

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: February 26, 2015

Place: Board Room

Board of Directors Present

Board President – Mev Hoberg
Board Vice President – Sheila Jakubik
Directors – Mike Spence, Tim Kinkead

Excused

Patty Fielding

Call to Order

5:36 p.m. Board President Mev Hoberg called the meeting to order and a quorum was recognized.

Public Comment

No public comment

Superintendent's Report

School orientation sessions are underway. Enrollment projections will be presented at the end of March. The full-day kindergarten 2015-2016 enrollment is at a six-year high for February.

Bainbridge Island School District is a member of a Kitsap Peninsula regional STEM consortium that was awarded a \$965,374 STEM grant. The funds will be administered by the ESD.

The Robotics Open House was well attended. The team has over 60 students of which over half are female. The robot stacks and recycles.

Board Reports

President Mev Hoberg and Director Mike Spence attended the first meeting of the MasterPlan committee.

Consent Agenda

Student Field Trips: Overnight/Out-of-State

1. Request for board approval from Bainbridge High School Teacher/Winter Guard Coach Alisa Mitchell to travel with 19 students and 6 chaperones to Glencoe High School in Hillsboro, Oregon March 13–15, 2015 for a Winter Guard competition.

Donations

1. Donation to Ordway Elementary School to support afterschool programs and the purchase of reading materials from the Ordway PTO in the amount of \$2,241.95
2. Donation of exercise equipment to Bainbridge High School to support physical education from Dean Tarbill with a value of \$1,000.
3. Donation of exercise equipment to Bainbridge High School to support physical education from Michael Rosenthal/Island Fitness with a value of \$6,750.
4. Donation to Blakely Elementary School for books and language arts manipulatives from the Blakely PTO in the amount of \$4,075.09.

Minutes from the February 12, 2015 School Board Meeting

PAYROLL February 2015 Warrant Numbers:

(Payroll Warrants) 1002034 through 1002048

(Payroll AP Warrants) 172746 through 172777

Total: \$2,829,462.17

Motion 51-14-15: That the board approves the Revised Consent Agenda as presented. (Kinkead) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

General Fund Voucher

Voucher numbers **2011630** through **2011630** totaling **\$4,851.00**

General Fund Voucher

Voucher numbers **2011631** through **2011715** totaling **\$211,643.49**

Capital Projects Voucher

Voucher numbers **5058** through **5065** totaling **\$35,665.23**

ASB Voucher

Voucher numbers **4001359** through **4001375** totaling **\$10,394.05**

ASB Voucher

Voucher Numbers **4001376** through **4001376** totaling **\$300.00**

Presentations

A. Resolution #03-14-15 – Paski Donation

Due to the size of the donation from the Paski estate, the Olympic ESD recommended a resolution for the donation. A generous donation of \$422,778.46 will benefit the Bainbridge High School Athletic Department. The funds will be deposited into the Trust and Agency Fund. Director Peggy Paige will be authorized to generate warrants. There are stipulations on how the funds will be spent and distribution will be limited to \$15,000 per year. The funds will go towards school (WIAA)/non-club sports that do not have a booster club or other source of revenue. ASB or the general fund will incur the cost and be reimbursed annually.

Director Mike Spence requested the following edits: In the last sentence, add “non-revenue WIAA sports”. In section 2, add “do not have access to” resources to participate in a sport. State “not to exceed \$15,000 per year”.

Motion 52-14-15: That the board approves Resolution #03-14-15 as amended. (Spence) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

E. Facilities Master Plan Update Committee Report

President Mev Hoberg changed the agenda order and moved up the Facilities Master Plan Update Committee Report.

Director of Capital Projects Tamela VanWinkle presented the Facilities Master Plan Advisory Committee. An outstanding committee gathered this week with representation from the administration, former school board members, board members and parents from each of the seven schools.

