

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: September 25, 2014

Place: Board Room – Commodore Campus

Board of Directors Present

Board President – Mev Hoberg

Board Vice President – Sheila Jakubik

Directors – Mike Spence, Tim Kinkead, Patty Fielding

Call to Order

5:32 p.m. Board President Mev Hoberg called the meeting to order and a quorum was recognized.

Public Comment

Citizen Rod Stevens voiced concern regarding the 5th grade math club. *Citizen Fred Whittlesey* expressed concern being felt in the community on how the ISS Review Committee is being managed.

Superintendent's Report

Superintendent Faith Chapel recognized two teachers that have been selected as Washington State Fellows by the Puget Sound Educational District in recognition for their expertise - Heidi Langendorff and Emily Eigen.

Bainbridge Island School District has two previously identified regional fellows - Jennifer Ledbetter and Barry Hoonan (on leave).

Ms. Chapel referenced a presentation in the supplemental folder from the Washington State School Directors' Association recent legislative session.

Board Reports

Shiela Jakubik attended a portion of the Bainbridge Schools Foundation retreat.

Revised Consent Agenda

Student Field Trips: Overnight

Request for board approval from MOSAIC K-8 Home Education Partnership to attend Camp Seymour in Purdy, Washington October 8 – 10, 2014 to support student learning in marine science and forest ecology while developing group-building skills.

Student Field Trips: Overnight/Out-of-State

Request for board approval from Bainbridge High School Cross Country Team to attend the Nike Pre-National Cross Country Meet in Portland, OR Friday, September 26, 2014 – Saturday, September 27, 2014 to prepare top BHS Cross Country athletes for post-season competition while fostering team-building and leadership.

Donations

1. Donation to Bainbridge High School in the amount of \$3,019.91 from BHS PTSO to offset the cost of the student planners for BHS students.
2. Donation to Bainbridge High School in the amount of \$5,311.00 from The Seattle Foundation to support the Betsy Hodges Memorial Scholarship Fund.
3. Donation to Wilkes Elementary School in the amount of \$1,727.53 from the Wilkes PTO to support Wilkes afterschool clubs: Lego Club and Drama Club.

4. Donation to Blakely Elementary School in the amount of \$8,500.00 from the Blakely PTO to support classroom activities and projects.
5. Donation to Blakely Elementary School in the amount of \$1,334.84 from Blakely PTO to support supplemental classroom materials: math materials, books, storage containers, software license and achievement awards.
6. Donation to Blakely Elementary School in the amount of \$2,598.35 from Blakely PTO to support Blakely Accelerated Reader from Renaissance Learning.

Minutes from the August 28, 2014 School Board Meeting

Minutes from the September 11, 2014 School Board Meeting

Motion 6-14-15: That the board approves the Revised Consent Agenda as presented. (Spence) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)
Voucher numbers **2010781** through **2010794** totaling **\$55,287.27**.

(General Fund Voucher)
Voucher numbers **2010795** through **2010824** totaling **\$77,245.86**.

(General Fund Voucher)
Voucher numbers **2010825** through **2010880** totaling **\$151,295.06**.

(General Fund Voucher)
Voucher numbers **2010881** through **2010881** totaling **\$3,317.81**.

(AP ACH Fund Voucher)
Voucher numbers **141500041** through **141500045** totaling **\$482.84**.

(Associated Student Body Fund Voucher)
Voucher numbers **4001247** through **4001263** totaling **\$28,775.67**.

(Capital Projects Fund Voucher)
Voucher numbers **4932** through **4944** totaling **\$57,601.48**.

(Capital Projects Fund Voucher)
Voucher numbers **4945** through **4948** totaling **\$3,163.66**.

Presentations

A. Puget Sound ESD Report, Instructional Support Services

Bainbridge Island School District conducts curriculum reviews every ten to twelve year. In the spring, the ISS committee will deliver a multi-year plan to the board.

As a component of the Instructional Support Services (ISS) Department review, Puget Sound ESD was contracted to conduct a review and provide recommendations to the district. The Puget Sound ESD was asked to review models of support, the continuum of services available and materials and curriculum being used with the struggling learners. Director of Special Services Laura Matson presented the findings and recommendations.

The Bainbridge Island community, staff and students have high expectations and a strong educational ethic rather than a culture of complaints.

The information provided should be used as a guide for system implementation and quality improvement for all students. Data was collected by the following methods: surveys, interviews, onsite visits, focus groups and review of special education records. Data highlights from 2012-2013: 11.27% K-12 are eligible for special education, 10.15% of special education students are age 3-5, 2.11% of special education eligible students are age 0-3. BISD is a district of high performers in reading, writing and math but more kids need to meet the standards. The majority (67%) of special education services are in the general education classroom providing access to general education peers. Staff felt instruction interventions for reading are more effective than writing or math. Staff communicated that many of the students who struggle with the general education curriculum do not receive the instructional intervention they require.

Staff pointed out a lack of consistency and coherence in the use of data to identify students who struggle. Also mentioned was a lack of district direction regarding the instructional use of data that is collected and inconsistent use of data to assess the progress of students receiving academic interventions.

Dr. Matson spoke about academic instruction as having levels - Level 1: General education with district identified core curriculum. Skilled teachers are able to successfully differentiate instruction for students who struggle. Level 2: Designed for some students, short term instructional interventions such as Title 1, LAP services, volunteer tutors, small group settings. Level 3: Special education and relies heavily on 1:1 support.

