

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303  
SCHOOL BOARD MEETING MINUTES**

**Date: May 28, 2015**

**Place: Board Room**

**Board of Directors Present**

Board President – Mev Hoberg

Board Vice President – Sheila Jakubik

Directors – Patty Fielding, Tim Kinkead

**Call to Order**

5:36 p.m. Board President Mev Hoberg called the meeting to order and a quorum was recognized.

**Public Comment**

Community member James Beletz thanked the board for their service to the community. Mr. Beletz expressed his concerns with special education - the challenges in scheduling IEP meetings and access to data.

Community member Tom Greene referenced “college and career ready”. Mr. Greene wants the board to recognize that not all students are on the college path and the need to be career ready upon graduation.

Community member Vicky Walasky thanked the district for “Circle of Friends”, a program to help kids with different abilities become a part of the school life.

**Superintendent’s Report**

Superintendent Faith Chapel commented on the state budget. The board received two documents referencing the second special session. The new operating budget must be in place by July 1, 2015.

Superintendent Chapel introduced BIESPA President Mike McCloud. Mr. McCloud shared examples of the amazing contributions classified employees are making within our district. Gratitude was expressed for the exemplary work of Stefanie Mar, May Sperber, Nancy Sanford, Lisa Draper, Brian Parker, the custodial staff and all of the classified staff of the Bainbridge Island School District. Mr. McCloud shared that the classified union is appreciative of the constructive and collaborative relationship with the board and the administration.

**Board Reports**

President Mev Hoberg stated that the next board meeting will be held on Wednesday, June 10 rather than the traditional Thursday which conflicts with the senior award night event.

**Consent Agenda**

**Student Field Trips: Overnight**

1. Request for board approval from BHS FBLA Advisor Kim Rose to travel to Chicago, IL June 27-July 3, 2015 to attend the Future Business Leaders Association Nationals competition with student finalist. The registration fee covered by ASB and Kim Rose expenses covered by CTE.

**Staff Travel: Out-of-State**

1. Request for board approval from BHS FACSE Teacher Ryenn Deitz to travel to Washington, D.C. July 4-10, 2015 to attend the Family, Career and Community Leadership Association (FCCLA) National Leadership Conference for professional development.

2. Request for board approval from BHS Mathematics Teacher Brad Lewis to travel to Kansas City, MO June 11-17, 2015 to participate in the College Board Advanced Mathematics Examination Evaluations for professional development.
3. Request for board approval from BHS English Teacher Karen Polinsky to travel to New Haven, CT July 14-24, 2015 to attend the Yale University Directing Workshop for professional development.
4. Request for board approval from BHS English Teacher Ben deGuzman to travel to Chicago, Illinois July 19-25, 2015 to attend the Gilder Lehrman Institute: University of Chicago, Jim Crow History and Lecture Seminar for professional development.

Donations

1. Donation to Bainbridge High School for graduating senior scholarships in the amount of \$6,000 from the Windermere Foundation.
2. Donation to Bainbridge High School to benefit Coleman and deGuzman for participation in summer conferences in the amount of \$1,600 from The National Society of Colonial Dames of America.
3. Donation to Bainbridge High School to support the Robotics Club in the amount of \$1,250 from The Boeing Company.
4. Donation to Bainbridge High School to support Marching Band and Winter Guard in the amount of \$4,481.74 from the BHS Instrumental Music Boosters.
5. Donation to Bainbridge High School to support Robotics Club in the amount of \$8,182.45 from the Bainbridge Schools Foundation.
6. Donation to Bainbridge High School for supplemental classroom supplies and books in the amount of \$1,221.16 from the BHS PTSO.
7. Donation to Woodward Middle School for library resources, e-books and print materials in the amount of \$1,470 from Mackin Funds4Books.
8. Donation to Blakely Elementary School for Outdoor Education in the amount of \$15,500 from the Blakely PTO.
9. Donation to the Bainbridge High School Herren/Waller Family Scholarship Fund for qualifying seniors in the amount of \$2,000 from the Herren/Waller Family.

