

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: February 27, 2014

Place: Board Room – Commodore Campus

Board of Directors Present

Mike Spence, Tim Kinkead, Mev Hoberg, Sheila Jakubik

Excused

Patty Fielding

Call to Order

5:30 p.m. – Board President Mike Spence called the meeting to order and a quorum was recognized. President Spence suggested the following changes to the agenda: Personnel Actions and the Consent Agenda would be presented after Board Reports, followed by all board approval items and *information only* presentations. There were no objections.

Public Comment

No public comment.

Superintendent's Report

Superintendent Faith Chapel presented the final results for the Special Election for school levies held February 11, 2014. The District's Renewal of Educational Programs and Operations Levy was approved by a vote of 76.07%. The renewal of the School Technology Levy was approved by a vote of 72.27%. It was noted members of the School Board received a letter of congratulations from the Olympic Educational School District 114 Board of Directors.

Ms. Chapel provided board members with a flyer promoting the *Bainbridge Healthy Youth Summit #3* to be held Saturday, March 15, 2014 in the Bainbridge High School (BHS) Commons from 9:00 AM – 12:00 PM. Well known presenter Clay Roberts will lead an interactive *Take a Moment, Make a Difference* work session. In addition, BHS 2012 graduate Carolyn Milander will join Doug Nathan to co-facilitate the action-planning event. The event is co-sponsored by Bainbridge Island Rotary, Bainbridge Youth Services, Bainbridge Island School District and Raising Resilience.

Ms. Chapel noted there were two budget proposals from the state legislature – the Senate version released on Monday, and the House version, which was just released. The district is starting to get information about the impact of a supplemental operating budget on its own budget planning. The legislative session is scheduled to end March 13.

Board Reports

Tim Kinkead reported a Board Finance Committee meeting was held prior to the board meeting. Mr. Kinkead and Sheila Jakubik discussed with district administrators, the status of the budget to date, with information regarding the variations in the state and federal revenues, and the timing of that funding, provided by the district staff. Mr. Kinkead stated he was comfortable with the current budget status of the district.

Personnel Actions

Motion 60-13-14:

That the Board approves the Personnel Actions dated February 27, 2014 as presented. (Hoberg) The affirmative vote was unanimous. (Hoberg, Spence, Kinkead, Jakubik)

Consent Agenda

Donations

1. Donation to Bainbridge High School in the amount of \$1,000.00 from Darren Muir via Microsoft Matching Gifts Program for use at the high school.

2. Donation to Blakely Elementary School in the amount of \$2,168.00 from the Blakely PTO to support staffing costs for Math Blasters Zeno Math Club – September/December 2013.
3. Donation to Woodward Middle School in the amount of \$17,853.97 from the Rotary Club of Bainbridge Island to provide 50% of the funding for a gym floor cover.
4. Donation to Ordway Elementary School in the amount of \$4,120.00 from the Ordway PTO to support the fieldtrip scholarship.

Student Field Trips: Overnight

1. Request for Board approval from MOSAIC K-8 Home Education Partnership Teacher Martha Wells for Grades 5-8 students to participate in an outdoor education opportunity at Camp Seymour in Purdy, Washington on April 7-9, 2014.
2. Request for Board approval from Bainbridge High School Instrumental Music Teacher Chris Thomas for the Band Program students to participate in the Bob Ponto Clinic and perform at the University of Oregon May 24-26, 2014.
3. Request for Board approval from Bainbridge High School Physics Teacher Enrique Chee and students in the Robotics Club to participate in the National First Robotics Completion scheduled as follows: March 6-7, 2014 – Snohomish, March 20-21, 2014 – Shoreline, (pending qualification) April 10-11, 2014 – Portland, Oregon.

PAYROLL February 2014 Warrant Numbers:

(Payroll Warrants) 1001729 through 1001762
 (Payroll AP Warrants) 172365 through 172395
 Total: \$2,832,246.77

Minutes from the January 30, 2014 School Board Meeting

Minutes from the February 13, 2014 School Board Meeting

Motion 61-13-14: That the Board approves the revised Consent Agenda as presented. (Kinkead) The affirmative vote was unanimous. (Kinkead, Hoberg, Jakubik, Spence)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2009700 through 2009775 totaling \$ 217,946.75 .

(Associated Student Body Fund Voucher)

Voucher numbers 4001106 through 4001123 totaling \$ 8,725.88 .

(Capital Projects Fund Voucher)

Voucher numbers 4803 through 4808 totaling \$ 26,415.55 .

(AP ACH Fund Voucher)

Voucher numbers 131400140 through 131400165 totaling \$ 7,112.07 .

