

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
SCHOOL BOARD MEETING MINUTES**

**Date:** June 26, 2014

**Place:** Board Room – Commodore Campus

**Board of Directors Present**

Board President – Mike Spence

Board Vice-President – Mev Hoberg

Directors – Tim Kinkead, Sheila Jakubik

**Excused**

Patty Fielding

**Call to Order**

5:30 p.m. – Board President Mike Spence called the meeting to order and a quorum was recognized.

**Public Comment**

No public comment.

**Superintendent’s Report**

Superintendent Faith Chapel announced Director of Facilities and Capital Projects Tamela Van Winkle and Wilkes Elementary School Principal Sheryl Belt traveled to Chicago to accept the 2014 Committee on Architecture for Education Design Excellence Award given to Wilkes Elementary School.

Ms. Chapel spoke with Jon Garfunkel, Managing Director of Global Source Education, regarding district elementary schools involvement in a spring project that ties farming and history on Bainbridge Island. The project involves the cultivation of Marshall heritage strawberries such as were grown during the 1930s and made Bainbridge Island famous.

Ms. Chapel received a letter from the Office of the Superintendent of Public Instruction announcing the district was awarded just under \$400K in SafetyNet funds for the 2013/2014 school year. Ms. Chapel thanked district staff members Diane Leonetti, Connie Castellano, and Cami Dombkowski for their work in submitting the application for those funds.

**Board Reports**

Mev Hoberg noted high school graduation had been lovely.

**Consent Agenda**

**Donations**

1. Donation to Blakely Elementary School in the amount of \$1,064.70 from the Blakely PTO to support the evening music program.
2. Request for Board approval of the list of district property items declared as surplus for Spring 2014 per Board Policy 6881.
3. Donation to Bainbridge High School in the amount of \$1,500.00 from Bainbridge Island Sportsmen’s Club as their annual scholarship donation for graduating seniors.
4. Donation to Bainbridge High School in the amount of \$4,500.00 from Windermere Foundation as their annual donation to a scholarship fund for graduating seniors.

5. Donation to Bainbridge High School in the amount of \$3,193.00 from the Spartan Booster Alumni Club to support participation fees scholarships.
6. Donation to Eagle Harbor High School in the amount of \$1,291.61 from the Eagle Harbor High School PTO as support for staff extra duties for after school activities, and for science classroom fish tank repair.
7. Donation to Woodward Middle School in the amount of \$5,153.67 from the Woodward Middle School PTO to support the purchase of classroom supplies and basketball backboards.
8. Donation to Wilkes Elementary School in the amount of \$9,899.14 from the Wilkes PTO to support 4<sup>th</sup> Grade Outdoor Education.
9. Donation to Blakely Elementary School in the amount of \$2,486.07 from the Blakely PTO to support the purchase of library materials and to support the “principal for a day” lunch.

**PAYROLL June 2014 Warrant Numbers:**

(Payroll Warrants) 1001853 through 1001879  
 (Payroll AP Warrants) 172495 through 172525  
 Total:

**Motion 106-13-14:** That the Board approves the revised Consent Agenda as presented. (Hoberg) The affirmative vote was unanimous.  
 (Hoberg, Kinkead, Spence, Jakubik)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers **2010316** through **2010428** totaling \$ **389,619.74** .

(Capital Projects Fund Voucher)

Voucher numbers **4866** through **4881** totaling \$ **80,042.48** .

(Associated Student Body Fund Voucher)

Voucher numbers **4001194** through **4001234** totaling \$ **65,450.46** .

**Presentations**

*A. Educational Programs & Innovations Committee Pilot Projects Report*

Associate Superintendent Julie Goldsmith presented the EPIC Innovations Report and noted in the 2012/13 school year the District developed principles and procedures to outline the process to be used for designing and implementing pilot programs or projects in individual classrooms, specific schools or throughout the district. The basic steps for initiating a pilot program or project includes: 1) Identifying and assessing the need; 2) Determining the scale of the project/program; 3) Development of a proposal with a written plan; 4) Approval by appropriate stakeholders; 5) Implementation of project/program; and 6) Evaluation of the outcomes and determination of the next steps. The projects implemented during the 2013/2014 school year included: a) Educational Program for Gifted Youth K-8 Mathematics Pilot (EPGY); b) Circle of Friends K-12; c) Achieve Course at Woodward; d) Ordway Amity Educational Internship Pilot Program; e) Spatial Temporal Math (ST) (continued from 2012/13); f) Spanish Immersion (continued from 2012/13).

Ms. Goldsmith highlighted some of the outcomes from the EPGY offered to eligible students in the 2013/2014 school year. She noted students in the 98<sup>th</sup> – 99<sup>th</sup> percentiles for the Fall MAP math test were

offered the EPGY program as enrichment to the math curriculum. A preliminary evaluation of EPGY in grades 1-4 was done quantifying data across the district elementary schools and begins the process of estimating impact on student growth. The EPGY usage data downloaded from Stanford's EPGY program and district MAP data for Fall and Spring 2013/2014 were manually entered for each student. EPGY usage varied by school and grade, and usage tended to be inversely correlated with grades. The distribution of students (across schools) varied by grade, with fourth graders tending to use the program less, and Wilkes student tending to use the program more. This preliminary analysis indicated students who completed more than 500 minutes (of EPGY) had 7 points higher growth. This growth advantage was noted for all grades and reached statistical significance for fourth grade, where a larger sample size was available because more students were eligible for EPGY accounts.