Minutes from the May 14, 2015 School Board Meeting

**PAYROLL May 2015 Warrant Numbers: (NEW)**

(Payroll Warrants) 1002066 through 1002071

(Payroll AP Warrants) 172830 through 172855

**Total: \$2,842,693.63**

**Motion 96-14-15:** That the board approves the Revised Consent Agenda as presented. (Kinhead) The affirmative vote was unanimous. (Hoberg, Jakubik, Fielding, Kinhead)

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

General Fund Voucher

Voucher numbers **2012112** through **2012203** totaling **\$215,781.23**

ASB Voucher

Voucher numbers **4001425** through **4001447** totaling **\$58,305.83**

Capital Projects Voucher

Voucher numbers **5108** through **5128** totaling **\$136,794.97**

**Presentations**

*A. Instructional Support Services (ISS) Report and Recommendation*

ISS Coordinator Diane Leonetti introduced committee members Jill Philips, Briley Proctor, Melinda Reynvaan, Karen Connors, Jeff McCormick.

The purpose of the review was to create a well-articulated, high quality, financially sustainable program of services that meets the needs of students in the Bainbridge Island School District. The review is a result of the BIEA/BISD contract negotiation and recognition that the department was due for a complete review.

The goals of the ISS department review:

- Identify strengths and areas of improvement of the current program.
- Review best practices and current research to establish a guiding vision to guide program development.
- Design a continuum of services model to maximize student success.

In the 2013-14 school year, the district contracted with Puget Sound Educational Services District, formed an ISS Review Committee, conducted the PSED review and ISSRC reviewed the report.

This year, the ISSRC subcommittees formed, consultants Gordy Linse and Val Lynch were hired, conducted surveys and parent input meetings, developed focus goals around specially designed instruction, establishing a philosophy for the use of para-educators, and identifying professional development to support special education. Response to Intervention/Multi-tiered System of Support (MTSS) subcommittees developed goals around the universal screening, progress monitoring, and coordination.

The ISSRC special education subcommittee, ISSRC K-6 subcommittee and ISSRC RTI 7-12 subcommittee include representation from general education teachers, special education teachers, para-educators, staff, district, board and parents.

Overall recommendations for a multi-tiered system of support (MTSS):

- Ongoing professional development to provide common vocabulary and training on use of screening assessment.

- Use FAST Bridge universal screening tool and progress monitoring tool at grades K-8 for reading and K-7 for math. Fast Bridge is fast, accurate, administered 3 times a year - includes behavioral screener and an early developmental milestone screener.
- Increase staffing to support MTSS.

A key takeaway from the recommendation is creating a unified system for all students:

- Tier I Universal – Strong core curriculum and strategies to differentiate the curriculum for the broad range of learners. Currently provide universal screening for students in grade 1-4. Developing instructional specialists (.6 FTE) to support classroom teachers with differentiation for all learners. Implementation of universal screener in reading and math three times a year. Professional development on the implementation and use of data for universal screener.
- Tier II Targeted – For students who need additional academic and/or behavioral support. Currently providing targeted instruction in reading and math for identified students. ACHIEVE support for striving learners in grades 7-12. Title I/LAP teachers in second year of implementation of common instructional materials. Developing evidenced-based materials and strategies for intervention, professional development for intervention, and refining/implementing a collaborative system for data review and academic support.
- Tier III Intensive – For students who require significantly greater levels of support. Currently, curriculum purchased for special education, training and implementation. Developing implementation of new online Evaluation/IEP system, ongoing training and implementation of new curriculum, exploring a blended service model and a curriculum map for all tiers.

The Special Education Subcommittee focus goals for tier III:

- Develop a common understanding of specially designed instruction within the context of MTSS. To create a plan to ensure consistency of programs and curriculum across the district.
- Create a philosophy for the use of para-educators to include: management, training, structure, and staffing across the district.
- Design and implement a professional development program for all staff to ensure consistency of knowledge and skills for working with all students (bus drivers, recess para-ed, office staff).

