

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: March 13, 2014

Place: Board Room – Commodore Campus

Board of Directors Present

Board President – Mike Spence

Board Vice-President – Mev Hoberg

Directors – Patty Fielding, Tim Kinkead, Sheila Jakubik

Call to Order

5:35 p.m. – Board President Mike Spence called the meeting to order and a quorum was recognized.

Public Comment

Citizen Fred Whittlesey – Spoke about a policy development opportunity for the Board of Directors as that is their area of responsibility. He stated, currently, if a parent asks the district if there is a policy about recording IEP meetings, a parent may be told you may record them, or a parent may be told you cannot record them, or a parent may be referred to a policy on uncivil conduct. Apparently, the district feels a parent’s recording of a school district meeting would be uncivil. In fact the uncivil conduct clause refers to private conversations, which an IEP meeting is not. That has been very clearly demonstrated. More importantly, Washington State law says you can record any private conversation as long as you announce at the beginning that you are recording it. Mr. Whittlesey provided an example of a personal experience related to recording meetings. He stated his belief that there should be a clear policy regarding parents’ rights to record an IEP meetings.

Superintendent’s Report

Superintendent Faith Chapel introduced Bainbridge Schools Foundation Executive Director Vicky Marsing and President Mendy Droke to make a presentation to the Board of Directors. Ms. Marsing noted the Foundation made a \$1 million dollar pledge to the Bainbridge Island School District for the 2013/2014 school year, and she and Ms. Droke presented a check for \$500,000 as the first installment toward the district funding priorities. These funds are targeted to support teacher training and staff salaries. Board members expressed their deep gratitude to the Bainbridge Schools Foundation and the community as a whole for their support and commitment to the students and staff of the Bainbridge Island School District.

Superintendent Chapel announced March 10 – 14, 2014 was designated as Classified School Employee Week by Governor Jay Inslee. Ms. Chapel introduced Bainbridge Island Educational Support Professional Association (BIESPA) President Mike McCloud who provided comments about the skilled and talented classified staff who are committed to making schools better for students. Mr. McCloud also provided a short slide show demonstrating the variety of work classified employees provide that contributes to the support of kids. Following the slide show, Mr. Chapel read from the Governor’s Proclamation, then she and board members thanked all classified staff for their work with the district.

Board Reports

Tim Kinkead reported on the District Budget Advisory Committee meeting held Tuesday, March 11, 2014. He noted there was a shift in the committee’s discussion, from a reduction scenario to a potential investment scenario. There was also some discussion about whether the charter of the committee had changed, and if as many meetings needed to occur. This change in the committee’s charter is under consideration.

Patty Fielding reported attending a recent Highly Capable Committee parent meeting, noting it was a positive experience. There was discussion of some of the challenges, what would be developed as the highly capable program evolves, and the need for a district/parent partnership. She noted the meeting was a good representation of how to start district/parent partnerships that are not built around an issue, but about how to make things better. She congratulated Bill Mosiman (Instructional Support Services) and Glen Robins (TOSA – Differentiation) on their leadership.

Sheila Jakubik attended a Foreign Language in the Elementary Schools (FLES) Committee meeting held earlier in the afternoon. At that meeting, committee members received information from district representatives who visited two schools in other districts to observe FLES programs that have been implemented. She noted next steps in the committee process would be to support staff, and define how to move the discussion forward. It was a good meeting and the work they are doing is impressive.

Consent Agenda

Donations

1. Donation to Bainbridge Island School District in the amount of \$500,000.00 from the Bainbridge Schools Foundation as part of their \$1 million dollar pledge to the district.
2. Donation to Sakai Intermediate School in the amount of \$2,747.97 from the Sakai PTO to support staff recess/lunch duty extra time, and classroom support including supplies.
3. Donation to Ordway Elementary School in the amount of \$3,156.28 from the Ordway PTO to support January 2014 extra time for staff – Zeno Math, Student council Advisor, and Display Cases; February 2014 purchases including math materials and classroom supplies.
4. Donation to Bainbridge High School in the amount of \$30,000.00 from Harry Abernathy to support the scholarship fund for graduating Bainbridge High School Seniors – Abernathy Family Scholarship.