BISD staff perceptions are: Level 1 has district identified core curriculum. Staff is able to successfully provide differentiation for kids that struggle. Level 2 services are not consistent. Some services are offered morning and afternoon in schools. Volunteer tutors help students but the offerings feel inadequate. Level 3 services rely heavily on 1:1 support and small group instruction.

Puget Sound ESD recommended developing and implementing a unified system or framework of instructional support and procedures designed to meet the academic, social/behavioral/emotional needs of all students especially those who are struggling in the general education curriculum. A suggestion was made to adopt a common districtwide system for reading and math screening and monitor progress. Puget Sound ESD recommended the following changes - Level 1: Create a supplemental writing program and basic reading skills. Level 2: Systematize and expand options available, build on existing interventions across district, develop learning strategies instruction and support. Level 3: Continue with alignment of instructional materials districtwide, ensure and document the provision of specially designed instruction, create student independence/prepare students to be future ready, develop learning strategies instruction and support and consider use of IEP/evaluation system. Many districts have gone with a web based program – IEP Online or Goalview.

PS ESD encouraged professional development to accompany the level 2 and 3 instructional materials/strategies with periodic job-alike meetings across the district. Monthly coaching/consultation to support the district efforts to build integrated support would be beneficial. And to formalize communication procedures to provide frequent and consistent information regarding follow-up on the program review.

Puget Sound ESD suggested speaking with Mercer Island and Franklin Pierce to understand and evaluate the screening process implemented.

To measure the work, the board recommended having ESD perform a program review in a few years to adequately measure progress.

Public Comment

Citizen Pamela Lee addressed the board stating concern with the number of students attending private school to address their educational needs and hopes to see the district expand what is offered. *Citizen Jayme Jones* a BHS graduate and parent urged the board to address all learning needs and styles. *Citizen Sandy O'Hare* a parent and a representative on the ISS review committee stated that the committee members have invested many hours in the committee and want to adequately represent the parent group. *Citizen John Rossi* expressed concerns on how the

parent focus group was formed and a how they will keep stakeholders informed of the process. *Citizen Ric Besser* thinks a huge component missing is the community.

7:11p.m. President Mev Hoberg called for a short recess.

7:23p.m. President Mev Hoberg called the meeting to order.

B. Policy 6550: Video Surveillance, Cameras and Recording Equipment on School Grounds or Property – First Reading

Capital Projects Director Tamela VanWinkle presented minor changes to the policy. The original discussion started in June 2012 to place cameras in some public spaces for safety and to reduce vandalism. Additional cameras have been placed outside Blakely and Ordway due to the blind entryways. Cameras have been placed near the BHS gym.

Ms. Jakubik suggested a few edits to the policy. Third sentence in “The monitoring . . .” change to “Monitoring school grounds or school property is a significant factor. Take out “of individuals who enter upon the”. The district recognizes the value of video surveillance systems to monitor activity on school property and grounds.

The district needs to be judicious as to who has access to review the data. The procedures need to be very clear regarding log-in credentials.

No substantive policy shift on surveillance cameras in our district.

Citizen Clint Pells commented on the last sentence regarding the placement and effectiveness of the system. The board discussed and concluded that the review process needs to be written into the procedure. Remove the last sentence from the policy.

Motion 7-14-15:

That the board approves Policy 6550: Video Surveillance, Cameras and Recording Equipment on School Grounds or Property – First Reading as revised. (Kinkead) The affirmative vote was unanimous.

C. Monthly Technology Report

Director of Technology Services Randi Ivancich provided a technology update. The department survey data shows that technology leadership has done an excellent job assessing and meeting the needs for professional development. The survey results show consistent high marks for all three days. Paraeducators were invited to attend the professional development training. Technology hopes to expand the offering next year.

MAP testing occurs during the second full week of school. The testing occurred in the same week as the last two years and was placed on the calendar last spring. When comparing one year to the next, it is important to be consistent with the testing window.

The board suggested offering a training session for the substitute teachers on how to use the classroom technology i.e. document cameras and white boards.

D. Capital Projects and Facilities Report

Capital Projects Director Tamela VanWinkle provided an update. Facilities continues to work through the punch list at Woodward. The patch approach on the BHS 100 building and Blakely appears to be working. To improve roof drainage, additional downspouts will be added to the 100 building. The preliminary design work has begun on the upgrade of the transportation facility.

Portions of the older heating and ventilation systems are antiquated and proving to be a challenge with the integration of new HVAC controls at BHS.

Citizen Rik Besser expressed concern regarding the appearance of the Commodore campus.

E. Monthly Financial Report-August

Total general fund revenues to August 31 were \$37.7 million, 4.3% more than the same period last year and at the average. Tax collections are above budget estimates. Local nontax revenues are below budget estimates due to the timing of donations from Bainbridge Schools Foundation. State revenues are in line with the expected average. Several federal grants were delayed but will be accrued back to FY 13/14.

Expenditures for the year to August 31 total \$38.8 million, 7% higher than the same period last year.

Overall the budget is fine, nothing unusual or unexpected. Net cash in the bank at the end of the year was \$1.9 million. And the estimate for fund balance will be about 5%.

Personnel Actions

Motion 8-14-15:

That the board approves the Personnel Actions dated September 18, 2014 and September 25, 2014 as presented.(Jakubik) The affirmative vote was unanimous.

Adjournment

8:11p.m. Board President Mev Hoberg adjourned the meeting.