

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
SCHOOL BOARD MEETING MINUTES**

**Date:** November 13, 2014

**Place:** Board Room – Commodore Campus

**Board of Directors Present**

Board President – Mev Hoberg

Board Vice President – Sheila Jakubik

Directors – Mike Spence, Patty Fielding, Tim Kinkead

**Call to Order**

4:39 p.m. Board President Mev Hoberg called the study session to order and a quorum was recognized.

**Study Session – Capital Facility Master Plan Process and Timeline**

Superintendent Faith Chapel introduced Butch Reifert from Mahlum Architects. Reifert has been working with the Bainbridge Island School District on the Facility Master Plan since February 2005. Thanks was expressed for all of the support and congratulations on the numerous awards. Wilkes will be featured as a model 21<sup>st</sup> century school in the January issue of Architectural Record.

The following study session focused on an overview of the work plan and the collection of feedback from the board. As the process moves forward, the plan will involve significant community and board input and discussion.

Reifert walked the board through the timeline of the six month draft work plan. The plan is broken into five different phases. Phase one concentrates on developing a work plan. Phase two focuses on the district vision, educational trends and goals obtained through dialogue with experts while investigating global designs. Phase three includes interviews with district principals regarding facility needs. Phase four will produce a very high level of concept development addressing facility needs. Concepts will include cost estimates for immediate repairs, renovation or replacement. Phase five provides implementation scenarios. Mahlum will provide timely updates to the board throughout the process in addition to assembling a steering committee. The board was asked who they would you like to see serving on the steering committee. Mahlum will incorporate the results of the previous study and survey.

The board openly discussed the master plan process. Kinkead expressed two different approaches to the plan (a) an incremental path vs. (b) a re-design approach. The first approach would be to address the facility with the most deficiencies. The second approach would be a complete re-design encompassing big change. The district is at an inflection point and board members would like to further investigate option (b) a more aggressive approach and rebuild of the central campus. Hoberg agreed with the need to plan and create a process to rebuild “the corner” while closely monitoring the financial impact. The district will face numerous facility improvement needs in the next 10 – 15 years: Blakely, Commodore, Ordway, BHS 100 building. A 2016 bond may be ideal.

When thinking about the design of the central campus site, programs and education in the future must be incorporated. Fielding stated that a working assumption is that we are classroom based. Individualized learning is the trend in education today but what is the direction for tomorrow?

Director of Capital Projects Tamela VanWinkle pointed out that the last capital plan did address classrooms of tomorrow with a flexible, future-ready school.

Feilding summarized that under all scenarios, Blakely needs to be addressed. She suggested that the master plan is too complex and the process must focus on operational and staffing efficiencies.

Spence, a member of the capital committee, shared that the committee is approaching a decision to repair or replace. The timetable provides a process for addressing the decision allowing for discussion of trends, evaluation of what we have, and making a decision in March. The proposed schedule provides the board with the necessary knowledge and community input for making an educated decision.

Kinkead agreed with the process but questioned the parameters. Kinkead and Hoberg suggested having a side conversation with Superintendent Chapel to produce a proposal on how to move forward. Kinkead referenced 3 benchmark groups: 1) New York, DC, Chicago 2) Rocketship in School One 3) Fresno, Syracuse, Long Beach. Each group has a very specific vision. The district should select which design/group to benchmark against.

VanWinkle will work up a new schedule based on the discussion and distribute to the board members for feedback. One purpose of the master plan is to provide opportunities to think outside the box. VanWinkle is in agreement that the central campus is an important conversation and noted that the community has consistently voiced the need for a north, south and central elementary school.

The district owns approximately 40 acres at Mandus Olson and property at Sands Avenue. The Sands property is currently being used by the parks department. The city has had recent discussion regarding the city owned Suzuki property – New Brooklyn and Sportsman Club Road. Four housing alternatives have been proposed. A number of individuals present at the city meeting voiced opposition to a residential development and a few suggested the school district purchase the property. Previous conversation occurred regarding the Suzuki property in fall 2008 about a property swap with the city. The board would like to be aware of activity with the Suzuki property. The district will continue to attend intergovernmental meetings.

### **Adjournment**

5:45 p.m. President Mev Hoberg adjourned the study session.

### **Call to Order**

5:52 p.m. Board President Mev Hoberg called the meeting to order and a quorum was recognized.