Woodward Middle School Principal Mike Florian presented information about the ACHIEVE program for the 2013/2014 school year. Ten eighth grade students were eligible and participated in the program, with those students having been selected through teacher recommendations. Analysis of the outcomes from the program indicated the group achieved growth in Spring 2013 to Spring 2014 Reading scores of 8.2 RIT points. This growth during 8<sup>th</sup> grade was triple that of the national norm. Math MAP scores were statistically indistinguishable for Spring 2013 compared to Spring 2014. This data suggests that ACHIEVE had a more positive effect on reading than math. Other anecdotal data indicated 5 of 10 students had less discipline events than the previous year, and students' average GPA from spring 2013 to fall 2013 improved by .3725 points. Students in the program indicated the elements of the class that had been most helpful to them were: homework help, prioritization, note-taking lessons, study groups, organization tips, and access to chromebooks. Other conclusions and comments were: a) The ACHEVE program appears to have influenced reading growth more than math growth in its first year of implementation; b) Students in the ACHIEVE program experienced triple the expected reading growth of their norm-group peers; c) It was noted students were not as varied in their baseline math MAP scores as they were in baseline reading scores, nor were they behind their norm group peers, making growth perhaps harder to achieve; d) The program will be expanded to approximately 20 student at each grade level in the program; e) Student performance data will continue to be tracked.

*B. Resolution 10-13-14: 2013/2014 Budget Revision*

Director of Business Services Peggy Paige presented Resolution 10-13-14 General Fund Budget Revision for Board consideration and approval. She noted the revision received a satisfactory review by Puget Sound Educational Service District 121. Details on changes were provided including an increase in enrollment updated to April 2014 average (+100 FTE) and a summary of the changes made to revenues, expenditures, and beginning and ending fund balances. The total revenue increase was \$636,281, and total expenditures increased by \$400,000. Ms. Paige recommended approval of Resolution 10-13-14.

**Motion 107-13-14:** That the Board approves Resolution 10-13-14 2013/2014 General Fund Budget Revision. (Kinkead) The affirmative vote was unanimous. (Kinkead, Spence, Hoberg, Jakubik)

*C. Highly Capable Program Plan*

Instructional Support Services Executive Director Bill Mosiman presented the Highly Capable Plan for School Year 2014/2015 for Board consideration and approval. He explained the plan is to be used as a tool to assist the district in the development of the K-12 Highly Capable Services. Districts will use the state iGrants system to submit annual reports to the Office of Superintendent of Public Instruction on the program plans. Ms. Mosiman included in his report, the number of students projected to be serviced by the Highly Capable Students Program. The number of students to be serviced was determined by the Highly Capable Multi-Disciplinary Team and included students already receiving services plus those

determined to be eligible following testing this past Spring. Mr. Mosiman noted School Board approval is required prior to submission of the plan.

**Motion 108-13-14:** That the Board approves the Highly Capable Plan for School Year 2014/2015. (Kinkead) The affirmative vote was unanimous. (Kinkead, Spence, Hoberg, Jakubik)

*D. Instructional Materials Committee Report & Recommendations*

Associate Superintendent Julie Goldsmith presented the minutes from the Instructional Materials Committee meeting held May 20, 2014, and the list of instructional materials recommended for approval. The materials recommended were:

<b>Title/Author or Publisher</b>	<b>Grade Level/Course</b>
<i>Principles of Athletic Training</i>	Grades 9-12/Sports Medicine
<i>Advance Placement Economics: Microeconomics Macroeconomics</i>	Grade 10-12/AP Micro and Macroeconomics

Director Mev Hoberg expressed concern about increasing student fees, in this case related to the Advance Placement Economics student workbooks being approved with the board’s action. Ms. Hoberg’s concern was duly noted.

**Motion 109-13-14:** That the Board approves the instructional materials recommended by Instructional Materials Committee. (Kinkead) The affirmative vote was unanimous. (Kinkead, Spence, Hoberg, Jakubik)

*E. State & Federal Grants Applications*

Executive Director of Instructional Support Services Bill Mosiman provided a summary of grant activities for the 2013/14 and 2014/15 school years. The grants included the following:

Name	Source	Purpose	2013/14 Amount	2014/15 Amount
<b>IDEA-B 611</b>	Federal	Special Education grades Kindergarten through age 21. Certificated special education staff including occupational/physical therapists, school psychologists, speck language pathologists, administrative and support staff, staff development, curriculum and equipment.	\$661,172	\$686,208
<b>IDEA-B 619</b>	Federal	Special Education preschool services ages 3 through 5.	\$29,686	\$26,288
<b>Title I</b>	Federal	Elementary, intermediate and middle school remedial reading and math teachers.	\$237,567	\$190,120
<b>LAP</b>	State		\$115,282	\$142,083*
<b>Transitional</b>	State	0.6 FTE ELL Teacher	\$27,387	\$25,471*

<b>Bilingual</b>				
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\*Estimated amounts

*F. Bainbridge High & Woodward Middle Schools Student Fees*

A summary of proposed 2014/15 Bainbridge High School and Woodward Middle School student fees were provided for Board consideration and approval. Course fees are implemented when specific materials and resources are required, or when students have the opportunity to keep the product created during the course. General student fees are implemented for Associated Student Body Cards related to student activities, etc.

