

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: September 12, 2013

Place: Board Room – Commodore Commons

Board of Directors Present

Board President – Mike Spence

Directors – Patty Fielding, Tim Kinkead, Mev Hoberg

Excused

Mary Curtis

Call to Order

5:34 p.m. – Board President Mike Spence called the meeting to order and a quorum was recognized. He noted Director Mary Curtis was excused.

Public Comment

No public comment.

Superintendent’s Report

Superintendent Faith Chapel reported the new school year was off to a good start, with the return of district staff and an overall atmosphere of positive energy. In addition, Ms. Chapel shared with the board a draft of the School District Priorities and Workplan for the 2013-2014 school year. The plan is a reflection of discussions at the School Board Retreat held in July and the desire to communicate to staff and the community about the work going on throughout the district. While the district has a District Improvement Plan in place that addresses instructional goals and about high quality curriculum, assessments, and instructional leadership, there has not been a document that outlines all of the various educational activities that occur in the district.

Board members commented on the numerous committees and projects taking place in any given year, and that the district’s workload was increasing due to changing state mandates, core curriculum standards, and student assessments. They believed it would be a good idea to create a draft workplan for the district, board of directors, and to be shared with the community. The two-page plan is divided into the areas of instructional improvement and program priorities (connected to the District Improvement Plan), and district strategic planning and management priorities. Categories contained within the instructional improvement section include the following: Curriculum – a) Common Core & New Generation Science Standards; b) Program/Curriculum Reviews; c) Curriculum/Program Implementation; d) Secondary Schedule; e) Professional Development; f) Curriculum Leadership and Support. Assessment – a) Student Support Plan for High School; b) State Assessments; c) District Assessments; d) Data Analysis & Dashboards; e) Data Analysis Leadership and Support. Instruction & Instructional Leadership – a) Teacher-Principal Evaluation Pilot Project; b) Central Office Evaluation. Categories contained within district strategic planning & management priorities include: District Configuration – a) enrollment; b) school configuration. District Technology – a) technology planning; b) equipment and infrastructure; c) professional development & technical support. District Facilities – a) facility planning; b) capital projects; c) facility reports; d) facility maintenance. District

Finance – a) school levies; b) financial planning. District Communication – a) communication planning. District Partnerships & Family/Community Involvement – a) partnerships & outreach; b) family/community involvement. District Policies – a) policy revision.

Board Reports

Mike Spence reported on the great start to a new school year.

Presentations

A. District 2013/14 Enrollment Report

Superintendent Chapel reported on the significant increase in enrollment during the month of August and through the first day enrollment counts. With the enrollment increase, there was a clear need to add staffing and class sections. The district added two elementary classes and high school sections in English, Math, Science, Health and World Languages. Ms. Chapel noted as of September 9, the total student headcount was 3850 and the total student FTE count was 3699.24. The budgeted enrollment was 3585, with an increase of 114 students over budget. Very good news.

B. Science, Technology, Engineering, Arts, and Mathematics (STEAM) Camp Report

Associate Superintendent Julie Goldsmith opened the presentation by introducing STEM TOSA Juliette Brown whose focus of work will be at the high school level. K-8 STEM Coordinator Greg Moncada was then introduced to provide a report on the STEAM Summer Camp program. The camp was expanded this year to include an elementary camp for students in grades 1 -3, and expert classes for advanced students. There were 226 student participants, 36 volunteers, and 13 teachers involved in the camp. Registration was streamlined through the implementation of an online payment program. Camps were hosted at three district facilities: Wilkes Elementary, Woodward Middle, and Bainbridge High Schools. High school volunteers Dominic D'onofrio and Colin Costello shared stories about the camp with the board, with Colin showing a video he created regarding the whole camp experience.

Board President Mike Spence suggested item E. 2013-2015 Agreement between Bainbridge Island Education Association and Bainbridge Island School District be moved forward on the agenda. There were no objections.

