

CLASSROOM MANAGEMENT, CORRECTIVE ACTIONS AND SANCTIONS

Consequences for Violations of Standards for Student Conduct and Exceptional Misconduct

The following guidelines are in effect for students to establish a range of corrective actions that may be imposed as a consequence of violations of standards for student conduct and/or exceptional misconduct. Attempts to commit offenses are also violations of the rules and may be sanctioned in the same or a similar manner as the offenses.

School administration reserves the right to apply specific corrective actions and sanctions that are consistent with the severity of the offense. Therefore, the consequence for a “first offense” may be the most severe sanction noted below in a situation involving exceptional levels of misconduct.

An ad hoc committee composed of parents and school administrators, appointed by the superintendent, will meet on an annual basis to define areas of violation/misconduct and establish the range of corrective actions/sanctions to be taken. The ad hoc committee will be constituted with the intent and purpose of representing various socio-economic, minority and majority populations of the school district to the extent deemed practical.

STUDENT BEHAVIOR

CORRECTIVE ACTIONS & SANCTIONS

	SCHOOL DISCIPLINE: including but not limited to conferencing, counseling, detention, school service, etc.	IN-SCHOOL SUSPENSION	ALTERNATIVE SUSPENSION PROGRAM	SHORT-TERM SUSPENSION	LONG-TERM SUSPENSION	EXPULSION
<p>Key for Corrective Actions & Sanctions: O = for Grades K-5 only ** = for Grades K-8 only X = for Grades K-12</p> <p>ARSON: Intentionally setting a fire for the purpose of damaging property or injury to others. NOTE: In determining sanctions consideration will be given to intent, extent of fire and damage.</p>				**	X	X

<p>Key for Corrective Actions & Sanctions: O = for Grades K-5 only ** = for Grades K-8 only X = for Grades K-12</p>	<p>SCHOOL DISCIPLINE: including but not limited to conferencing, counseling, detention, school service, etc.</p>	<p>IN-SCHOOL SUSPENSION</p>	<p>ALTERNATIVE SUSPENSION PROGRAM</p>	<p>SHORT-TERM SUSPENSION</p>	<p>LONG-TERM SUSPENSION</p>	<p>EXPULSION</p>
<p>ASSAULT-BATTERY: Physical threats or violence performed on a person. Length of suspension will depend on the severity, circumstances, and degree of abuse of the assault. NOTE: May be classified under Disruptive Behavior.</p>				O	X	X
<p>BLACKMAIL, EXTORTION, COERCION, INTIMIDATION: Obtaining money, property, or favor by violence performed against persons or forcing another to perform any act against his/her will by force or threat of force.</p>	O	**	X	X	X	X
<p>BUS OFFENSES: (See Policy/Procedure 6605: Student Safety Riding Buses)</p>	X	X	X	X	X	X
<p>CRIMINAL ACTS AS DEFINED BY LAW: Refer to Criminal Code, RCW, WAC</p>		O	X	X	X	X
<p>DANGEROUS OR LOOK ALIKE WEAPONS:</p> <ol style="list-style-type: none"> 1. Intimidation or assault with a dangerous or look alike weapon (other than firearms or explosives), knives, clubs, firecrackers, etc. 2. Intimidation or assault with firearm or explosive. 3. Possession of a dangerous or look alike weapon. 4. Possession of a firearm. 5. Apparatus or instruments used in a dangerous manner (e.g. laser pointer, etc.) <p>*A student who brings a firearm to school or a school-sponsored activity will be expelled for a minimum of (1) calendar year, unless modified by the superintendent. Parents and law enforcement officials will be notified.</p>	O	**	X	X	X	X
<p>DEFACING, MISUSE, OR DESTRUCTION OF PROPERTY: Defined legally as malicious mischief; intentional damage to school district property or to property of others, including but not limited to school district employees, visitors, or students. Restitution will usually be recommended.</p>	X	X	X	X	X	X