### **Public Comment**

No public comment was made.

### **Superintendent's Report**

Superintendent Faith Chapel thanked community, board, and staff for attending the recent legislative roundtable. A variety of questions were discussed regarding educational programs, curriculum and funding. Initiative 1351 appears to be passing which will be challenging for the legislature to fund along with the McCleary decision. I-1351 will need to be taken into consideration with capital facilities planning.

Bainbridge Youth Service will honor students for service and outreach with Compassionate Action Awards on November 23<sup>rd</sup> at Rolling Bay Church.

## **Board Reports**

Board Vice President Sheila Jakubik attended a Bainbridge Schools Foundation collaboration dinner with the PTOs. Jakubik was pleased to see bridges being built between the two organizations.

ISS Review subcommittee hired consultant Gordy Linse and Valerie Lynch.

## **Consent Agenda**

### **Staff Travel: Out-of-State**

1. Bainbridge High School Spanish Teacher Beatriz Pastor requests board approval to attend the American Council of Teachers of Foreign Language Convention in San Antonio, Texas from November 20 – 23, 2014 for professional development.

### **Student Field Trip: Overnight/Out-of-State**

1. Bainbridge High School Band Teacher Chris Thomas requests board approval to accompany BHS band students in New York City over spring break March 29, 2015 – April 1, 2015 for cultural opportunities and musical enrichment.

### **Donations**

1. Donation to Odyssey Multiage Program in the amount of \$16,233.05 for grades 1 – 6 outdoor education and classroom support. Funds also contributed to the purchase of portfolio tea supplies, iPads and health room supplies.

2. Donation to Bainbridge High School in the amount of \$9,700 from the Bainbridge Schools Foundation for the BHS Robotics Club.

3. Donation to Bainbridge High School in the amount of \$1,000 from Raytheon for the BHS Robotics Club.

4. Donation to Bainbridge High School in the amount of \$1,000 from Harry Abernathy for the InvestEd account used to assist students in need with class fees.

### **Minutes from the *October 30, 2014* School Board Meeting**

**Motion 23-14-15:** That the board approves the Consent Agenda as presented. (Spence) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

#### General Fund Voucher

Voucher numbers **2011089** through **2011178** totaling **\$164,062.67**

#### Capital Projects Fund Voucher

Voucher numbers **4970** through **4978** totaling **\$49,339.32**

#### AP ACH Fund Voucher

Voucher numbers **141500091** through **141500135** totaling **\$9,547.47**

Hoberg and Jakubik investigated the process of reimbursement and the rates are appropriate. Goldsmith will develop a set of stipend guidelines for the PTO to follow.

## **Presentations**

### *A. Master Plan Update: Process and Timeline*

The board struck item A. Master Plan Update: Process and Timeline from the agenda.

### *B. School Improvement Plans (SIP)*

Associate Superintendent Julie Goldsmith introduced the School Improvement Plan (SIP) which The State Board of Education requires of every public school in Washington State. The principals worked within their school to ensure linkage between the district plan and the school. All of the School Improvement Plans will be posted to the web. A new template was implemented this year which ties into the district plan and the district mission - to ensure that every student is future ready. As a part of instruction and goals, the model has changed this year to include instructional coaches; full-time imbedded coaches at Sakai and the three elementary schools. The STEM initiative continues to be supported with a STEM TO-SA, 2 science specialists, 2 highly capable specialists helping with differentiation and a TPEP specialist. The secondary schools Commodore, Woodward and BHS are working with common core fellows.

Principal Sheryl Belt presented the School Improvement Plans (SIP) for the district. Improvement plans have evolved over the years from a task list to data based. The change from MAP to SmarterBalanced proved to be a challenge in setting benchmarks. The development process includes site council, leadership team, and staff.

Principal Melinda Reynvaan presented the Ordway plan. Ordway started with collaborative groups at each grade level to set goals. Inspiration from the TPEP training was leveraged in the design as well as partnering with the instructional coaches. One collaborative goal is to increase reading achievement. Staff is building their own curriculum based measures to gather data while transitioning to SmarterBalanced.

Goldsmith pointed out priority #4 of the District Improvement Plan, High Quality Learning Environments, is clearly addressed in each SIP. The board was encouraged that the RTI model is already being implemented.

