

# BAINBRIDGE ISLAND SCHOOL DISTRICT

## REQUEST TO CONVERT PROFESSIONAL GROWTH ACTIVITIES FUNDS TO PAY

A provision of the Administrative Employment Contract for FY 2020-2021 allows for the conversion of up to \$1000 of unused Professional Growth Activities (PGA) funds to additional pay at the end of the contract year. I would like to request that I be paid \$1,000.00 for my unused PGA funds.

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Location: \_\_\_\_\_

\_\_\_\_\_  
Administrator

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Business Office

\_\_\_\_\_  
Date