

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: May 14, 2015

Place: Board Room

Board of Directors Present

Board President – Mev Hoberg

Board Vice President – Sheila Jakubik

Directors – Mike Spence, Tim Kinkead

Call to Order

5:32 p.m. Board President Mev Hoberg called the meeting to order and a quorum was recognized.

Public Comment

No public comment.

Superintendent's Report

Superintendent Faith Chapel shared the US News & World Report high school ranking report. BHS is ranked number 7 of 458 high schools in the state.

Superintendent Chapel recognized the outstanding volunteers in the school community. Community Relations Specialist Pam Keyes introduced and thanked the Parent Teacher Organization Coordinating Council (PTOCC) Board – Lynn Smith, Susie Gleason, Janet Woolever, Michele Hobbs.

Board Reports

No board reports.

Consent Agenda

Student Field Trips: Overnight

1. Request for board approval from Wilkes Elementary 4th Grade Teachers Bill Covert, Mary Madison, Ingrid Ryan, Kristin Collins and Elizabeth Vroom to travel to Islandwood on Bainbridge Island May 26-28, 2015 with 4th grade students and chaperones for outdoor education, history of Bainbridge Island and stewardship of our island.

2. Request for board approval from BHS Golf Coach Joe Lanza to travel to Kennewick, WA May 26-28, 2015 with 4 students for participation in the WIAA Golf State Championship.

3. Request for board approval from BHS Tennis Coach Jennifer Shorr to travel to Kennewick, WA May 27-31, 2015 with 6 to 8 students for participation in the WIAA Tennis State Championship.

Staff Travel: Out-of-State

1. Request for board approval from BHS English Teacher Kirrin Coleman to travel to Rochester, New York July 23 – August 1, 2015 to attend the National Endowment for the Humanities Workshop: Rochester Reform Trail for professional development. Expenses will be covered by a Colonial Dames scholarship up to \$1,000.

Donations

1. Donation to Bainbridge High School for a senior scholarship fund in the amount of \$100,000 from the Estate of Tom and Lois Paski. Scholarships are to be granted on an annual basis for seniors who qualify based on established criteria.
2. Donation to Wilkes Elementary for supplemental materials in the amount of \$3,406.49 from the Wilkes PTO.
3. Donation to Wilkes Elementary for supplemental materials in the amount of \$1,409.65 from the Wilkes PTO.

Minutes from the April 30, 2015 School Board Meeting

Motion 87-14-15: That the board approves the Consent Agenda as presented. (Spence) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinhead)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

General Fund Voucher

Voucher numbers **2012048** through **2012111** totaling **\$190,792.36**

AP ACH Voucher

Voucher numbers **141500370** through **141500401** totaling **\$4,114.22**

Capital Projects Voucher

Voucher numbers **5104** through **5107** totaling **\$14,242.02**

Presentations

A. Career & Technical Education (CTE) Report & Recommendation

Superintendent Faith Chapel introduced the Career & Technical Education Committee. The purpose of the review was to analyze the current programs and courses, utilize information from model programs and to create a well-articulated, high-quality, innovative and financially sustainable CTE program to meet the needs of Bainbridge Island students. The committee goals were to develop a mission and vision statement and identify key areas for program improvement related to individual learning opportunities, programs of study and course offerings, and career guidance and exploration. Vocational Education has traditionally been viewed as courses for non-college bound students. Career & Technical Education is for all kids to explore their passion and career interests. CTE is an integral part of a rigorous academic program.

Individual Learning Opportunities Subcommittee Tom McCloskey – McCloskey, a member of the Bainbridge Island Rotary, shared the commitment Rotary has to ensuring that all students are college and career ready. The committee identified learning opportunities, used current independent study models, gathered information from other schools, piloted a “Career Fair” and partnered with Rotary and Fairbank Construction. The committee expanded the Bainbridge Youth Services internship opportunities, piloted STEM job shadowing, and is working with community partners to expand worksite learning opportunities.

The committee recommends:

1. Increase staffing for managing individual learning opportunities for students.
2. Expand worksite learning opportunities including job shadows and internships for students and worksite learning experiences for teachers.
3. Develop district documents that outline worksite expectations for employers, students and district.
4. Continue to expand business and community partnerships to provide additional opportunities for students.
5. Consider development of a student mentorship program.
6. Continue to provide independent study opportunities for students to learn about subjects that are of personal interest.

CTE Committee Accomplishments: Gathered information about exemplary CTE programs and conducted site visits. Revised and adopted policy regarding course equivalencies and dual cross-crediting options.