Presentations

A. Resolution 06-13-14: Delegation Bond Resolution

Superintendent Faith Chapel noted over the last couple of years, the district has participated in opportunities to refund some of its existing bonds, saving taxpayers significant dollars. Ms. Chapel introduced D.A. Davidson Managing Director Dave Trageser, and Faith Pettis, Bond Counsel with Pacifica Law Group, who presented the preliminary schedule of events and Resolution 06-13-14 Delegation Bond Resolution for the refunding of the remaining 2006 Unlimited Tax General Obligation Bonds. The estimated savings to taxpayers is \$408K in this refunding process. It was noted that the delegation resolution contains certain *benchmarks* for savings and if those

savings are not realized, the refunding will be put on hold. Following Mr. Trageser’s overview of the refunding process, Ms. Pettis provided brief explanation about the delegation resolution, which is similar to the one approved in the prior bond refunding process.

Motion 62-13-14:

That the Board approves Resolution 06-13-14: Delegation Bond Resolution. (Kinkead) The affirmative vote was unanimous. (Kinkead, Hoberg, Spence, Jakubik)

B. Adoption of Instructional Materials & Committee Report – Grade 6-8 Mathematics

Associate Superintendent Julie Goldsmith explained the purpose of a program review was to assist in developing a comprehensive plan to ensure students meet or exceed the K-12 Common Core Mathematics Standards. Ms. Goldsmith noted the Grades 6-8 Mathematics Committee roster, and introduced members Lisa Hale (Woodward), Mike Florian (Principal – Woodward), Paul Sullivan (Commodore), and Debra Grindeland (Woodward) to assist with the presentation of proposed 6-8 math instructional materials.

Ms. Hale provided sample classroom materials for board review. She spoke about the key instructional shifts in mathematics related to the Common Core State Standards. The key instructional shifts include the following: 1) The Common Core State Standards (CCSS) emphasize coherence at each grade level – making connections to promote deeper learning. 2) The standards focus on key topics at each grade level to allow educators and students to go deeper into the content. 3) The standards also emphasize progressions across grades, with the end of progression calling for fluency – or the ability to perform calculations or solving problems quickly and accurately. 4) The Standards for Mathematical Practice describe “habits of mind” and aim to foster reasoning, problem solving, modeling, decision making, and engagement among students. 5) Finally, the standards require students to demonstrate deep conceptual understanding by applying them to new situations. Ms. Hale explained the eight standards for mathematical practice, with the mathematical practices being the “how,” and the content standards (for CCSS) being the “what” of mathematics. She also shared information from Smarter Balance assessments, noting the problems require students to construct their own solution pathway rather than follow a provided one.

Paul Sullivan presented information about the key components of Connected Mathematics Project, 3rd Edition (CMP3). It was noted that all of the CMP3 problems were grounded in real-world context, which naturally integrates many mathematical concepts into a situation. Students will also apply prior knowledge to investigate rich problems and, in so doing, learn new math content in ways that are familiar and coherent, and Mr. Sullivan used the example of teaching simplifying radicals. The procedure used for choosing CMP3 was explained, with all impacted staff being part of the decision making process. An open house was held to allow for community and parent review of the CMP3 instructional materials, and the Grades 6-8 Mathematics Committee submitted their recommendations to the Instructional Materials Committee and now to the Board of Directors. Following Mr. Sullivan, Debra Grindeland provided an overview of the technology connected with CMP3 including the teacher planning and student work tools.

Following the presentation, Ms. Goldsmith noted the Instructional Materials Committee recommendations for instructional materials adoption included *The Connected Math Project 3 – Grades 6-8/Math*, and *The Art of Watching Films – Grade 12/Film Studies & Composition*.

Motion 63-13-14:

That the Board approves the Instructional Materials Committee instructional materials recommendations as noted on the report dated February 24, 2014. (Jakubik) The affirmative vote was unanimous. (Jakubik, Hoberg, Spence, Kinkead)

C. Middle School Athletic League Merger

Superintendent Faith Chapel noted last fall, the secondary administrators conducted a presentation to the Board of Directors regarding the athletic and activities programs at Bainbridge High School and Woodward Middle School. During that presentation, Woodward Middle School Associate Principal Kristin Nelson reported that the two middle school leagues in the region – West Sound and Olympic – were likely to merge due to reductions in the number of junior high schools choosing to participate in the Olympic League. Ms. Chapel introduced Ms. Nelson who explained the elements of the proposed league merger.

Ms. Nelson provided an overview of the current league alignment with Woodward being part of the West Sound Middle School League along with six other schools. Central and South Kitsap School Districts will be moving students to the middle and high school athletic bands (7-8 and 9-12) instead of their current junior high model. It was noted that all 14 schools in the two leagues have taken the request to merge leagues to their superintendents and will present reports to their School Boards. There has been agreement to keep the name of the merged league as West Sound Middle School League. An updated league handbook has been drafted and will be voted on by league membership in March. Commissioners for each sport have been assigned and will meet with all coaches and create schedules for their assigned sport.

