

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: February 13, 2014

Place: Board Room – Commodore Campus

Board of Directors Present

Mike Spence, Mev Hoberg, Patty Fielding, Tim Kinkead, Sheila Jakubik

Call to Order

5:34 p.m. – Board President Mike Spence called the meeting to order and a quorum was recognized.

Public Comment

No public comment.

Superintendent's Report

Superintendent Faith Chapel recognized Ordway 3rd Grade Teachers Boo Schneider and Alice Mendoza for the work they have done to support the *Kids Can Make a Difference* calendars. The calendars were initially the brainchild of 3rd grade student Andy Kelly in Alice Mendoza's classroom 21 years ago. This year, Boo Schneider, on behalf of her 3rd grade class, accepted the Young Philanthropists Award at the 25th Anniversary National Philanthropy Award ceremony held November 14, 2013 in Seattle. The calendar sales have created water systems, built preschools and libraries, and provided books and electricity on the sister-island of Ometepe.

Ms. Chapel reported on the Spartronics Open House held Wednesday evening at Bainbridge High School with over 250 guests attending. Students demonstrated some of the activities involved with the robotics club.

Board Reports

No board reports.

Presentations

A. Educational Programs & Operations/Technology Levies Update

Superintendent Faith Chapel provided the preliminary results of the February 11th election for the two school district measures placed on the ballot: the renewal Educational Program and Operations Levy, and the renewal School Technology Levy. The latest results indicated the approval rate was 76.1% for the Educational Program and Operations Levy, and 72.2% for the School Technology Levy. This high approval rate reflects the community's commitment to education and the value they place on excellent schools. School staff have expressed their gratitude to the community for supporting the levies.

B. Policy/Procedure 5430: Volunteers (First Reading)

Assistant Superintendent Dr. Peter Bang-Knudsen presented Policy/Procedure 5430 – Volunteers for a first reading. It was noted, following presentation of the draft policy and procedure to the board at the January 30th meeting, a few modifications were made to the procedure. District staff also continues work with the PTOCC and schools to update the Volunteer Handbook. The new policy, procedure, Volunteer Handbook, associated training, and approval process will be in place for the beginning of the 2014/15 school year. Following a brief discussion, board members offered edit suggestions regarding the procedure.

Motion 57-13-14:

That the Board approves the first reading of Policy 5430 – Volunteers. (Hoberg) The affirmative vote was unanimous.

C. Budget Development Timeline

Superintendent Faith Chapel and Director of Business Services Peggy Paige provided the 2014/15 Budget Development Timeline for Board review. It was noted each year a projected timeline is presented and includes the dates of District Budget Advisory Committee meetings, presentations to the board of various budget planning elements such as staffing, and the presentations of the preliminary and final fiscal budgets. The budget development

timeline is also dependent on the outcomes of the current state legislative session, which is scheduled to end March 14, 2014.

D. Teacher/Principal Evaluation Update

Assistant Superintendent Dr. Peter Bang-Knudsen and TOSA/Intern Amii Pratt provided the board with an update of the implementation of the new teacher evaluation system in the district. To begin the presentation, Dr. Bang-Knudsen reviewed the state mandates (SB 6696 and 5895) that required changes in the teacher evaluation model, as well as the District Improvement Plan which includes the priority of high quality instruction and instructional leadership. A “before” and “after” snapshot of the evaluation systems was also provided. There have been changes to the evaluation components including the evaluation criteria, length of provisional status, and the implementation of the Danielson Framework for Teacher. This year, multiple training sessions on the new evaluation system have been conducted, with feedback on the trainings and effects of the evaluation process on teaching and learning being positive.

Ms. Pratt explained the elements of the Danielson Framework for Teaching including the four Domains – 1) Planning and Preparation; 2) The Classroom Environment; 3) Instruction; 4) Professional Responsibilities, and how the framework provides a common language to facilitate deeper conversations between principals and teachers regarding teaching and learning. Ms. Pratt spoke about the shift in key terms, with the definition of those key terms as follows: *Student Achievement*: The status of subject matter knowledge, skills, understanding or performance at a given point in time. *Student Growth (Learning)*: The change in student achievement between two points in time. So it is *student growth*, not *student achievement*, which is relevant in demonstrating the impacts teacher (and principals) have on students. How student growth is incorporated into the evaluation system was also explained. Blakely Elementary Principal Reese Ande and 3rd Grade Teacher Lisa McCassey joined the presentation to provide testimonial regarding the differences between the old evaluation system and the new system.