Concern was expressed regarding an 85% goal on SmarterBalanced. Principal Belt reported that the goal may actually be aggressive due to the change in testing and critical thinking. The practice test appears to be more challenging. The teachers will take a practice test on Monday.

The School Improvement Plans were well prepared and the board extended thanks to all who participated in the preparation.

The board requested that they receive testing results as a district in comparison to the state.

**Motion 24-14-15:** That the board approves the School Improvement Plans as presented. (Kinkead) The affirmative vote (Hoberg, Jukubik, Fielding, Kinkead) The nay vote (Spence). The affirmative vote carried the approval.

### *C. Changes in State Assessment 2014 - 2015*

Director of Assessment Jeff McCormick presented the changes in state testing requirements. All students in grades 3 – 8 and 11 will take the SmarterBalanced Assessment (SBA) in math and English Language taking place of Measurement of Student Progress (MSP). The science MSP will be implemented for the next two to three years. The EOC for 10<sup>th</sup> grade biology is still required. The SBA will be used for ac-

countability purposes and required by the Federal No Child Left Behind legislation. The SBA is aligned to the Common Core State Standards.

The 11<sup>th</sup> grade SmarterBalanced math test is expected to be more rigorous than the EOC. An incentive for 10<sup>th</sup> grade students will be to meet the cut score and achieve the 11<sup>th</sup> grade standard. Passing the ELA SmarterBalanced Assessment becomes a graduation requirement in 2017.

A SmarterBalanced Assessment score of a 3 or 4 will take the place of a placement test for the public colleges in the state of Washington.

#### *D. Policy 2161 Education of Students with Disabilities – First Reading*

Director of Instructional Support Services Bill Mosiman presented the changes to the policy to contain updated cross-references to the restraint and isolation laws and removes sections from the current policy that are addressed in procedure 2161. Requirements for Certificate of Attendance and Commencement Exercises have been added. The procedures are tightly controlled by OSPI which reflect the WAC.

The board expressed concern and recommended removing “or designee” from the language of the policy.

Mosiman clarified that a resolution is a settlement agreement as opposed to mediation. A resolution agreement is a process once in due process. Mosiman will provide the source documents to the board.

The board asked if a student may walk through commencement twice? Once with peers and receive a Certificate of Attendance and then at graduation at age 21? The board concluded that it should be addressed on a case by case basis.

The board tabled Policy 2161 Education of Students with Disabilities.

#### *E. Volunteer Program Update*

Community Relations Specialist Pam Keyes presented a volunteer update. Currently 1,781 parents and community members have applied to volunteer in our schools. Of those, we have approved 1,544 volunteers with 135 still to be processed due to missing training and/or paperwork. The online training system was utilized by 540 volunteers. Four separate classroom style sessions have been offered and attended by 120 volunteers. The volunteer screening pilot has been very positive and we have not experienced a decline in volunteer participation. For volunteers with out-of-state driver licenses, the capability to do a national background check will be added to the Raptor system. The board was pleased with the progress and hope the system will become more automated for the data entry of volunteer information. The Volunteer Program Manager is realigning the database of approved volunteers in order to more easily access categorical information (such as interests, skills and schools), thus broadening the ability to locate specific volunteer resources.

#### *F. Year End Financial Report*

BISD finished the year slightly below anticipated with revenues being down due to E-rate funding and a donation coming in late. Revenue came in \$126,793 below budgeted amount. Apportionment revenues were under budget due to correction in the staff mix factor. Special education was above budget estimates. More SafetyNet state funding was received and less from SafetyNet federal funding.

Expenditures came in below budget by \$34,322. The district finished the year over budget in substitute costs and leave payoffs and under budget in benefits.

The total ending fund balance is 4.9%.

*G. Woodward Middle School Roof Replacement Project – Final Completion*

**Motion 25-14-15:** That the board approves Woodward Roof Completion as presented (Kinhead) The affirmative vote was unanimous.

*H. Career & Technical Education Perkins Grant 2014 - 2015*

**Motion 26-14-15:** That the board approves the Career & Technical Education Perkins Grant as presented (Jakubik) The affirmative vote was unanimous.

**Personnel Actions**

**Motion 27-14-15:** That the board approves Personnel Actions dated November 6, 2014 and November 13, 2014 as presented (Jakubik) The affirmative vote was unanimous.

**Adjournment**

7:37 p.m. President Mev Hoberg adjourned the meeting.