

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: June 25, 2015

Place: Board Room

Board of Directors Present

Board President – Mev Hoberg

Directors – Sheila Jakubik, Tim Kinhead

Call to Order

5:37 p.m. Board President Mev Hoberg called the meeting to order and a quorum was recognized.

Public Comment

Community member Tom Greene recognized retiring Associate Superintendent of Curriculum and Instruction Julie Goldsmith.

Community member Charlotte Rovelstad expressed gratitude for the passing of Senate Bill 5433 to include the teaching of sovereignty in Washington State History and applauded the board for working with the Suquamish Tribe.

Superintendent's Report

Superintendent Faith Chapel publicly thanked retiring Julie Goldsmith for all of her contributions over the past seven years to the Bainbridge Island School District.

Two essential draft policies were distributed to the board for approval at the July 30 board meeting for compliance with state law:

- 1) Policy 3422 Student Sports – Concussion, Head Injury and Sudden Cardiac Arrest
- 2) Policy 3421 Prevention of Child Abuse, Neglect and Exploitation

Board Reports

President Mev Hoberg thanked Julie Goldsmith for her many years of service and congratulated her on her retirement.

Director Sheila Jakubik shared the positive response from the community on an outstanding graduation ceremony for the class of 2015.

Consent Agenda

Staff Travel: Out-of-State

1. Request for board approval from Bainbridge High School Social Studies Teacher Amanda Ward to attend Hope Street Group Teacher Fellowship in Nashville, TN, September 10-13, 2015 for professional development.

Donations

1. Donation to Bainbridge High School for supplemental classroom supplies, an AED cabinet and prom ticket scholarships in the amount of \$1,737.43 from the BHS PTSO.

2. Donation to Bainbridge High School for cheer uniform scholarships in the amount of \$1,550 from the BHS Cheer Boosters.

3. Donation to Blakely Elementary School for field trip support, Assistive Tech Industry Project, banquet tables, art supplies and meeting support in the amount of \$3,612.58 from the Blakely PTO.
4. Donation to Wilkes Elementary School for outdoor education tuition scholarships in the amount of \$11,848.12 from Wilkes PTO.
5. Donation to Ordway Elementary School for outdoor education support in the amount of \$1,917.06 from Ordway PTO.
6. Donation to Sakai Intermediate School for speakers and afterschool club stipends in the amount of \$12,663.57 from Sakai PTO.

Minutes from the June 10, 2015 School Board Meeting

Minutes from the May 19, 2015 School Board Study Session

PAYROLL June 2015 Warrant Numbers:

(Payroll Warrants) 1002072 through 1002076
 (Payroll AP Warrants) 172856 through 172882
Total: \$2,979,521.15

Motion 108-14-15: That the board approves the Revised Consent Agenda as presented. (Kinhead) The affirmative vote was unanimous. (Hoberg, Jakubik, Kinhead)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

General Fund Voucher
 Voucher numbers **2012409** through **2012427** totaling **\$17,887.51**

ASB Fund Voucher
 Voucher numbers **4001448** through **4001474** totaling **\$128,962.22**

General Fund Voucher
 Voucher numbers **2012300** through **2012408** totaling **\$308,035.07**

Capital Projects Voucher
 Voucher numbers **5141** through **5141** totaling **\$7,146.00**

Capital Projects Voucher
 Voucher numbers **5142** through **5155** totaling **\$66,594.05**

Presentations

The presentation order was altered to guarantee that all board action occurred while holding a quorum.

A. Washington State Federal Waiver, No Child Left Behind

Director of Assessment Jeff McCormick informed the board that on May 2, 2015 the Washington Department of Public Instruction was granted a one-year waiver for parts of the No Child Left Behind Act

to use the results from the state assessment scores, Smarter Balanced, for meeting adequate yearly progress (AYP) determinations for the school year. The state still has a 95% participation requirement and graduation rates for high school. Schools that did not have a 95% participation rate will not meet adequate yearly progress.

President Hoberg asked for confirmation regarding school participation rates: BHS, EHH, Woodward, Sakai. The schools did not meet the 95% participation rate and will not meet the AYP.

B. Policy 2107 Comprehensive Early Literacy Plan – First Reading

Director of Assessment Jeff McCormick presented an updated policy 2107 Comprehensive Early Literacy Plan with the new legislation which removes the requirement of a teacher/principal/parent meeting regarding the assessment scores for students scoring a one before the end of the current school year. The law now allows for the meeting to occur before the assessment score is received for any student scoring below grade level. The meeting may be a part of the regularly scheduled parent/teacher conference.

Motion 109-14-15: That the board approves Policy 2107 Comprehensive Early Literacy Plan – First Reading as presented. (Jakubik) The affirmative vote was unanimous. (Hoberg, Jakubik, Kinkead)

Board Deliberation

Director Jakubik confirmed that students with disabilities with an IEP are exempt.

D. Policy 3410 Student Health – First Reading

Director of Instructional Support Services Diane Leonetti presented changes to policy 3410. The most significant change is the removal of scoliosis screening from the policy due to the removal of the state screening requirement. The second change request is to add clarity to the policy with the removal of “for staff, students and parents” regarding the consulting services of a qualified health specialist - consulting services are about the students to the staff.

Public Comment

Community member Charlotte Rovelstad commented on why the scoliosis screening is being removed from the policy.

Board Deliberation

Nurse Heidi McKay shared that the state law changed three or four years ago and schools do not need to perform scoliosis screening.

Director Jakubik questioned number six (6) Immunization records and screening. What is being screened? Jakubik volunteered to work with Leonetti on the policy in preparation for a second reading.