Student Field Trips: Overnight

1. Request for Board approval from Bainbridge High School Winterguard Coach Alisa Mitchell for the Winterguard Team to participate in the Pacific Northwest Circuit Competition to be held March 21 – 22, 2014 in Hillsboro, Oregon.
2. Request for Board approval from Bainbridge High School Marine Science and Environmental Science teachers Charles Dunn and Jason Uitvlugt for students in those classes to participate in the annual sailing voyage/education experience with the Salish Sea Expeditions May 18-20, 2014.
3. Request for Board approval from Bainbridge High School Vocal Music teacher Debbie Hill for vocal music students to attend the California Disney Magic Music Days Festival in Anaheim, California held May 1-4, 2014.
4. Request for Board approval from Bainbridge High School Boys and Girls Crew Team Head Rowing Coach Tim Goss for members of the Crew Team to participate in multi-day, out-of-state, and Canadian regattas this spring. The spring events are as follows: April 11-13 – Covered Bridge Regatta, Eugene, Oregon; April 25-27 – Brentwood Regatta, Canada; May 15-18 – MW Regionals, Vancouver, Washington; June 4-8 – Youth National, Oak Ridge, Tennessee.
5. Request for Board approval from Bainbridge High School Model United Nations Club Advisor Cindy Beck for students in the club to attend the Model United Nations conference at Western Washington University to be held April 26-27, 2014.
6. Request for Board approval from Bainbridge High School Head Tennis Coach Mike Anderson for the Girls Tennis Team to participate in the Thunder Girls Tennis Invitational in Vancouver, Washington on March 21-22, 2014.
7. Request for Board approval from Odyssey Multiage Program teachers for students in that program to participate in the annual Outdoor Education Program as follows: Peggy Koivu's Grade 1-2 students will attend Camp Indianola on May 1-2, 2014; Todd Erler's Grade 3 – 4 student will attend the Olympic Park Institute on May 19-21, 2014; Barry Hoonan's Grade 5-6 students will attend Camp Seymour in Gig Harbor.

8. Request for Board approval from Bainbridge High School Winterguard Coach Alisa Mitchell for the Winterguard Team to participate in the Pacific Northwest Circuit Competition to be held March 21 – 22, 2014 in Hillsboro, Oregon.

Staff Travel: Out-of-State

1. Request for Board approval from Bainbridge High School Athletic Director Kaycee Taylor to attend the Washington Secondary School Athletic Administration Association Conference April 27 – 30, 2014 in Spokane, Washington.
2. Request for Board approval from Math TOSA Jen Ledbetter to attend the 2014 National Council of Teachers of Mathematics Annual Meeting & Exposition in New Orleans, April 9-12, 2014.
3. Request for Board approval from Blakely Elementary teacher Maureen Wilson to attend the 2014 National Council of Teachers of Mathematics Annual Meeting & Exposition in New Orleans, April 9-12, 2014. Ms. Wilson received a grant through ZENO that will fund all travel, accommodations and registration.

Minutes from the February 27, 2014 School Board Meeting

Motion 67-13-14: That the Board approves the revised Consent Agenda as presented. (Hoberg) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2009776 through 2009843 totaling \$ 130,685.15 .

(Capital Projects Fund Voucher)

Voucher numbers 4809 through 4817 totaling \$ 70,241.46 .

(AP ACH Fund Voucher)

Voucher numbers 131400166 through 131400176 totaling \$ 7,112.07 .

Presentations

A. 2014/15 Basic School Calendar

Assistant Superintendent Peter Bang-Knudsen presented an overview of the 2014/2015 Basic School Calendar noting the calendar was created in collaboration with the Bainbridge Island Education Association. The first day of school is scheduled for Wednesday, September 3, 2014, and the last day of school will be Tuesday, June 16, 2015. The 2014/2015 school calendar will maintain the traditional second Saturday in June as high school graduation, which is scheduled for June 13, 2015. Overall, the calendar is very similar to the previous school calendar in terms of the start/end dates, as well as the scheduling of Winter Break (December 22, 2014 – January 2, 2015), Mid-Winter Break (February 17 – 20, 2015), and Spring Break (March 30 – April 3, 2015). It was noted that Monday early release days for staff professional development will be maintained in 2014/2015, and the dates for parent/teacher/student conferences and high school finals will be determined later this spring in consultation with principals and teachers.

Motion 68-13-14: That the Board approves the 2014/2015 Basic School Calendar. (Jakubik) The affirmative vote was unanimous.