Dr. Bang-Knudsen continued the presentation by reviewing the teacher/principal training that has taken place to date. Teachers (120) have participated in 15-20 hours of release and after school trainings in the Danielson Framework, evaluation cycle, student growth, and professional growth. Principals participated in 40 hours of the inter-active software Teachscape program and 10-15 hours of additional training throughout the year. General feedback from the training sessions has been positive. Considerations for next year include training another group of teachers (reaching the goal of 100% participation), training teachers new to the system, providing ongoing support for existing teachers and principals, and providing differentiated levels of professional development based on evaluation feedback.

E. Transportation Grant

Director of Personnel and Transportation Cami Dombkowski provided information regarding the district receiving a Washington State Department of Ecology (WSDE) School Bus Replacement Grant. Ms. Dombkowski submitted a grant request to WSDE for twenty (20) fuel-operated heaters and two replacement buses. The intent was to use the fuel-operated heaters to decrease the idling time of buses, and to apply two of the \$20,000 allotments to assist with the purchase of two replacement buses. While the district did not receive a grant for the fuel-operated heaters, it did receive a \$90,000 grant to assist with the replacement of three buses. The district will purchase two new buses by the end of this school year, and one additional bus during the 2014-15 school year.

F. Legislative Update

Superintendent Faith Chapel provided legislative updates from the Washington State School Directors’ Association, and *This Week in Olympia* (TWIO) published by the Washington Association of School Administrators. It was noted the state legislature has been in session for 4 weeks and is scheduled to conclude its work on March 13th. Many issues related to education remain topics of discussion, especially the new requirement to increase instructional hours for secondary student from 1,000 to 1,080 hours beginning this fall.

Personnel Actions

Motion 58-13-14:

That the Board approves the Personnel Actions dated February 13, 2014 as presented. (Kinkead) The affirmative vote was unanimous.

Consent Agenda

2014 Washington State School Directors' Association Annual Dues

1. 2014 Membership dues and subscription services for Washington State School Directors' Association in the amount of \$9,121.18 (WSSDA corrected invoice #46213) in accordance with Chapter 28A.345 RCW.

Staff Travel: Out-of-State

1. Request for Board approval from Associate Superintendent Julie Goldsmith and Wilkes Elementary School Principal Sheryl Belt to participate in a school site visit in Glastonbury, Connecticut February 23-26, 2014 to observe and gather information on elementary foreign language programs.
2. Request for Board approval from Bainbridge High School Digital Photography/CTE teacher Janet Neuhauser to attend the National Society for Photographic Education Annual Conference March 6 – 9, 2014 in Baltimore, Maryland.

Approval to Transport Bainbridge Island Youth Orchestra

1. Request for Board approval from Personnel and Transportation Director Cami Dombkowski for the school district to provide transportation services to the Bainbridge Island Youth Orchestra Chamber Sinfonietta (BIYO) for concerts at district elementary schools and Hyla Middle School on March 7, 2014.

Donations

1. Donation to Sakai Intermediate and Woodward Middle Schools in the amount of \$4,000.00 (Woodward) and \$3,000.00 (Sakai) from Windermere Real Estate to fund before/after school tutoring programs, and the Read Naturally and Math Club.
2. Donation to Odyssey Multiage Program in the amount \$1,000.00 from John Flanagan to support the program.

Motion 59-13-14: That the Board approves the revised Consent Agenda as presented.
(Fielding) The affirmative vote was unanimous.

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers 2009612 through 2009699 totaling \$ 158,382.84.

(AP ACH Fund Voucher)

Voucher numbers 131400136 through 131400138 totaling \$ 1,246.72 .

(Capital Projects Fund Voucher)

Voucher numbers 4795 through 4802 totaling \$ 74,345.38 .

(AP ACH Fund Voucher)

Voucher numbers 131400139 through 131400139 totaling \$ 1.62 .

Adjournment

7:21 p.m. – Board President Mike Spence adjourned the meeting.