<p>DEFIANCE OF SCHOOL AUTHORITY: Refusal to obey the reasonable directions or requests of any school employee or volunteer working for the school. Includes the refusal to identify self.</p>	X	X	X	X	X	X
<p>Key for Corrective Actions & Sanctions: O = for Grades K-5 only ** = for Grades K-8 only X = for Grades K-12</p>	<p>SCHOOL DISCIPLINE: including but not limited to conferencing, counseling, detention, school service, etc.</p>	<p>IN-SCHOOL SUSPENSION</p>	<p>ALTERNATIVE SUSPENSION PROGRAM</p>	<p>SHORT-TERM SUSPENSION</p>	<p>LONG-TERM SUSPENSION</p>	<p>EXPULSION</p>
<p>DISRUPTIVE BEHAVIOR: Includes excessive talking, throwing objects, arguing with teacher before others, not coming prepared for class, insults, gambling, tardiness, verbal abuse, fighting, or any behavior considered disruptive to the education process. May also be considered harassment (see Policy 3705).</p>	X	X	X	X		
<p>DRIVING/PARKING OFFENSES: Defined as the inappropriate use of an automobile on school property. The car may be driven or sitting parked on school property. Examples include speeding, reckless driving, congregation around or in car, etc. NOTE: The loss of driving privileges may be a sanction.</p>	X	X	X	X		
<p>CLOSED CAMPUS VIOLATIONS: Includes: 1. Physically leaving school grounds without appropriate approval. 2. Student use of restricted areas of campus/school.</p>	X	X	X	X		
<p>DRUGS/NARCOTICS/ALCOHOL OR SIMILAR CONTROLLED SUBSTANCES INTENDED TO MODIFY MOOD OR BEHAVIOR: (includes substances purported to be any of the above) 1. Possession or use (minimum ten (10) day suspension grades 9-12; minimum five (5) day suspension grades 6-8). 2. Sale, purchase, distribution, or receipt. 3. Possession of illegal drug paraphernalia</p>	O	O	**	X	X	X
<p>FORGERY/CHEATING/PLAGIARISM: The attempt to mislead, avoid detection, or gain materially through deceitful means.</p>	X	X	X	X		
<p>INAPPROPRIATE DRESS: Refusal to correct will be classified as Defiance of School Authority and/or Disruptive Behavior.</p>	<p>Send home for correction of dress or change attire at school.</p>					
<p>OBSCENE, VULGAR, LEWD OR INAPPROPRIATE ACTS, LANGUAGE, OR MATERIALS</p>	X	X	X	X	X	

<p>REPEATED OFFENSES: When any two (2) suspensions have been previously administered.</p>					X	X
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<p>THEFT: Knowingly possessing another person's property without the owner's knowledge or permission.</p>	X	X	X	X	X	
<p>TOBACCO POSSESSION/USE: The use or possession of tobacco or chewing tobacco is prohibited.</p>	O	X	X	X	X	X
<p>TRUANCY: 1. First Offense 2. Second Offense 3. Third Offense NOTE: Parent contact beginning with first offense.</p>	X	X	X	X	X	X
<p>ABUSE OF STAFF, STUDENTS, OR PATRONS: Insulting, abusing, interfering with by force or violence, or interfering or intimidating through threats of force or violence with district staff, students, or patrons while they are performing or pursuing their official duties or studies for the district. See also Policy 3705: Prohibition Against Harassment.</p>	X	X	X	X	X	X
<p>SEXUAL HARASSMENT: Unwelcome sexual advances, requests for sexual favors, and/or other verbal or physical conduct of a sexual nature as defined in Policy 3700: Prohibition Against Sexual Harassment</p>	X	X	X	X	X	X
<p>HARASSMENT: Intimidating or harassing another person because of that person's race, color, sex, creed, religion, sexual orientation, ancestry, national origin, physical, sensory or mental disabilities, or for any reason prohibited by law. See also Policy 3705: Prohibition Against Harassment.</p>	X	X	X	X	X	X
<p>INAPPROPRIATE COMPUTER/NETWORK BEHAVIOR: Any inappropriate use of technology tools/networks as defined in District Policy/Procedures 2315: Electronic Information Systems (Networks)</p>	X	X	X	X	X	X

