

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: October 30, 2014

Place: Board Room – Commodore Campus

Board of Directors Present

Board President – Mev Hoberg

Board Vice President – Sheila Jakubik

Directors – Mike Spence, Patty Fielding, Tim Kinkead

Call to Order

5:36 p.m. Board President Mev Hoberg called the meeting to order and a quorum was recognized.

Public Comment

Community member John Rossi addressed the board and delivered a document regarding social emotional learning.

Superintendent’s Report

Superintendent Faith Chapel commented on the tragic events in Marysville. Our district is fortunate to have received a grant this year which funds .8 headcount for intervention - .3 at Eagle Harbor High School and .5 at Bainbridge High School to work with students with mental health and/or chemical dependency issues. In addition, Bainbridge Youth Service is located on the Bainbridge High School campus serving students 12 to 18 years of age with more intensive support services.

At the September 11, 2014 board meeting, Resolution #01-14-15 was passed for the refinancing of the 2007 bonds. D.A. Davidson Managing Director Dave Trageser updated the board on the resolution issuance and sale of \$13.7 million in refunding bonds. The sale is resulting in a savings of \$1.29 million, a \$140,000 greater savings than was anticipated. A combination of interest rates being low and timing into the market was beneficial to the sale. A closing date is set for November 25, 2014. Mr. Trageser noted that one difference this year over the last bond refinance was the purchase of open market treasury securities resulting in a savings of \$17,000. There were no change in terms. The savings realized will be returned to the taxpayers.

Faith Chapel reminded the board of the upcoming Legislative Roundtable on Education next Thursday, November 6 from 7:00 – 8:30 p.m. with Christine Rolfes, Sherry Appleton, Drew Hansen and Derick Kilmer at the North Kitsap District Board Room.

Many exciting events are occurring within the district. Tonight is the varsity and junior varsity football playoff games. Bainbridge Schools Foundation will be partnering with Moira during the Halloween event in Winslow. And Eagle Harbor High School will be offering a Career Day on Monday.

Congratulations to Coach Chee on the amazing performance of the Girls Robotics Team with a 2nd place win!

Board Reports

Tim Kinkead reported on the finance committee. Teaching and special education continue to be the district funding priorities. One measure of the district financial stability is through the bond rating. The policy of 3% is low and the district could potentially strengthen the policy.

Sheila Jakubik attended an ISS review committee meeting. The committee is making progress reviewing the report and obtaining community feedback.

Consent Agenda

Staff Travel: Out-of-State

1. Sakai Intermediate School Band Specialist Ralph Burton requests board approval to attend the Texas Music Educators Association Convention in San Antonio, Texas February 11th through 14th, 2015 for professional development.

2. Commodore Options School Principal David Shockley requests board approval to attend the National Principal's Conference February 19th through 21st, 2015 in San Diego, CA for personal and professional development.

Donations

1. Donation to Ordway Elementary School in the amount of \$2,610.34 from the Ordway PTO to support the Accelerated Reader program.

2. Donation to BHS in the amount of \$4,694.30 from B.I. Junior Golf to support the 2013-2014 Boys JV Golf Coach stipend.

3. Donation to Bainbridge Island School District in the amount of \$355,000 from Bainbridge Schools Foundation for the funding of educational staffing and program priorities previously approved by the board.

Minutes from the October 9, 2014 School Board Meeting

Minutes from the August 21, 2014 School Board Retreat

Motion 15-14-15: That the board approves the Revised Consent Agenda as presented. (Kinkead) The affirmative vote was unanimous.

PAYROLL October 2014 Warrant Numbers:

(Payroll Warrants) 1001934 through 1001971

(Payroll AP Warrants) 172626 through 172656

Total: \$2,886,979.63

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

General Fund Voucher

Voucher numbers **2010964** through **2011088** totaling **\$340,734.06**

Capital Projects Fund Voucher

Voucher numbers **4955** through **4969** totaling **\$42,297.55**

Transportation Vehicle Fund Voucher
Voucher numbers **63** through **63** totaling **\$141,511.56**

ASB Fund Voucher
Voucher numbers **4001264** through **4001292** totaling **\$27,575.75**

Presentations

A. New Course Proposal: Robotics

STEM Coordinator Juliette Brown and Physics Teacher/Robotics Coach Enrique Chee proposed transitioning the robotics club to a .5 course. The course involves all of the STEM disciplines – science, technology, engineering, and math. The framework was approved by OSPI in September. The course goes beyond STEM by involving hands on application, teamwork, leadership, finance and marketing. The course covers all 8 of the next generation science standards plus common core standards in math, language arts, and CTE standards.

The semester class will be coded as a spring semester course that will straddle 2nd and 3rd quarter. The class will meet after school and on weekends. No pre-requisites are required and it may be taken as a course with a pass/fail grade or as a club. The top robotics teams in the state offer robotics as a course and bring internships/community experts/mentors into the classroom. Mr. Chee expressed gratitude to the district, community and the Bainbridge Schools Foundation for the ongoing support. Mr. Chee is concerned about facilities and envisions the need for additional science classrooms space. Robotics currently has 50 students participating in the club of which 30 plan to enroll in the course.

Motion 16-14-15: That the board approves the new course proposal: Robotics as presented (Jakubik) The affirmative vote was unanimous.