B. Update – Procedure 5430 Volunteers

Assistant Superintendent Peter Bang-Knudsen provided an update regarding the ongoing refinement of Procedure 5430 – Volunteers. Feedback has been gathered from district staff and the PTOCC as the refinement continues. Previously submitted suggestions and edits have been incorporated into the latest draft being presented to the board. The modifications to the procedure include: a) The definition of a volunteer; b) Language related to volunteer coaches; c) Clarified language related to volunteers initiating social activities. It was noted that Community Relations Coordinator Pam Keyes continues to research electronic solutions for the ease and facilitation of volunteer background checks and volunteer registrations. This type of electronic registration system may not be implemented by the start of the 2014/2015 school year, this may be the direction the district is heading to support an updated volunteer program. Ms. Keyes and Mr. Bang-Knudsen plan to meet with the essential staff in the schools to provide them with information about the updated volunteer program. Board members provided positive comments regarding the procedure updates to date.

C. Legislative Update (District Budget Implications)

Superintendent Faith Chapel reported there was a supplemental state budget approved by both the House and the Senate. Ms. Chapel provided the most recent legislative update from the Washington State School Directors' Association, as well as a news article from the Daily Journal, both of which provided a brief overview of the supplemental budget changes. The budget has a \$155 million spending increase over the two-year operating budget approved by the Legislature last year. It does not, however, include a cost-of-living increase for teachers and does not close any tax exemptions, both of which were initially approved by the House. Increases in the area of K-12 education include \$50 million in additional Materials, Supplies, and Operating Costs (MSOC), shifts the \$97 million ear-marked for the 1080 instructional hours to begin a phase in of a 24-credit diploma, and restores \$2 million to school districts with 57% poverty in counties that receive federal timber payments. Ms. Chapel provided board members a copy of the most recent pivot table from the Office of the Superintendent of Public Instruction that reflects the estimated impact of the supplemental budget for the Bainbridge Island School District.

Ms. Chapel also provided board members with a draft initial estimate of the revenues and expenditures for the 2014/15 General Fund budget, which had also been shared with the District Budget Advisory Committee on Tuesday, March 11th. The initial estimate has been revised in terms of expenditures, including taking into consideration the district was intentionally spending down its reserves. There is some contractual language around staffing to be considered, as well as an increase in MSOC related to utilities and building repairs. Other expenditures to be considered include the new state requirements related to staffing for the Highly Capable program delivery, the addition of class offerings for Grades 9-12 to phase-in the 24-credit requirement, and the proposed reinstatement of some staff positions that may be cost neutral.

D. Policy/Procedure 3414 Infectious Diseases (First Reading)

Instructional Support Services Executive Director Bill Mosiman provided a brief description of the revisions to Policy /Procedure 3414 – Infectious Diseases. Changes to the policy were the result of updates in notifiable conditions as required by WAC 246-110, Contagious Disease – School Districts and Childcare Centers. It was noted that while the policy has minor changes, it is the procedure, and the list of reportable diseases, that reflects the change in the state WAC. Mr. Mosiman explained that the changes in the policy and procedure were vetted by the district's Health Advisory Committee. Board members suggested a few edits to the terminology contained in the procedure.

Motion 69-13-14:

That the Board approves the first reading of Policy 3414 – Infectious Diseases. (Kinhead) The affirmative vote was unanimous.

E. Policy/Procedure 3247 Use of Restraint and Isolation (First Reading)

Associate Superintendent Julie Goldsmith explained Procedure 3247 – Use of Restraint and Isolation would be tabled until the next school board meeting. It was determined that the procedures needed further vetting prior to a full review. Executive Director Bill Mosiman spoke to the policy, stating it was revised to comply with new statutory reporting requirements that became effective in October 2013. It was noted that school districts are required to develop individualized education programs as required by federal law must include within the plan procedures for notification of a parent or guardian regarding the use of restraint or isolation (RCW 28A.155.210).

Motion 70-13-14: That the Board approves the first reading of Policy 3247 – Use of Restraint and Isolation. (Hoberg) The affirmative vote was unanimous.

Personnel Actions

Motion 71-13-14: That the Board approves the Personnel Actions dated March 7, 2014, and March 13, 2014 as presented. (Hoberg) The affirmative vote was unanimous.

7:12 p.m. – Board President Mike Spence announced the board would move into executive session for twenty minutes regarding negotiations.

Adjournment

7:32 p.m. – President Spence reconvened the meeting and immediately adjourned.