

TRANSPORTATION TIME SHEET

Month/Year: March 2022 Month and year Position: Driver

Name: Ray Magliozzi Full, legal name Route Package: 6.3 Route package hours per day

| Date | Day of the Week | Daily | Trips | Extra | Sub | Time 1/2 | OT Double | ABS | Description/ Explanation |
|--------------|-----------------|-------|-------|-------|-----|----------|-----------|-----|---|
| 1 | Tues | | | | | | | | |
| 2 | Wed | | | | | | | | |
| 3 | Thur | | | | | | | | |
| 4 | Fri | | | | | | | | |
| 5 | Sat | | | | | 9.5 | | | Ray took a trip on Saturday, which means all hours worked are subject to time and a half. Poulsbo baseball game |
| 6 | Sun | | | | | | | | |
| 7 | Mon | 6.3 | | 0.2 | | | | | Ray's route took a little bit longer on the 7th and 8th. The additional time is reported as "extra" hours. extra route time |
| 8 | Tues | 6.3 | | 0.1 | | | | | extra route time |
| 9 | Wed | | | | | | | | |
| 10 | Thur | | | | | | | | |
| 11 | Fri | | | | | | | | |
| 12 | Sat | | | | | | | | |
| 13 | Sun | | | | | | | | |
| 14 | Mon | | | | | | | | |
| 15 | Tues | 0 | | | | | | 6.8 | Ray was sick on the 15th, so he didn't work any of his route package that day and instead utilized 6.8 hours of sick time, noted in the "ABS" column. sick |
| 16 | Wed | | | | | | | | |
| 17 | Thur | 5.3 | 2 | | | | | | Ray took a trip to Ridgetop MS and needed to leave early. As a result, he only worked 5.3 hours of his route package, but had 2 hours reported for the trip. Ridgetop MS |
| 18 | Fri | | | | | | | | |
| 19 | Sat | | | | | | | | |
| 20 | Sun | | | | | | 7.4 | | There was a trip to Port Angeles on Sunday, so the time is subject to double-time rates of pay. As a result, it should be listed in the double time column. Port Angeles |
| 21 | Mon | | | | | | | | |
| 22 | Tues | | | | | | | | |
| 23 | Wed | | | | | | | | |
| 24 | Thur | 6.3 | 2.4 | | | | | | Ray worked his regular route package and, in addition, also took a trip to NKSD. NKSD |
| 25 | Fri | 6.3 | | | 0.5 | | | | Sub midday for Betty Tappett |
| 26 | Sat | | | | | | | | When reporting substitute time, Ray should include the name of the person he subbed for (or the route #) |
| 27 | Sun | | | | | | | | |
| 28 | Mon | 6.3 | 5.4 | | | | | | Sequim |
| 29 | Tues | 6.3 | 4 | 0.9 | | | | | On 3/29, Ray worked his regular route package, participated in a transportation meeting, and took a trip to Bremerton in the afternoon. Bremerton; transportation mtg |
| 30 | Wed | | | | | | | | |
| 31 | Thur | | | | | | | | |
| Total | | 43.1 | 11.8 | 3.2 | 0.5 | 9.5 | 7.4 | 6.8 | 82.3 <-- Total Hours |

Supervisor's Signature _____ Date _____

My signature certifies that these are the total number of hours that I've worked this month.

Signed and dated at the end of the month. Turned in to the transportation supervisor for approval. *Ray Magliozzi* 3/31/2022

Employee's Signature _____ Date _____