

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: July 30, 2015

Place: Board Room

Board of Directors Present

Board President – Mev Hoberg

Directors – Sheila Jakubik, Tim Kinkead, Mike Spence, Patty Fielding

Call to Order

5:32 p.m. Board President Mev Hoberg called the meeting to order and a quorum was recognized.

Public Comment

No public comment.

Superintendent's Report

Capital Projects and the Technology Department are busy during the summer months. A portable was moved from the Commodore Campus to Ordway to accommodate students in the fall.

The large composter at BHS is too large to work effectively. IslandWood will exchange two smaller composters for the one large composter. One of the composting units will reside at Woodward and one will go to BHS.

The state budget was approved by the Legislature and the details are included in the “This Week in Olympia” handout in the supplemental folder.

The Department of Retirement Systems performed a retirement audit. The district performed well and the audit report is included in the supplemental folder.

Board Reports

No board reports.

Consent Agenda

Donations

- 1.** Donation to Sakai Intermediate School for homework club support in the amount of \$2,045.52 from the Sakai PTO.
- 2.** Donation to the Bainbridge Island School District for a science grant, staff stipends and classroom materials in the amount of \$160,120.70 from the Bainbridge Schools Foundation.
- 3.** Donation to Eagle Harbor High School for a BPA/graduation event rental fee and homework club support in the amount of \$1,294.90 from the Eagle Harbor PTO.
- 4.** Donation to Woodward Middle School to support afterschool clubs in the amount of \$4,223.22 from the Woodward PTO.
- 5.** Donation to the Odyssey Multiage Program for outdoor education support, portfolio presentation materials, mini-class support and NatureBridge in the amount of \$9,355.72 from Odyssey PTO.
- 6.** Donation to Blakely Elementary School for afterschool clubs and student recognition in the amount of \$5,950.07 from the Blakely PTO.

Composter Exchange

The exchange of one large Green Mountain Technologies organic composter with IslandWood for two smaller Green Mountain composting units of equal value for more effective composting.

Minutes from the June 25, 2015 School Board Meeting

PAYROLL July 2015 Warrant Numbers:

(Payroll Warrants) 1002077 through 1002083
(Payroll AP Warrants) 172883 through 172906
Total: \$2,924,614.65

Motion 115-14-15: That the board approves the Revised Consent Agenda as presented.
(Fielding) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

General Fund Voucher

Voucher numbers **2012428** through **2012507** totaling **\$110,496.21**

ASB Fund Voucher

Voucher numbers **4001475** through **4001475** totaling **\$4,746.37**

General Fund Voucher

Voucher numbers **2012508** through **2012550** totaling **\$200,092.73**

Capital Projects Voucher

Voucher numbers **5171** through **5190** totaling **\$461,499.47**

Capital Projects Voucher

Voucher numbers **5156** through **5170** totaling **\$108,447.72**

AP ACH

Voucher numbers **141500479** through **141500523** totaling **\$8,140.42**

Presentations

A. Preliminary Budget 2015-2016

Director of Business Peggy Paige restated that the budget is preliminary and will be revised. The district will have a balanced budget and an end of year fund balance of 6%. The increases in salary are close to the final budget numbers. The retirement benefits will cost the district more than anticipated. A few items will come out of the draft budget due to the increase in retirement benefits. Enrollment is projected at 3,682 and is currently at 3,706. Changes will occur on the revenue side. A couple new classified positions will be pulled. The debt service fund will be reviewed. The transportation vehicle fund will purchase 2 buses.

Director Fielding asked about the liability of the funding/staffing costs for all positions at the state level. Superintendent Chapel shared that two key areas not addressed by the state are local levy reform and compensation. The increase in the cost-of-living is a 3% increase this year overall of which only 1.8 is continuous and 1.2 is considered a bonus. About half of the classified staff are funded locally and the district is responsible for the 3%. The final budget will be presented to the board for approval on August 27, 2015.

The new state class size ratio is differentiated by grade level. Kindergarten is 22 and grade 3 is 24. The mandate is 17 and will be phased in. The district will receive state funding for full-day K next year. The district projects K and first grade class size at 20 students. For the last year, special services ran high. The preliminary budget reflects a 10% increase in special services. The district submits the mix factor to the state for the current year. The mix factor is adjusted every year.

Motion 116-14-15: That the board approves the Preliminary Budget 2015-2016 as presented. (Jakubik) The affirmative vote was unanimous.