The recommendations to address special education (Tier III):

- Special Education Mission Statement
- Purchase of instructional materials K-12 with ongoing professional development on alignment, training and implementation.
- Research and define a districtwide process of the provision of specially designed instruction (SDI):
  - Data collection on current distribution of SDI minutes and location of services
  - Continue analysis of current SDI practices
  - Continue defining best practice for delivery of SDI
  - Develop PD/communication to stakeholders regarding SDI
- Increase student independence while preparing students to be future ready:
  - Study of para-educator best practices and ways to increase independence and decrease isolation.
  - Professional development for stakeholders regarding ways to increase independence and decrease isolation.

The mission statement from the subcommittee on special education:

Ensure a quality special education program that: accelerates academic growth, supports individual student goals and promotes independence and future readiness.

Additional steps moving forward:

- Develop a well-defined continuum and procedures for movement across all tiers.
- Establish MTSS committee and re-establish special education program council
  - Support continued development of Tier II and III programs
  - Expand and improve communication to all stakeholders
  - Create opportunities for parent and community education and collaboration

#### Public Comment

Community member and a member of the ISSRC RTI K-4 subcommittee Sandy O'Hare shared the high level of thoughtfulness that has gone into the ISSRC report and recommendation.

Community member Julianne Cohen shared her gratitude for the general education and special education services in the district and encouraged the board to implement the recommendation.

Community member John Rossi emphasized the importance of RTI and the full implementation across the district. Mr. Rossi is involved with the committee on bill 6129/para-educators.

A petition was presented to the board listing community members requesting adoption of the recommendations of the PSESD and ISSRC. Document on file at district office.

Community member Melody Curtiss urged the board to not take pause after completion of the report but to continue to evolve and improve. Ms. Curtiss communicated that research is occurring that will revolutionize special education.

Community member Fred Whittlesey expressed frustration with getting access to district services.

Community member Judi Leader stated the importance of parent involvement in the education team.

#### Board Deliberation

President Hoberg opened for board discussion. Board Vice President Sheila Jakubik asked if tests will be removed with the adoption of a universal screen. Director Jeff McCormick responded that MAP tests will be removed.

Board Director Patty Fielding commented that it is important to communicate well with the parent community the ongoing progress not just the final product of the committee. Leonetti responded that improved communications is being reviewed. Director Fielding suggested refreshing the committee members over the years and to set term limits.

Board Director Tim Kinkead thanked the committee for the thoughtful work. Kinkead asked the committee to go back in possibly two years and assess the progress of implementation.

Leonetti commented that a multi-tiered system of support lends to looking at everyone in a very holistic approach. This model provides for intervention at very early stages.

Jakubik asked that the committee allow for time/fund for para-educators to meet with teachers and participate in IEP meetings.

### *B. Master Plan Update*

Capital Projects Director Tamela VanWinkle responded to the feedback from the previous study session. Director Patty Fielding asked about unbundling the BHS 100 building from the LGI or a performing arts center.

Two handouts were distributed to the board. One included the \$7.2 million patch and repair. The second hand-out included the addition of a black box and a rebuild of the 100 building for \$3 million due to the removal of the \$7.2 patch and repair. A black box is a drama/performance environment which typically seats 150. Many schools have both a black box and a performing arts center.

VanWinkle suggested including the 100 building in the bond request and stagger the construction with Blakely. A rebuild of the 100 building, remove the LGI, and place a black box on the west end of the building, next to the parking/adjacent to commons. The \$13,750,000 does include the removal of the LGI and the installation of the black box. Fielding asked what the drawbacks of the black box. VanWinkle stated that the biggest drawback would be no fly loft. The figure also includes the removal of the Commodore south wing.

VanWinkle suggested starting the Ed Spec process on Blakely. State match/D1 funds are available for Blakely. A mini Ed Spec process needs to start on the 100 building as well as a central campus assessment and Commodore and Ordway interim functional equity.

A bond decision needs to be made in October for a February request.

Fielding asked if there are any site limitations for current and future use of the 100 building – flexibility is important. Kinkead expressed concern over the use of the word “classroom” and questioned if a traditional classroom makes sense needed in the 100 building. VanWinkle responded that the Ed Spec process takes into account design for future growth and flexibility.