E. 2013 – 2015 Agreement between Bainbridge Island Education Association & Bainbridge Island School District

Assistant Superintendent Dr. Peter Bang-Knudsen provided a summary of the negotiated agreement between the Bainbridge Island School District and the Bainbridge Island Education Association. Dr. Bang-Knudsen noted the high degree of collaboration experienced during the negotiating process, and underscored how the newly ratified agreement supports students and the District Improvement Plan. Several elements of the agreement were highlighted including a continuation of the District/Building Professional Development Mondays, additional planning time for elementary teachers, and enhanced compensation with a goal of recruiting and keeping the top teaching talent in the region. At the conclusion of the presentation, Association President Dave Layton congratulated both negotiating teams for their demonstrated collaboration throughout the process, culminating in a positive outcome for all. Board members added their thanks and congratulations as well.

Motion 01-13-14:

That the Board approves the Collective Bargaining Agreement between Bainbridge Island School District No. 303 and Bainbridge Island Education Association (9/01/2013 –

8/31/2015). (Kinkead) The affirmative vote was unanimous.
(Kinkead, Hoberg, Spence, Fielding)

C. High School Student Support Plan Proposal

Bainbridge High School Principal Jake Haley provided an overview of a proposal for a project at Bainbridge High/Eagle Harbor High Schools entitled the High School Support Plan. In an effort to find way to ensure all students have access to career and college readiness opportunities, sophomore and junior students will have the opportunity to take the Preliminary SAT/National Merit Scholarship Qualifying Test PSAT free of charge. This project is funded through a partnership with the Bainbridge Schools Foundation, with the goal of increasing the number of students taking the PSAT. Once this project is fully developed, information will be provided to parents through listservs, the school websites, PTO meetings, and site council. Students will be provided information through classrooms teachers, counselors, school bulletins, and school websites.

Motion 02-13-14: That the Board approves the proposal for the High School Student Support Plan for 2013-2014. (Hoberg) The affirmative vote was unanimous. (Hoberg, Kinkead, Spence, Fielding)

D. Technology Levy Planning

Associate Superintendent Julie Goldsmith presented an overview of future technology classroom needs. With the District's mission being to ensure that every student is future ready: prepared for the global workplace, prepared for college, and prepared for personal success, a review of what technology looks like for today's college students was provided. Today's college students are equipped with a computer and smartphone, understand and use the cloud, regularly post and collaborate for classes on websites, and more than 90% use email to communicate with their professors and their peers. A review of technology in a 21st Century classroom was also provided, and the impact of mobile devices, social learning programs (Skype, Wikispaces), online learning programs (EPGY, Khan Academy), lesson planning programs, and multimedia tools was noted. Technology asks teachers to teach in ways they were never taught, using tools that were not invented when they were in school.

Ms. Goldsmith noted technology is an integral part of classrooms today, with technology tools used to communicate, collaborate, engage, and organize. There is also a significant shift to digital textbooks that are more interactive, provide access to video clips and virtual labs. Digital curriculum content can be personalized for individual student needs and abilities, and teachers can bring together lessons for different sources rather than just one book. It was also noted the new Common Core Standards require students to demonstrate proficiency in the use of a variety of technology tools such as computers and their associated software applications. There is also a media literacy component contained in the Common Core Standards. Student assessment tools are also becoming more technology based, and the new Smarter Balanced assessments will be technology-based. Sakai Intermediate Librarian Kathy Ellison spoke about the use of technology as it relates to differentiation for all students as well as collaboration between students. Ms. Ellison also underscored the benefit and importance of training in the use of technology tools for teachers. Bainbridge High Principal Jake Haley spoke about not limiting students and making sure all students have the tools they need to be successful in the global world. Board members agreed with the technology tools needed for district classrooms, and are anxious to get to the "how" of meeting those needs.

F. Policy/Procedure 2100: Educational Opportunities for Military Children (Second Reading)

Associate Superintendent Julie Goldsmith presented Policy 2100 – Educational Opportunities for Military Children for a second reading. The suggestions made by the board at the first reading were incorporated into the policy.

