

BOARD OF DIRECTORS  
Sheila Jakubik  
Mev Hoberg  
Lynn Smith  
Mike Spence  
Tim Kinkead



SUPERINTENDENT  
Dr. Peter Bang-Knudsen

---

8489 Madison Avenue NE \* Bainbridge Island, Washington 98110 \* (206) 842-4714 \* Fax: (206) 842-2928

To: Dr. Peter Bang-Knudsen, Superintendent  
From: Randi Ivancich, Technology Director  
Date: September 27, 2018  
Re: Monthly Report on Technology Levy and Planning

---

### **Technology Levy Budget Summary**

This summary provides information on the total encumbrances (outstanding and paid) to date applied to the 2017/2018 fiscal school year. The 2017/2018 technology levy budget is comprised of funds from the 2014 and 2017 BISD technology levy collections. (Slight variations in the totals are due to rounding.)

SY 2017/2018 Technology Levy Budget Capacity	\$2,272,758
Purchase Orders (Commitment to Pay when Invoiced)	<u>\$2,284,551</u>
Interim (Working) Balance	\$ -11,793

SY 2017/2018 Technology Levy Budget Capacity	\$2,272,758
Paid Invoices	<u>\$2,155,890</u>
SY 2017/2018 Remaining Balance (“in the bank”)	\$ 116,868

### **Teaching and Learning**

Technology staff are responding to technology requests to be sure that teachers and students have the working hardware and software for a great start to the 2018/2019 school year. Staff submit help desk tickets in one of three ways:

1. a bookmarked URL to complete a ticket,
2. email the helpdesk, or
3. call the help desk

Notifications are automatically sent to district and school technology staff so the tickets can be routed to the right staff member. This person collects or adds details including assigning a priority level. If the request relates to a safety issue or an issue that would interrupt classroom activities, it is given a high priority. If the request is one related to less urgent matters such as tidying cables, it is given lower priority. All tickets are reviewed on a regular basis, so the most significant issues are being addressed as quickly as possible. The way in which the issue is resolved is noted in the ticket so it can serve as a reference if a similar issue arises. Tickets are closed once the matter has been resolved. Also, a ticket can be reopened as needed.

All students in grades 3-12 have the opportunity for an individually assigned Chromebook. For grades 3-6, the Chromebooks are stored in carts in each classroom. Students in grades 7-12 transport the Chromebook to and from school.

For students in grades K-2, there are shared carts with Chromebooks for K-2 classrooms.

There are also iPads at each K-4 school or program to distribute 8 iPads per general education classroom.

This year, we will review the technology devices needs with the K-2 teachers to determine additional device needs.

Specialty programs, such as some AP or CTE courses, require 1:1 Windows computers. Woodward Middle School, Eagle Harbor High School and Bainbridge High School all have classrooms with 1:1 desktops or laptops specific to the course requirements such as those for Digital Photography, AP Computer Programming, AP Statistics, Architecture and IT Essentials.

Special education staff and technology staff work cooperatively to provide assistive technology to support students with technology hardware and/or software they need to access educational resources. This includes technology to support students with impaired vision, hearing and fine motor skills. Adjustments are made as staff and students work with the curricula at a grade level and learn more about adaptations that would assist the student.

### **Infrastructure**

The entire network cabling system was upgraded at both Ordway Elementary and the Commodore building during the summer. Now that staff and students have returned and are placing demand on these new systems, network staff are able to make adjustments to maximize performance.

### **Communications and Productivity**

As part of our district-wide notification systems, Erin Bischoff is coordinating announcements to staff and families to update contact information in Skyward Family Access or Skyward Employee Access. The information in Skyward provides the contact information for the School Messenger system. BISD uses School Messenger to send district and school emergency or weather related notifications.