A former board member and a member of the 2005 master plan committee Vicki Clayton summarized the first committee meeting. The committee reviewed the 21st century materials and the district vision. Discussion was had as to the aggressive timeline and bond issues.

B. Policy 2107 Comprehensive Early Literacy Plan – First Reading

Director of Assessment Jeff McCormick presented the new policy 2107. The policy describes the requirements for the district to provide early literacy services to kindergarten through fourth-grade students based on student need for

additional support. Board member Sheila Jakbuk submitted a marked-up copy for the second reading. The procedural content is based on law/RCWs.

President Mev Hoberg expressed concern with the time constraints for teachers in the spring to have an additional meeting. McCormick noted that plans were in place to provide 3rd grade teachers extra support to accommodate the required meeting. Besides the results of the Smarter Balanced Assessment, additional data sources will be discussed at the parent meeting.

Motion 53-14-15: That the board approves Policy 2107 Comprehensive Early Literacy Plan with revisions. (Jakubik) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

C. Procedure 2161 Education of Students with Disabilities

Instructional Support Services Director Bill Mosiman introduced Intern Diane Leonetti. Leonetti presented the updated 2161 procedures. The changes focus on clarifying language, changes in policy, clarity as to who is responsible for a task and transition clarification. The activities have been implemented at the schools per the WACs and are reflected in the updated procedures. The Washington Integrated Systems Monitoring checks and audits the process.

D. Policy 1805 Open Government Trainings – First Reading

Superintendent Faith Chapel introduced policy 1805 Open Government Trainings. Legislature passed a law last year requiring all elected officials and designated employees of public agencies to complete a training program on public records, records management and open public meetings. The training must be completed within 90 days of taking the oath of office and repeated every four years. The policy is applicable to school districts and adoption of the new policy is required. The entire board has completed the training as well as district employees Faith Chapel, Lani Chaffee and Galen Crawford.

Motion 54-14-15: That the board approves Policy 1805 Open Government Trainings. (Spence) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

F. Monthly Capital Projects Report

Director of Capital Projects Tamela VanWinkle distributed a fact sheet on the status of the tennis courts to the board. The courts were caulked and sanded last year but the repair is failing and will not last for the season. The risk management consultants stated that two of the courts are not safe for play which leaves the high school with four courts for the season. All courts will be closed during the full resurfacing project June 1 through September 1. Risk management has access to a litigation grant that may be utilized to offset rental and transportation fees.

The transportation facility upgrade is on schedule. The board received an updated timeline.

An energy/power upgrade has occurred at Bainbridge High School and Woodward. Technology and maintenance migrated the HVAC server to the main campus system.

G. Monthly Technology Report

Technology Director Randi Ivancich reported that technology is working with the schools preparing for the Smarter Balanced testing. In conjunction with the business department, the tech department installed new copy/multi-function machines in all schools and the district office. The new machines are the first step towards a reduction in printing and migrating towards electronic documents.

This year BISD will be going out for Category One e-Rate services – digital transmission, Internet access and voice. Due to the e-Rate changes, this will be the last year for category one. Technology anticipates filing for category two reimbursement at the time when we purchase products or services based on our work plans.

H. Monthly Financial Report

Director of Business Services reported the general fund revenues on January 31 were up 5.3% to \$16.7 million and tax collections were down. Total general expenditures to January 31 totaled \$16.6 million, about equal to the same period last year and at the expected average. Special education costs were up 9%. These excess expenditures may be

offset by increased Safety Net revenues. Total expense for basic education was slightly below average. Vocational expense was up but in line with budget estimates.

Net cash outflow during January was \$891,077. As of January 31, 2015 the closing cash balance in the general fund was \$1,933,171.

Personnel Actions

Motion 55-14-15: That the board approves Personnel Actions dated February 19, 2015 and February 26, 2015 as presented (Spence) The affirmative vote was unanimous. (Hoberg, Jakubik, Spence, Kinkead)

Adjournment

6:50 p.m. President Mev Hoberg adjourned the meeting.