Motion 03-13-14:

That the Board approves the second reading of Policy 2100 – Educational Opportunities for Military Children. (Kinkead) The affirmative vote was unanimous. (Kinkead, Fielding, Hoberg, Spence)

G. Policy/Procedure 2012: Library Media Centers (First Reading)

Associate Superintendent Julie Goldsmith presented a draft of a new Policy/Procedure/Exhibit 2021 – Library Media Centers. She noted this new policy had been recommended by the Washington State School Directors' Association (WSSDA). Librarians and principals were provided an opportunity to review the policy/procedure/exhibit and provide input on the language. The policy provides guidance for staffing, selection of library materials and a process for citizens to express concerns about specific material included in the library collection. Citizen Tom Greene provided public comment on the policy, expressing some concerns about the content of the policy. It was suggested Ms. Goldsmith meet with Mr. Greene to further discuss Policy/Procedure/Exhibit 2012.

Motion 04-13-14:

That the Board tables Policy/Procedure/Exhibit 2012 – Library Media Centers first reading. (Fielding) The affirmative vote was unanimous. (Fielding, Spence, Kinkead, Hoberg)

Personnel Actions

Motion 05-13-14:

That the Board approves the Personnel Actions dated September 5, 2013 and September 12, 2013 as presented. (Fielding) The affirmative vote was unanimous. (Fielding, Spence, Kinkead, Hoberg)

Consent Agenda

Student Educational Field Trip: Overnight

1. Request for Board approval from Woodward Middle School teachers Laura Kornfeld, Wendy Kozina, and Scott Orness to accompany 24 Woodward students to Seabeck Conference Center for the annual Natural Helper Retreat on October 11 – 13, 2013.
2. Request for Board approval from Odyssey 7/8 teachers Liz Finin and Paul Sullivan for the 7th & 8th grade students to participate in a Salish Sea Expedition scheduled for October 6-8 and October 9-11, 2013.

Donation

1. Donation to Blakely Elementary School in the amount of \$6,427.32 from the Blakely PTO to fund Follett Library Resources, classroom supplies, iPad supplies, and field trip fees (Seattle Aquarium).
2. Donation to Blakely Elementary School in the amount of \$6,825.33 from the Blakely PTO to fund iPads, support of guest artist for 3rd grade classrooms, and library books.

3. Donation to Ordway Elementary School in the amount of \$3,122.42 from the Ordway PTO to support the following expenditures: 1) Mileage reimbursement for staff travel; 2) Purchase of classroom supplies; 3) Outdoor Education substitute costs.

Interdistrict and Interagency Agreement Authorization

1. The superintendent is authorized to execute interdistrict and interagency agreements during the 2013/2014 school year for the purpose of transferring students to other institutions and providing specialized services to the district.

Motion 06-13-14: That the Board approves the revised Consent Agenda as presented. (Kinkead) The affirmative vote was unanimous. (Kinkead, Fielding, Hoberg, Spence)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

(General Fund Voucher)

Voucher numbers **2008557** through **2008568** totaling \$ **20,606.85** .

(General Fund Voucher)

Voucher numbers **2008569** through **2008599** totaling \$ **99,473.57** .

(General Fund Voucher)

Voucher numbers **2008600** through **2008654** totaling \$ **86,020.56** .

(Associated Student Body Fund Voucher)

Voucher numbers **4000990** through **4000999** totaling \$ **25,019.61** .

(DOR – COMP TAX Voucher)

Voucher numbers **131400001** through **131400003** totaling \$ **3,289.39** .

8:00 p.m. – Board President Mike Spence announced the Board would move into an executive session for 30 minutes regarding personnel evaluation.

Adjournment

8:30 p.m. – President Spence reconvened the meeting to a public session and immediately adjourned.

SCHOOL BOARD OF DIRECTORS

ATTEST: _____, Secretary to the Board of Directors