The committee inventoried the CTE courses available at BHS, EHH and WMS and identified 5 programs of study: Arts and Communication, Business and Marketing, Engineering and Technology and Manufacturing, Health and Human Services, Science and Natural Resources. Student enrollment in CTE courses has doubled over the past 4 years. Four teachers will have work-site endorsement credentials. The committee looked at new courses to add to the program.

The committee recommends:

1. Develop a systematic procedure for updating CTE courses.
2. If funding becomes available, develop a 7 or 8 period schedule to give students access to the classes.
3. Promote, support and coordinate more staff to become CTE certified.
4. Continue to reorganize pathways/programs of study for a vertical alignment 7-12 grade.
5. Increase student awareness of how academic content aligns with careers.
6. Develop interest inventories or surveys to gauge student interest.
7. Expand articulation agreements with community colleges to increase dual high school/college credit opportunities for students.

BHS Counselor Tina Lemmon presented the Career Guidance and Exploration Accomplishments:

1. Formed a career guidance and counseling subcommittee
2. Sent counselors and administrative representatives to Washington Career Guidance Training.
3. Reviewed new high school graduation requirements.
4. Researched best practices of College and Career Centers.
5. Developed recommendations for counselor training.

The committee recommends:

1. Continue work of career guidance and exploration subcommittee.
2. Increase career guidance and exploration program support to full-time classified staff position.
3. Provide space dedicated to a College and Career Center.
4. Develop interested inventories.
5. Develop electronic student portfolio.

CTE Committee General Recommendations

1. Increase membership of the state-mandated district CTE General Advisory Committee and increase number of meetings to 4-5 per year.
2. Include youth and employer input in the development of the CTE program.
3. Consider expansion of secondary instructional day to a 7 or 8 period day, if funding available.
4. Develop systematic process for continuous realignment of CTE courses/programs with changes in workforce needs.

5. Recruit and hire full-time administrative CTE director.
6. Provide additional staffing for career guidance and awareness (1.0 FTE classified position – BSF preliminary approval to fund .5 plus Perkins Grant funding)
7. Increase staffing for managing worksite learning opportunities for students
8. Revise board policy/procedure for BISD Career & Technical Education.

Public Comment

No public comment.

Board Deliberation

President Hoberg asked if worksite learning endorsements would be pursued at both BHS and EHH. Superintendent Chapel responded that contract studies have been a strength of EHH and that all courses are available to all students whether registered at EHH or BHS. Facility constraints will need to be addressed for CTE in the updated master plan.

Motion 88-14-15: That the board approves the Career & Technical Education Program Review Report and Recommendations. (Spence) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

B. Policy 2164 Vocational Education – Elimination of Policy

Motion 89-14-15: That the board approves the elimination of Policy 2164 Vocational Education as presented. (Kinkead) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

C. Policy 2170 Career & Technical Education - First Reading

Superintendent Faith Chapel presented Policy 2170 which aligns with the mission and vision of the CTE program and state program requirements.

Public Comment

No public comment.

Board Deliberation

The board would like to see the measures in the annual report. The board also asked to clarify the management resources in the policy.

Motion 90-14-15: That the board approves Policy 2170 Career & Technical Education – First Reading as presented. (Kinkead) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

D. Science Program Review Grades 6-8

Associate Superintendent Julie Goldsmith introduced members of the Science Program Review Committee.

Goals for Science Education: To prepare today’s students for tomorrow’s workforce. The framework takes into account two major goals for K-12 science education.

- Educating all students in science and engineering.
- Providing the foundational knowledge for those who will become the scientists, engineers, technologists and technicians of the future.

The framework for K-12 science education contains three dimensions:

- Scientific and Engineering Practices
- Crosscutting Concepts
- Disciplinary Core Ideas

The Next Generation Science Standards (NGSS) elevate the practices of science from the inquiry strand of the current content standards and introduces engineering practices.

The crosscutting concepts flow through all subjects/content with patterns, cause and effect, scale/proportion/quantity, systems and system models, energy/matter, structure/function, stability/change.

The disciplinary core ideas are life science, earth and space, physical science, engineering and technology developed throughout the K-12 system.

The committee compared the NGSS with the current curriculum. The biggest holes are in engineering and technology. The standards are mapped from middle school to high school.

The 6th grade curriculum map focuses on building a foundation in the physical sciences with an engineering problem solving band. For example - structure and properties of matter, chemistry, physics, robotics, engineering and technology.

The 7th grade curriculum map is focused on earth and space sciences. For example - the universe and stars, earth and solar system, weather and climate, human impact on earth systems, global climate change.