DA Davidson, Dave Trageser discussed the tax implications. Based on 150 basis points above current bond market interest rates and a 20 year financing structure:

Bond Amount	Tax Implications
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\$63.2 million	\$.18 - \$.46 estimated tax rate increase over 2016 per \$1,000 assessed value.
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\$164.6 million	\$.67 - \$1.64 estimated tax rate increase over 2016 per \$1,000 assessed value.
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The actual increase in levy rate is dependent on the amount of bonds sold, timing and structure. Complete and detailed handouts were distributed to the board and available upon request.

### Public Comment

Community member Christian Ford stated that he supports the idea of flexible, large spaces for learning and is in support of removing the south wing on the corner. Mr. Ford encouraged the board to explore expanding Odyssey.

Community member Janet Woolever expressed the importance in moving forward and not to let the large dollar figure hinder the process.

Community member Judi Leader asked to fully explore the black box and speak with the professionals that will be using the facility.

Community member Lynn Smith expressed the value of the LGI and the use of the stage.

*C. BHS Tennis Court Resurfacing – Bid Award*

Capital Projects Director Tamela VanWinkle reported that three bids responded to the BHS Tennis Court Resurfacing Project. The apparent low bidder did not complete the request and VanWinkle recommended the bid be awarded to Hellas Construction.

Public Comment

Community member Dave Trageser shared his excitement about the court resurfacing project. He stated that design changes and resurfacing will be a wonderful contribution to the community.

Community Rik Besser asked if the district awards bids based on cost not experience. VanWinkle responded that it is difficult to accept a bid not based on price.

**Motion 97-14-15:** That the board approves BHS Tennis Court Resurfacing – Bid Award as presented. (Kinhead) The affirmative vote was unanimous. (Hoberg, Jakubik, Fielding, Kinhead)

*D. Monthly Capital Projects Report*

Capital Projects Director Tamela VanWinkle reported that Project Manager John Gray will be moving forward with pre-construction on the tennis courts. The transportation facility remodel bid opened today. A number of small works projects will be occurring over the summer.

Director VanWinkle received a complimentary email from the community regarding the high-quality and courteous grounds work by the district.

*E. Monthly Technology Report*

Technology Director Randi Ivancich distributed a budget to the board. A summary of the encumbrances to date applied to the 2010 and 2014 School Technology Levy budgets. The FY 2014/2015 Technology Levy Budget Balance is \$1,305,335.

Jakubik asked for clarification of the SBA log in process. Director Ivancich responded that the log in process was impacted due to internal changes within SBA.

*F. Monthly Financial Report*

Business Director Peggy Paige reported that the general fund revenues are above the expected average. Tax collections are above the expected average but don't anticipate collecting more than the budget estimate. Declines in lunch sales and rental revenues are being offset by increase in tuition/fee revenues. State revenues are consistent with state funding expectations and adjustments for actual enrollment. Transportation revenues reflect a boost in funding. Federal revenues are above average due to timing of grants. Grant carryovers and SafetyNet revenues may push this area above budget estimates by year end.

The total general fund expenditures total \$26 million. Total expense for regular/basic education is below average. Total special education costs are up 10% compared to last year and are above the average. A review of costs indicates that the budget estimates for staffing and substitute costs were not increased enough to cover anticipated expenditures.

Vocational expense are up but within budget estimate and compensatory education has been reviewed and is projected to stay in budget. Other Instruction reflects expenditures for the Highly Capable Program and All Day Kindergarten.

Total support services are below average. Transportation expenditures are below the expected average.

The net cash inflow during April was \$3,357,281 and the closing cash balance in the general fund was \$4,924,024. Expect to end the year at slightly above a 6% fund balance.

*G. Policy 2170 Career & Technical Education – Second Reading*

Superintendent Faith Chapel presented the second reading of policy 2170. The word law will be made plural with the addition of an “s”.

**Motion 98-14-15:** That the board approves Policy 2170 Career & Technical Education – Second Reading (Kinhead) The affirmative vote was unanimous. (Hoberg, Jakubik, Fielding, Kinhead)

**Personnel Actions**

**Motion 99-14-15:** That the board approves Personnel Actions dated May 21, 2015 and May 28, 2015 as presented (Jakubik) The affirmative vote was unanimous. (Hoberg, Jakubik, Fielding, Kinhead)

**Adjournment**

8:20 p.m. President Mev Hoberg adjourned the meeting.