

**BAINBRIDGE ISLAND SCHOOL DISTRICT
JOB DESCRIPTION**

SCHOOL BUS DRIVER

JOB SUMMARY: Under the supervision of the Transportation Supervisor, operate a school bus and/or a special education bus in all weather conditions. Transport students and other authorized persons on regular school routes and on other extracurricular activity field trips. Within this general framework, specific assignments will vary.

ESSENTIAL JOB FUNCTIONS:

- Drive a school bus on scheduled routes and/or trips in support of district approved activities.
- Operate a school bus in accordance with the laws of the State of Washington and policies promulgated by the Superintendent of Public Instruction.
- Appropriately manage student behavior as related to safety and student rules. Report unsafe acts or conditions, in writing, which require the attention of any person other than the driver.
- Service, inspect, and clean school buses and related equipment regularly and at year-end as required by state and district or departmental policy.
- Perform required operational and safety inspections of the school bus and all related equipment.
- Complete forms, reports, records, timesheets and accident reports legibly and accurately.
- Establish and maintain cooperative working relationships with staff, students, parents and community members.
- Maintain confidentiality and display ethical behavior.
- Monitor and replace fuel.
- Perform basic first aid as appropriate, including CPR.
- Assist ill or physically impaired students as needed.
- Perform other school bus driver related duties as directed.

ESSENTIAL JOB REQUIREMENTS - QUALIFICATIONS

- Minimum age of twenty-one.
- Valid Washington State driver's license with intermediate, passenger and air brake endorsements.
- Valid first aid card.
- Current medical certificate as required by law.
- Successful completion of school bus driver training programs and courses established by the Superintendent of Public Instruction and/or the district.
- High school graduate or equivalent.

School Bus Driver – Page 2

SKILLS, KNOWLEDGE AND/OR ABILITIES REQUIRED:

- Sufficient command of the English language to communicate with students, staff, parents and general public regarding all aspects of job duties.
- Sufficient strength and agility to assist ill or physically impaired students.
- Ability to move about in an overturned bus to provide assistance to students in an evacuation situation.
- Knowledge of student behavior management strategies and techniques.
- Understanding, patient and receptive attitude toward students of varied age groups.
- Understand and carry out oral and written directions.
- Ability to communicate effectively in oral and written form.

PHYSICAL DEMANDS:

- Sufficient hearing capacity to detect and distinguish traffic sounds occurring from any direction outside the bus.
- Vision of 20/40 in best eye, with or without correction; depth perception adequate to reasonably determine distance and closing rate of other moving vehicles from a stationary or moving school bus; eye coordination to avoid double vision; color vision adequate to distinguish the colors red, green and amber on a traffic signal.
- Exertion of 10 to 50 pounds of force frequently to lift, carry, push, pull, or otherwise move objects.
- Constant sitting, frequent stooping and bending and occasional ascending or descending of stairs, standing and walking.

Reasonable accommodation may be made to enable a person with a disability to perform essential functions of the job.