kinkead) The affirmative vote was unanimous. (Hoberg, Kinkead, Smith)

B. 2016-2017 Budget Development Update

Business Director Peggy Paige updated the board on the 2016-2017 budget. The estimated revenues will increase \$1.2 million. The expenditures are being reviewed – staffing, MSOC. Enrollment is projected to be consistent with the current year. Anticipate an increase due to levy funds and K12 enhancements but also a decrease due to the loss of all-day K and a decrease in donations. The preliminary budget will be available July 10.

C. Policy 3432 Emergencies – First Reading

Community Relations Coordinator Pam Keyes presented the first reading of a revised emergency policy. The revised policy includes specific drills, use of the school mapping system and directions regarding

earthquakes, bomb threats, emergency school closures or evacuations, and pandemic/epidemic guidance per RCW 28A.320.125. The principals have reviewed the policy revisions.

Board Discussion

President Mev Hoberg stated that policy has one drill a month. Director Kinkead asked that the number not be listed in the policy but based on need. Keyes responded that the law specifies the number of drills.

Motion 129-15-16: That the board approves Policy 3432 Emergencies – First Reading. (Smith) The affirmative vote was unanimous. (Hoberg, Kinkead, Smith)

D. Monthly Technology Report

Technology Director Randi Ivancich reported that the technology department continues to investigate take-home, district-owned devices for grades 7 and 8.

Ivancich attended the International Society for Technology in Education Conference with 3 teachers from Blakely. A conference focus was on one-to-one/take-home /anytime-anywhere devices driven by student needs.

Director Kinkead mentioned that True North Logic claims they have the ability to capture formative assessment scores off of performance tests (7-12) with the ability to verify the reliability of the teacher raters.

BISD is contracting with Firstline Communications for the telephone and voicemail communications.

E. Monthly Finance Report

Business Director Peggy Paige reviewed the summary report. The general fund revenues are at the expected average. Local tax revenues are under the average but expected come in close to budget estimate. Local non-tax revenue is not expected to end significantly over budget. Tuition and fees continue to run above the expected average. The net increase in Special Ed funding is expected to be \$85,000. Transportation will be decreased by \$15,000 (with a corresponding decrease in expense).

Total general fund expenditures are at the average. Extracurricular/ASB reimbursements are due plus additional costs for teams competing in state. Special Education outside services are up and should be offset by SafetyNet.

Transportation/motor pool purchased three new vehicles/vans for maintenance/grounds and one for transportation.

Utilities are running below average. Central office expenditures are running above the expected average but are expected to be in line with budget estimates by year end.

Net cash inflow \$198,791. The closing cash balance in the general fund \$4,637,625 with an estimated 7.2% ending fund balance to offset expenses in the next fiscal year.

Personnel Actions

Motion 130-15-16: That the board approves Personnel Actions dated June 23, 2016 and June 30, 2016 as presented. (Kinkead) The affirmative vote was unanimous. (Hoberg, Kinkead, Smith)

Adjournment

6:53 p.m. Board President Mev Hoberg adjourned the meeting.