The 8th grade curriculum will focus on life sciences – genetics, ecology, evolution, humans and impact on the world. No longer a grade barrier to get into 9th grade biology, 8th grade will focus on preparing students for successfully passing the EOC.

Project Lead The Way provides problem based learning. The program dovetails with CTE with a career focus in engineering process. Project Lead The Way challenges students to solve real-world challenges, such as cleaning oil spills. Using the same advanced software and tools as those used by the world's leading companies, students learn how to apply math, science, technology and engineering to their everyday lives.

Project Lead The Way requires each of the 7th and 8th grade science teacher to participate in a 5-day summer program.

- 6th Grade – Design and Modeling (optional)
- 7th Grade – Design and Modeling
- 8th Grade – Medical Detective

The committee recommends implementing the new curriculum map for 6–8 including Project Lead The Way as a core part of engineering and technology. Next year the committee will evaluate the core adoption to identify and address curriculum holes.

Public Comment

Teacher/Parent Amii Pratt expressed her excitement about the new science curriculum. Community member Clint Pells requested clarification on the training requirements.

Board Deliberation

Director Spence asked for clarification on the core idea implementation.

The committee responded that there are two ways of implementation: 1) a core idea each year 2) an integrated/mix. The committee recommends the first option with a focus on one core idea to reduce holes in the knowledge base. The hands-on implementation should capture student engagement. This is a common approach for implementation throughout the country.

President Hoberg asked if PLTW training requirements will become a hiring requirement? Goldsmith responded that training courses are available throughout the year as well as mentor partnering. Seattle U and WSU are partner universities with PLTW. The district will pay for the training and time costs for 7th and 8th grade. The 6th grade has the option of attending the training with the district covering the registration and housing fees.

Motion 91-14-15: That the board approves Project Lead The Way as a core component of the middle school science program as presented (Jakubik) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

E. Collaborative Academic Support Team (CAST) Overview

Director of Assessment Jeff McCormick introduced Associate Principal Amii Pratt to discuss a process to support, challenge and inspire all students.

CAST is an intentional way to ensure that the needs of all students are met. Each student is reviewed by a team 2-3 times a year. The team includes teachers, counselors, and support services. Student information is shared as a team - strengths, areas for improvement, interventions, academic and behavioral data. Using Homeroom Data Dashboard to track and share information, every student is discussed. Notes are taken with intentional follow-up/to do lists for the team members. The also approach helps with student class placement and the SST process.

Public Comment

No public comment

Board Deliberation

Director Kinkead questioned if the group of kids with greatest needs have common root causes (ELL/Free and Reduced Lunch) Pratt responded that some kids are just struggling and need extra support. Director Jakubik commented on the strength of the program to discuss each student, not just those showing the greatest need. The consistent meetings shows the trend data for each student.

F. District Funding Priorities

Superintendent Faith Chapel presented the 2015-26 district funding priorities that support district goals. The District Improvement Plan presentation/documents were shared with all staff on Monday. The staffing changes, consistent with the April 30 presentation, re-allocation of program related staffing changes and TOSA/instructional coaches with a net change/increase of 1.7.

The Bainbridge Island Schools Foundation funding priorities are not final but anticipate three key funding areas – Critical Gaps, Academic Support & Challenge, Innovation. The BSF funding priorities will come back to the board for approval.

Motion 92-14-15: That the board approves the 2015-2016 Program Related Staffing Changes (Jakubik) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

G. District Calendar 2014-2015 – Change of Last Day

Associate Superintendent Peter Bang-Knudsen requested an adjustment to the 2014-2015 school calendar. Due to the BIEA strike on April 30, the last day must be adjusted to meet the 180 day requirement. Bang-Knudsen requested moving the last day of school to Wednesday, June 17, 2015.

Motion 93-14-15: That the board approves moving the last day to June 17, 2015 (Spence) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

H. Resolution 06-14-15 Food Co-Op

Business Director Peggy Paige presented resolution 6-14-15, a formal agreement to leverage the dairy purchasing agreement with the South Kitsap School District.

Motion 94-14-15: That the board approves Resolution #06-14-15 Intergovernmental Cooperative Purchasing Agreement. (Kinkead) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

Personnel Actions

Motion 95-14-15: That the board approves Personnel Actions dated May 7, 2015 and May 14, 2015 as presented (Jakubik) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

Executive Session

7:50 p.m. The board moved to a closed-door executive session to discuss potential litigation.

Adjournment

8:05 p.m. President Mev Hoberg adjourned the meeting.