**Motion 110-13-14:** That the Board approves the Bainbridge High School and Woodward Middle School annual student fees recommendations for the 2014/15 school year. (Hoberg) The affirmative vote was unanimous. (Hoberg,

*G. 2014/2015 School Calendar Changes*

Superintendent Faith Chapel explained the approved 2014/15 school calendar had recently been reviewed with district administrators, emphasizing the need to avoid scheduling large school or district meetings and events when Board meetings will be taking place. The discussion led to the request to change the dates for two meetings – one in January and one in June. The recommended changes were to move the first school board meeting in January (scheduled just after return from winter break) to Thursday, January 15, and move the school board meeting scheduled for June 11 (Thursday) to June 10 (Wednesday) to accommodate the annual Senior Awards Night held that Thursday.

**Motion 111-13-14:** That the Board approves the revised 2014/15 District Calendar as presented. (Jakubik) The affirmative vote was unanimous. (Jakubik, Hoberg, Spence, Kinkead)

*H. Policy 2410: High School Graduation Requirements (Second Reading)*

Superintendent Faith Chapel presented the revision of Policy 2310 High School Graduation Requirements for a second reading. She noted the policy was reviewed and approved for a first reading at the June 12<sup>th</sup> School Board meeting. The policy revision eliminated the culminating project as a high school graduation requirement per recent State Legislative changes. Ms. Chapel recommended board approval of the recommendations forwarded by Bainbridge and Eagle Harbor High Schools.

**Motion 112-13-14:** That the Board approves the second reading of Policy 2410 High School Graduation Requirements. (Kinkead) The affirmative vote was unanimous. (Kinkead, Hoberg, Spence, Jakubik)

*I. Monthly Financial Report*

Director of Business Services Peggy Paige provided a summary of financial reports for the month ending May 31, 2014. It was noted that total General Fund revenues were 4.9% more than for the same period last year. While tax collections were above the expected average, it wasn't expected the district would collect substantially more than budgeted. Local nontax revenues were well above the 3-year average. The district expects to exceed budget estimates for tuitions (All-Day Kindergarten Program – enrollment increase) and donations. State revenues related to Basic Ed were above the expected average since the district will receive more than budget estimates with the increase in enrollment.

Expenditures for the year to May 31 were 8% higher than for the same period last year. Total expense for Basic Education increased 9.3% over last year and was above the average. This increase is due to salary adjustments (restoration of previous year reductions), payment for extra professional development days at the beginning of the school year, and staffing above original budget estimates due to enrollment increases. The district will receive additional state revenues to offset these staffing costs. Utilities were up from prior year and currently above the expected average. However, the district does have some outstanding invoices to the Parks Department to reimburse propane costs for the pool. Central Office expenditures were up from prior year and currently running above the average. This is due to unbudgeted expenditures such as the review of all certificated personnel files, leasehold tax due on parking revenues and atypical levels of expense in substitute costs, overtime and legal fees. Finally, net cash outflow during May was \$843,536, with the closing cash balance in the General Fund of \$3,882,508.

#### *J. Monthly Technology Report*

Director of Instructional Technology and Assessment Randi Ivancich provided a summary of the Technology Levy budget with expenditures through May 2014, and the Monthly Technology Report. Highlights from the report include: Learning and Teaching – Grades 6-12 Mathematics staff identified purchases to support math instruction. All grade 6-12 teachers will receive Smart Notebook Math Tools software and several schools have ordered Chromebooks for student use in math classes. Infrastructure – Price Court, a 20-year employee with the District, has joined the Technology Department’s network staff. Price previously held the position of Lead Computer Technician for the department. He and Network Coordinator Alan Silcott are in the process of updating the district’s infrastructure including the installation of new equipment to support wireless service throughout the system. Ms. Ivancich noted department staff will be extremely busy over the summer months.

#### **Personnel Actions**

##### **Motion 113-13-14:**

That the Board approves the Personnel Actions dated June 20, 2014, and June 23, 2014 as presented. (Hoberg) The affirmative vote was unanimous. (Hoberg, Jakubik, Kinhead, Spence)

6:55 p.m. – Board President Mike Spence announced the Board would move into an executive session for 30 minutes regarding a litigation matter.

#### **Adjournment**

7: 25 p.m. – President Mike Spence reconvened the meeting to a public session and immediately adjourned.