In-School Suspension

Guidelines for the in-school suspension program are as follows:

- A. A student who is afforded the opportunity to be assigned to the in-school suspension program as an option to suspension shall agree to the conditions specified by the school principal. Unless the student is of majority age, concurrence from the parent or guardian is necessary.
- B. The in-school suspension program is designed to encourage learning. Students will be expected to work on their classroom assignments at all times.
- C. Any act of inappropriate conduct may result in denial of this alternative to other corrective actions.
- D. A student shall remain isolated from other students throughout the school day and will be denied the opportunity of participating in any school activities while in the in-school suspension program.
- E. An assignment to the in-school suspension program shall not exceed five (5) days. As such, the appeal process for a short-term suspension shall be in effect.
- F. The student shall develop a behavior contract while in the in-school suspension program. The student, his/her parent or guardian, and a staff member shall sign the contract that defines the expected future behavior of the student.
- G. After a student is placed back into the regular classroom(s), the principal will monitor the student's progress on a daily basis. The student will be encouraged to maintain a relationship with the school counselor as a means of dealing with any problems that arise.
- H. Specific rules and building procedures shall be developed by the building principal.

Long-Term Suspension or Expulsion

In the event a hearing is requested, the superintendent shall appoint the hearing officer, who may be any certificated staff member who is not involved in the incident giving rise to the hearing. The hearing officer shall:

- A. Schedule the hearing for a specified date, time, and place and may postpone the date and time and change the place for good cause or upon the mutual agreement of the parties;
- B. Give written notice of the date, time, and place of the hearing to the principal, and the parent and student;
- C. Answer any questions that the parent and student or counsel may have about the nature and conduct of the hearing;
- D. Conduct the hearing with full authority to control the conduct of all persons present, subject to the general directions of this procedural code, and to limit questioning that is unproductive or irrelevant. The hearing officer may not provide testimony.;
- E. Write findings of fact and disposition of the case; and
- F. Transmit the written findings and disposition to the superintendent, the principal, and the parent and student within five (5) school days after the hearing.

The parent and student may request an open or closed hearing. Only the hearing officer, principal, student, parent, and counsel may attend a closed hearing. Witnesses should be present only when they are giving information. At times when the student's psychological or emotional problems are being discussed, he/she may be excluded at the discretion of the hearing officer with the concurrence of the parent and/or counsel. In an open hearing only those persons designated as witnesses shall have the right to speak.

At least two (2) days before the hearing, the principal shall make available in his/her office any exhibits, affidavits, or the signed statements that are the basis for the alleged misconduct and the penalty suggested by the principal. These may be examined and copied by the parent and student or counsel. If the principal later receives any further information that shall be employed at the hearing, he/she shall notify the parties involved and make copies available before the hearing. The principal may request a similar opportunity to review exhibits or statements to be used by the parent and student or counsel.

Upon the request of the hearing officer, the parent and student or counsel, the principal shall submit to the hearing officer the student's cumulative record folder. If the principal or the hearing officer deems it necessary, the information contained in such records shall be explained and interpreted to the hearing officer by a person trained in their use and interpretation. When the hearing officer determines that the alleged act of misconduct has been committed, the hearing officer shall reach a disposition of the case. The disposition need not be the action recommended by the principal but shall not exceed the penalty he/she recommends. The disposition should explain the reason for the particular decision. The decision shall be provided to the parent and student or counsel.

If the student is under an emergency expulsion, the hearing officer shall render his/her decision within one (1) school business day of the conclusion of the hearing.

When students are charged with violating the same rule and have acted in concert and the facts are essentially the same for all students, a single hearing may be conducted for them if the hearing officer believes that the following conditions exist:

- A. A single hearing shall not likely result in confusion, and
- B. No student shall have his/her interest substantially prejudiced by a group hearing.

If the hearing officer finds that during the hearing a student's interests shall be substantially prejudiced by the group hearing, he/she may order a separate hearing for that student. The parent and student have the right to petition for an individual hearing.