B. 2014 – 2015 District Improvement Plan (DIP)

Superintendent Faith Chapel presented the District Improvement Plan 2014 – 2015. Working with the Washington State Leadership Academy with a focus on theory of action and identify data needed to measure progress is the basis for the plan. The plan consists of four theories of action: High Quality of Curriculum, High Quality Assessment that Informs and Supports Differentiated Instruction, High Quality Instruction and Instructional Leadership, and High Quality Environment that Promotes Students Safety and Learning. Four Progress Indicators: Increasing Career and College Readiness, Improving Academic Progress and Student Achievement, Closing Achievement or Opportunity Gaps, and Safe & Positive Learning Environment.

Based on the District Improvement Plan, the School Improvement Plans will be presented to the board in November containing concrete goals, benchmarks, and culture. The board requested that the DIP be amended to express the need for a positive culture and modeling behavior - “Creating a Culture of Respect” to 4A on page 2.

Motion 17-14-15: That the board approves the District Improvement Plan as amended. (Kinhead) The affirmative vote was unanimous.

C. Response to Intervention: “What is RTI?”

Director of Assessment Jeff McCormick touched briefly on the Risk Indicators which provides indicators to identify at risk students early.

ISSRC is broken into three subcommittee: Special Ed, K-6 RTI, 7-12 RTI. Each committee will bring a recommendation to the ISSRC.

Response to Intervention is a general education process for students at risk of not learning. RTI consists of data-based decision making, a multi-level prevention system, and universal screening and progress monitoring. Students get help to boost their learning and then exit the intervention.

First through 4th grade have universal screening in reading and are looking to expand into math. The screening is quick and helps to predict students at risk of poor learning outcomes.

Multiple levels of prevention system includes: 1) The primary prevention includes high core instruction 2) The secondary level includes evidence based intervention of moderate intensity 3) The third level includes individualized intervention of increased intensity for students who show minimal response to secondary intervention. Students need to be able to work up and down the system as well as exit.

The RTI model addresses social, emotional and behavioral support as well as academics.

Blakely is implementing a system to ensure that every student is learning. Teachers and staff are working as a team 3 times a year to assess potential at risk students – low achieving as well as the high achieving student not making growth. The volunteer pool is leveraged to work with the students.

D. Instructional Materials Committee (IMC) Report & Recommendation

Associate Superintendent Julie Goldsmith presented Guide to Good Food for Grades 9-12/Foods & Nutrition. Tim Kinkead recommended adding the Lexile score when submitting future text books for board approval.

Motion 18-14-15: That the board approves Guide to Good Food Instructional Materials as presented (Fielding) The affirmative vote was unanimous.

E. Policy 6030 – Financial – Second Reading

Director of Business Services Peggy Paige presented the second reading of Policy 6030.

Motion 19-14-15: That the board approves Policy 6030 Financial – Second Reading as presented (Fielding) The affirmative vote was unanimous.

F. Disposal of Surplus Equipment

Director of Business Services Peggy Paige reported that a grant from the Department of Ecology received last year for the purchase of three new buses requires that BISD dispose of/retire three old buses.

Motion 20-14-15: That the board approves Disposal of Surplus Equipment as presented (Fielding) The affirmative vote was unanimous.

G. Substantial Completion Woodward Roof

Director of Capital Projects Tamela VanWinkle reported that the Woodward Roof project has reached substantial completion and will bring final completion to the next board meeting.

Motion 21-14-15: That the board approves Substantial Completion Woodward Roof as presented (Spence) The affirmative vote was unanimous.

H. Monthly Capital Projects Report

Director of Capital Projects Tamela VanWinkle reported on the continual roof repair occurring around the district. Capital Projects is developing a proposal to improve the transportation office. The improvements

will most likely occur in two stages. The first stage will address a staff room and a second stage, which will possibly occur over the summer months, will be to improve the office facility. The facility next to capital projects is being renovated for ISS. The district office moves will begin mid-November. Facilities is utilizing the skills within the maintenance department to provide many of the renovations.

An update and timeline of events in the Master Plan will be presented next month.

I. Monthly Technology Report

Director of Technology Randi Ivancich updated the board on a training session offered to substitute teachers during the elementary conferences in October. The session offered an overview of elementary math and language arts resources as well as technology in the classroom. Technology anticipates offering similar training sessions multiple times during the school year in 2015-2016. Substitutes did not get paid for attending the course but did earn a certificate which is added to their profile. The session was 90 minutes.

A technology budget summary was presented. The first major collection of the 2014 levy will be in April/May. The current balance in funds are due to the delay in purchasing projection equipment due to a manufacture delay. The changes in e-rate are not benefiting BISD. The district is being considered urban and will receive less funding. Technology anticipates that the district will lose funding for SchoolWires and voice reimbursement will be phased out. An additional summary will be coming out from the state in 2 weeks.

J. Monthly Financial Report

Director of Business Peggy Paige reported that revenues are below expected and expenditures are above primarily due to timing. Pay for the extra days/time will smooth out during the year. The insurance payment was paid early in September rather than two payments or one payment in October. The district had a net cash outflow of \$1.1 million with a closing balance of \$809,092.

Personnel Actions

Motion 22-14-15: That the board approves Personnel Actions dated October 23, 2014 and October 30, 2014 as presented (Jakubik) The affirmative vote was unanimous.

Adjournment

7:51 p.m. President Mev Hoberg adjourned the meeting.