B. State and Federal Grant Applications

Director of Assessment Jeff McCormick and Executive Director of Special Education Diane Leonetti presented the state and federal grant applications. IDEA-B 611 Special education K-21 \$678,814 reflects a slight decrease due to drop in student enrollment. IDEA-B 619 Special education preschool services ages 3-5 \$26,276 a slight decrease due to drop in enrollment.

Federal Title 1 has the largest decrease. The funds are based on the census poverty rate. The island dropped below the 5% threshold, dropping the contribution to \$109,863. The LAP/state funding is up at \$147,572. The transitional bilingual amount from the state is up at \$39,057.

C. 2015-2016 High School and Middle School Student Fees

Assistant Superintendent Sheryl Belt presented the high school and middle school student fees. The fee schedule changes include the removal of fees for the required biology courses at BHS and EHH, standardized fee structure for online credit recovery, standardized course fees and AP exam costs. The principals will meet to review and adjust fees in spring 2016.

Motion 117-14-15: That the board approves the 2015-2016 High School and Middle School Student Fees as presented. (Jakubik) The affirmative vote was unanimous.

D. Policy 3422 Student Sports-Concussion, Head Injury and Sudden Cardiac Arrest – First/Final Reading
Superintendent Faith Chapel presented the updated policy. The changes made reflect changes with the legislature/state law with implementation in August. An updated draft was distributed to the board. Director Spence requested adding/undeleting the following sentence to the last sentence of the third paragraph: “Until this acknowledgement form is returned and on file with the district, the student may not practice or compete.” And the addition of “School District” to “Bainbridge Island Board of Directors.”

Motion 118-14-15: That the board approves Policy 3422 Student Sports – Concussion, Head Injury and Sudden Cardiac Arrest – First & Final Reading as amended. (Kinkead) The affirmative vote was unanimous.

E. Policy 3421 Reporting Child Abuse, Neglect and Exploitation – First/Final Reading

Superintendent Faith Chapel presented the updated policy. The changes in state law are significant and the policy presented was a replacement document rather than a mark-up. The policy adds neglect and exploitation to the policy and outlines the reporting requirements. The policy is a first and final reading to be implemented during staff orientation. Director Spence requested changing “should” to “will” in the first sentence of paragraph 4, add “suspected” before incidents. Director Kinkead requested changing “in” to “by” on number 2, paragraph 3.

Motion 119-14-15: That the board approves Policy 3421 Reporting Child Abuse, Neglect and Exploitation – First Reading & Final Reading as amended. (Fielding) The affirmative vote was unanimous.

F. Policy 2107 Comprehensive Early Literacy Plan – Second Reading

Director of Student Services and Assessment Jeff McCormick presented a second reading of policy 2107.

Motion 120-14-15: That the board approves Policy 2107 Comprehensive Early Literacy Plan Second Reading as presented. (Jakubik) The affirmative vote was unanimous.

G. Policy 3410 Student Health – Second Reading

Executive Director of Special Education Diane Leonetti presented the second reading of policy 3410.

Motion 121-14-15: That the board approves Policy 3410 Student Health – Second Reading as presented. (Fielding) The affirmative vote was unanimous.

H. Policy 3420 Anaphylaxis Prevention and Response – Second Reading

Executive Director of Special Education Diane Leonetti presented the second reading of policy 3420.

Motion 122-14-15: That the board approves Policy 3420 Anaphylaxis Prevention and Response – Second Reading as presented. (Spence) The affirmative vote was unanimous.

I. Monthly Financial Report

Director of Business Peggy Paige presented the monthly financial update. The local nontax revenues are currently running above the average. Tuition/fees, donations and rental revenues are all expected to come in over budget estimates. State revenues are consistent with state funding expectations. Transportation revenues reflect a boost in funding. Total general expenditures are about equal to the same period as last year for \$32.8 million. Total expense for regular (basic) education is below the average. Total special education costs are above the average. Vocational expenses are up from last year but not expected to exceed funding. Total support services is currently below the average. The net cash outflow during June was \$1,740,083. The closing cash balance in the general fund as of 6/30/2015 was \$2,710,650.

Personnel Actions

Motion 123-14-15: That the board approves Personnel Actions dated July 30, 2015 as presented (Spence) The affirmative vote was unanimous.

Close

7:00 p.m. President Mev Hoberg closed the meeting for an executive session to discuss collective bargaining.

Adjournment

7:20 p.m. President Mev Hoberg adjourned the meeting.