

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
SCHOOL BOARD REGULAR MEETING**

**Date: July 28, 2016**

**Place: Board Room**

**Board of Directors Present**

Board President Mev Hoberg

Directors – Lynn Smith, Mike Spence

**Excused Absence**

Vice President Sheila Jakubik and Director Tim Kinhead

**Call to Order**

5:35 p.m. Board President Mev Hoberg called the regular session to order and a quorum was recognized.

**Superintendent's Report**

Superintendent Peter Bang-Knudsen reviewed a few activities occurring across the district over the summer months: Custodial deep-cleaning the buildings, maintenance projects, technology setting up new devices in classrooms, HR developing a final budget and hiring staff. Student summer activities include the extended school year session and a well-attended STEAM camp.

**Board Reports**

Director Lynn Smith reported that the finance committee reviewed the preliminary budget.

**Public Comment**

Ordway Paraeducator Marcia Millican and incoming BIESPA vice president shared her valuable summer experiences. The STEAM Camp was a wonderful opportunity to work with a different group of educators in a different capacity. Ordway Teacher Vanessa Johnson worked with Diane Leonetti to provide paraeducators a strength building class. Millican also is involved with the upkeep of the Ordway garden.

**Revised Consent Agenda**

**Staff Travel: Out-of-State**

1. Request for board approval from Director of Career and Technical Education Peggy Templeton for Computer Science Teacher Jason Sovick to travel to Milwaukee, WI August 7-19, 2016 to attend Project Lead the Way Computer Science AP training for professional development.

**Donations**

1. Donation to Woodward Middle School in the amount of \$2,633.83 for Evergreen Books and emergency supplies from the Woodward PTO.

2. Donation to the Odyssey Multiage Program in the amount of \$3,077.19 for NatureBridge Field Science Program and Odyssey Osprey from Odyssey PTO.

3. Donation to the Bainbridge Island School District in the amount of \$190,905.00 for professional development, Achieve, clubs, Edible Education and a lecture series from the Bainbridge Schools Foundation.

**Minutes from the June 23, 2016 BISD Board Retreat**

**Minutes from the June 30, 2016 School Board Meeting**

**PAYROLL July 2016 Warrant Numbers: (NEW)**

(Payroll Warrants) 1002165 through 1002166

(Payroll AP Warrants) 173165 through 173185

**Total: \$3,315,961.74**

**Motion 131-15-16:** That the board approves the Revised Consent Agenda as presented. (Spence) The affirmative vote was unanimous. (Hoberg, Spence, Smith)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

General Fund Voucher

Voucher numbers **2014391** through **2014430** totaling **\$92,448.33**

Capital Projects Fund Voucher

Voucher numbers **5443** through **5448** totaling **\$7,249.25**

General Fund Voucher

Voucher numbers **2014320** through **2014390** totaling **\$179,846.38**

AP ACH Fund Voucher

Voucher numbers **151600533** through **151600589** totaling **\$11,993.86**

Capital Projects Fund Voucher

Voucher numbers **5426** through **5442** totaling **\$128,289.55**

Transportation Vehicle Fund Voucher

Voucher numbers **65** through **65** totaling **\$158,116.38**

Trust/Agency Fund Voucher

Voucher numbers **17** through **17** totaling **\$500.00**

**Presentations**

***A. Preliminary 2016-2017 Budget***

Director of Business Services Peggy Paige reviewed the preliminary budget. The budget is a reflection of the district priorities. Resources are allocated to achieve the targeted outcomes that support the district mission and vision goals.

The total enrollment is projected to be equal to the current year average, 3,769. Revenue changes include the following:

- Increase in tax collections - \$100,000
- Increase in state funding - \$1,685,000

- Increase in federal funding - \$110,000
- Increase in support from tech levy - \$135,000
- Decrease in local non-tax revenues - \$660,000

The overall staffing projections for the 2016-2017 school year have increased for the following reasons:

- 2.0 due to enrollment growth in Special Education and CTE STEM programs
- .717 Teacher Support Coordinator
- Staff supported by Capital Fund and Tech Levy
- 1.42 Overall operations of the district in transportation, maintenance, human resources and technology

The preliminary budget summary reflects an ending fund balance of \$1.9 million, 4.4%. The board policy requires a 5% minimum fund balance.

All-day kindergarten students are calculated as full-time students.

The district will end the current fiscal year in the range of a 7% total fund balance. The preliminary budget shows a decrease in fund balance with the final budget fund balance in the range of 5-5.5%.

ASB builds quite a bit of expenditure capacity into the budget but spend based on the funds raised.

Superintendent Peter Bang-Knudsen added that in 2018 the levy cliff will go into effect and reduce the local levy amount from 28% to 24%. Ideally, the state legislature/McCleary will fully fund education. The district should anticipate creating two budgets next year reflecting both scenarios.

*B. Policy 3432 Emergencies – Second Reading*

Superintendent Peter Bang-Knudsen presented the second reading of Policy 3432 Emergencies updated in compliance with state law and best practices. The policy has been reviewed by the BIPD, BIFD and district administrators.

**Motion 132-15-16:** That the board approves Policy 3432 Emergencies – Second Reading. (Spence) The affirmative vote was unanimous. (Hoberg, Spence, Smith)

*C. Monthly Technology Report*

Director of Technology Randi Ivancich reported that the technology department is working hard to prepare schools for the start of the new school year. The classrooms are moving to a VDI solution as the teacher presentation station and a Chromebook as a portable device.

Board president Mev Hoberg inquired about potential power outages. Ivancich responded that the district does have generators in case of a power outage for a limited period.

*D. Monthly Finance Report*

Director of Business Services Peggy Paige presented the monthly financial report. The general fund revenues were slightly below the expected average, \$35.9 million. Revenues are expected to be as budgeted by year end. The general fund expenditures were slightly above the average. Extra costs related to professional development and an increase in copy/print expenditures. ASB expenses still to reimburse the general fund for travel. Special Education is over budget in contracted services but a portion will be

offset by SafetyNet. Transportation/fuel and utilities/propane are both under budget. Central office should be in line with the budget by year end.

The net cash outflow in June was \$1,868,883. The closing cash balance was \$2,768,741. Paige anticipates ending the year at 7.2%.

### **Personnel Actions**

**Motion 133-15-16:** That the board approves Personnel Actions dated July 21, 2016 as presented. (Smith) The affirmative vote was unanimous. (Hoberg, Spence, Smith)

### **Close**

6:27 p.m. Board President Mev Hoberg closed the regular meeting and the board went into an executive session to discuss personnel and bargaining and no decisions were made.

### **Adjournment**

7:37 p.m. Board President Mev Hoberg adjourned the meeting.