Motion 110-14-15: That the board approves Policy 3410 Student Health – First Reading as presented. (Jakubik) The affirmative vote was unanimous. (Hoberg, Jakubik, Kinkead)

E. Policy 3420 Anaphylaxis Prevention and Response – First Reading

Director of Instructional Support Services Diane Leonetti presented new policy 3420. The Health Advisory Team (HAT) recommends the addition of the policy based on state guidelines regarding anaphylaxis prevention. The district already implements guidelines for children with severe allergies and the HAT recommends the adoption of the policy.

Board Deliberation

Director Kinkead questioned the fourth paragraph “strategies to minimize the presence of allergens in schools” should change “in schools” to “as the need arises” and asked the team to consider the word choice to match the actions of the district.

Motion 111-14-15: That the board approves Policy 3420 Anaphylaxis Prevention and Response – First Reading with the considerations discussed. (Kinkead)
The affirmative vote was unanimous. (Hoberg, Jakubik, Kinkead)

F. Interlocal Cooperative Noxious Weed Control Agreement

Director of Capital Projects Tamela VanWinkle informed the board that the district is legally obligated to rid district property of noxious weeds. Currently, noxious weeds tansy ragwort and knotweed are found at Sakai and the maintenance facility. Board approval was requested to approve the Interlocal Cooperative Noxious Weed Control Agreement to have the Bainbridge Island School District treated for noxious weeds with Capstone by the Kitsap Noxious Weed Control Department this summer. The appropriate signage and notification will be posted. The agreement was reviewed by the capital committee.

Motion 112-14-15: That the board approves the Interlocal Cooperative Noxious Weed Control Agreement as presented. (Kinkead) The affirmative vote was unanimous. (Hoberg, Jakubik, Kinkead)

G. Interlocal Agreement – Puget Sound Joint Purchasing Cooperative

Director of Business Peggy Paige presented the continuation of the Puget Sound Joint Purchasing Cooperative Agreement. BISD has been a member of the cooperative since February 2008. The cooperative allows BISD to purchase food products, supplies, services, equipment, commodity processing and storage and transportation services at a reduced cost. The agreement has a five year term and an annual fee of \$1,000.

Motion 113-14-15: That the board approves the Interlocal Agreement – Puget Sound Joint Purchasing Cooperative as presented. (Jakubik) The affirmative vote was unanimous. (Hoberg, Jakubik, Kinkead)

Personnel Actions

Motion 114-14-15: That the board approves Personnel Actions dated June 18, 2015 and June 25, 2015 as presented (Kinkead) The affirmative vote was unanimous. (Hoberg, Jakubik, Kinkead)

C. Master Plan Update

Director of Capital Projects Tamela VanWinkle provided the board with an update. Conversation began at Blakely Elementary School around district goals and requirements for program accommodation at Blakely. A team/committee representative of the Blakely staff was formed. The committee members have committed to meet over the next few months to establish preliminary groundwork and guidelines for future decisions regarding facility improvement or replacement. Discussion was had around the site specific programming for the development of an Ed Spec. The timing and amount of a bond ask has not been established. The board will need to make a decision regarding a bond. The approval of a bond and board direction is required for program analysis which would translate to a schematic design for a school. A building permit takes approximately 10 months.

The committee will explore other schools, contribute to the needs assessment, evaluate possible partnerships with Islandwood and Lynwood Center, and research 21st century learning environments.

Board Deliberation

Director Kinkead asked for clarification on conceptual adjacency. VanWinkle responded that a conceptual adjacency is defined as looking at a new school where one currently resides and conceptually placing the building, parking lot and access – not a design, just location.

President Hoberg confirmed that the Blakely discussion was focused on exploring an ideal program. Director Jakubik complimented VanWinkle on the process thus far. Director Kinkead confirmed his support of intentional facility design that enriches and supports educational programs.

H. Monthly Technology Report

Director of Technology Randi Ivancich shared that some hardware purchases are being placed today and others deferred to the next budget year due to recommendations from the curriculum review committee.

Two new staff members have been hired, filling two vacancies within the technology department.

Thursday, July 2 the technology department will be upgrading the network wiring. The district will be without network access – no email, phones, or network access. Workstations are available for use at the OESD in Bremerton.

I. Monthly Capital Projects Report

Director of Capital Projects Tamela VanWinkle provided the board with an update. Hellas Construction is renovating/repairing the BHS tennis courts. The vegetation has been cut back to provide for courtside seating. The transportation remodel is underway. The BISD maintenance department has begun the BHS digital photo lab room renovation. Big Kids will be relocating to the Ordway gym for the summer. Aries Building Systems will be relocating portables to Ordway to accommodate new programs. The STEM classroom furniture is being installed districtwide.

J. Monthly Finance Report

Director of Business Peggy Paige reported that total general fund revenues as of May 31 were \$31.8 million, 4.6% more than for the same period last year. Tax collections are at the expected average. Food Service revenue was down but offset expenditures being down. The total general fund expenditures as of May 31 were \$29.2 million, about equal to the same period last year. The extracurricular expenses are running high with some ASB costs to be reimbursed by year end but several sports extended season play that will push salaries above the budget estimates. Special education costs are up 9% compared to last year and above the average. SafetyNet will offset some of the excess costs. Transportation expenditures are below last May and expenditures to date are below the expected average. Utilities are down from the prior year and the expected average. The net cash outflow during May was \$473,291. As of May 31, 2015 the closing cash balance in the general fund was \$4,450,733.

Superintendent Faith Chapel communicated that a state budget has not been published. The district will not receive a full apportionment (less \$35,000) at the end of June. The district is required to have a preliminary budget by July 17. The typical date of July 10 was moved to July 17 due to the lack of a state budget. The preliminary budget will not be accurate without a state budget. The final budget will be published by August 13 with board approval on August 27.

Adjournment

7:06 p.m. President Mev Hoberg adjourned the meeting.