Gifts and Donations

The Bainbridge Island School Board of Directors recognizes that individuals and organizations in the community may wish to contribute money, supplies, equipment, materials or real property to enhance the school program. The board appreciates such generosity and recognizes the valuable contribution donations can make. Accordingly, the board has established guidelines for the acceptance of gifts in excess of $1000.

These gifts must satisfy the following criteria:
1. the purpose of use shall be consistent with the priorities, philosophy and programs of the district;
2. minimum financial obligation for installation, maintenance and operation;
3. free from health and/or safety hazards; and
4. no direct or implied commercial endorsement.
5. otherwise consistent with Board Policy No. 6114.

*Please Note:* The district has defined specific standards for certain types of technology equipment to maximize operational efficiencies and minimize cost. While the donation of technology is greatly appreciated, additional support costs and network compatibility should be reviewed with the Technology Department.

It is also understood that all gifts shall become district property and shall be accepted without obligation relative to use and/or disposal.

Name of Donor (Printed) ____________________________

School ____________________________

Address ____________________________

Phone ____________________________ Email ____________________________

Donation Amount or Value of Donated Items: $ ____________________________

☐ Check/cash/items received.
☐ To be invoiced during current fiscal year.

Purpose of Donation *(specify what the donation is to be used for; include details of items to be funded)*

________________________________________________________________________

If donation is considered supplies, equipment, materials or real property, please list donated items below:

________________________________________________________________________

In accordance with the district policy on gifts, the above mentioned donation(s) meet the guidelines outlined in the gifts policy and have been approved by the appropriate individual for use in the district. To the best of my knowledge the descriptions and dollar amounts listed above are correct and accurate.

Signature of Donor ____________________________ Date: ____________________________

Reviewed By: ____________________________ Date: ____________________________

(Printed Name) ____________________________ (Signature)

District Review: ____________________________ Date: ____________________________

(Printed Name) ____________________________ (Signature)

July 2014