Woodward will be one of 14 schools in the merged league, with most sports split into North and South divisions. It was noted that football is unique due to team sizes and ability. Schools will have, on average, shorter distances to travel, which should decrease transportation costs. There will be four sport seasons: Fall, Winter 1, Winter 2, and Spring. The middle school philosophy of teaching skill and good sportsmanship and team development will be maintained. Starting fall 2014, Woodward will be in the North Division of the West Sound Middle School League. It was noted there would be the possible addition of other sports such as Cross Country and Early Winter Girls Soccer. Board endorsement of the plan to move forward with the league merger into the West Sound Middle School League was recommended.

Motion 64-13-14: That the Board approves the Woodward recommendation for the middle school athletic league merger. (Kinkead) The affirmative vote was unanimous. (Kinkead, Spence, Hoberg, Jakubik)

D. Policy/Procedure 5430: Volunteers (Second Reading)

Dr. Peter Bang-Knudsen presented Policy 5430 Volunteers for a second reading. It was noted that no changes had been made from the first reading on February 13, 2014. Dr. Bang-Knudsen explained that the process of revising the procedure and Volunteer Handbook would continue, with assistance from the PTOCC and district schools. The new policy, procedure, Volunteer Handbook, training, and volunteer approval process will be implemented for the beginning of the 2014/15 school year.

Motion 65-13-14: That the Board approves the second reading of Policy 5430 Volunteers. (Hoberg) The affirmative vote was unanimous. (Hoberg, Kinkead, Jakubik, Spence)

G. Woodward Track and Field Project – Change Order No. 2

Director of Facilities and Capital Projects Tamela Van Winkle presented Woodward Athletic Field Renovation Change Order No. 2 for Board consideration and approval. The Change Order was as follows:

COP #3	<u>Irrigation Revisions at South & North Field</u>	\$3,638.84
	Repair or replace irrigation lines embedded in demolished backstop foundation, in conflict with new subsurface drainage in south field and with new north curb at track.	

Motion 66-13-14: That the Board approves the Woodward Track and Field Project Change Order No. 2. (Kinkead) The affirmative vote was unanimous. (Kinkead, Hoberg, Spence, Jakubik)

E. Monthly Technology Report

Director of Instructional Technology and Assessment Randi Ivancich provided a summary of technology projects through February 2014. Ms. Ivancich and the Technology Department extended gratitude to the Bainbridge Island community for their support of the 2014 Technology Levy, which passed with 72.2% of the vote. The levy funding will provide technology that will improve instruction, support student learning, and support the district's network, infrastructure, communications, and productivity systems.

Professional development opportunities have continued for certificated staff, and will now shift to professional development opportunities for classified staff in the spring. Schools are placing their orders for student devices that are used to meet student needs for technology in classrooms. The decision-making teams at each school choose

combinations of desktops, laptops, iPads or Chromebooks to fulfill the need for student devices based on curriculum needs within their school environment. At the conclusion of her presentation, Ms. Ivancich noted that long-time Network Manager Bob Morley has taken a position outside the district, and he will be greatly missed. The district is in the process of searching for a replacement.

F. Monthly Capital Projects Report

Director of Facilities and Capital Projects Tamela Van Winkle provided a summary of capital projects and facilities activities through February 2014. In addition, Ms. Van Winkle provided a summary of the Bond 2009 Project Budget to date. The monthly capital projects reports included information about projects at Woodward Middle School, Commodore Options, Wilkes Elementary, and general facility projects district-wide. Ms. Van Winkle noted the repair of a continuous crack running the full length of the east, lower tennis courts at Bainbridge High School. The crack was observed in mid-February. An epoxy infill was completed and staff are waiting for warmer weather to apply the needed paint to the repair area.

H. Monthly Financial Report

Director of Business Services Peggy Paige presented a summary and analysis of the district's financial reports for the month ending January 31, 2014. Total General Fund revenues to January 31, were \$15.9 million, 4.3% more than for the same period last year and slightly below the average. It was noted that revenues related to *Basic Ed* should begin to move above the expected average since the district will receive more funding than budget estimates due to increased enrollment. Ms. Paige pointed out the district was deficit spending as planned, and it is likely that, due to the hiring of staff to meet the increased enrollment at the beginning of the school year, the district will need to submit a budget extension. Related to expenditures for the year to date, the district is 9.3% higher than for the same period last year. Total expense for Basic Ed increased 10.5% over last year and is above average. While some of this increase is due to salary adjustments and payment for extra professional development days at the beginning of the school year, the district is spending at a pace that suggests that it will exceed budget estimates. Ms. Paige is currently in the process of reviewing actual FTE and staffing costs to budget estimates. Total *Special Education* costs are up 7.3% compared to last year and are above the 3-year average.

Adjournment

6:50 p.m. – Board President Mike Spence adjourned the meeting.