

**Bainbridge Island School District  
Technology Advisory Group Minutes**

**Meeting date & time:** May 2, 2018; 5:15 - 6:40 p.m.

**Meeting location:** BISD Portable C

**Meeting called by:** Randi Ivancich

**Type of meeting:** Scheduled group meeting

**Facilitator:** Randi Ivancich

**Notetaker:** Committee

**Timekeeper:** Committee

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**In Attendance:** Cathy Grant, Ian Proffer, Randi Ivancich, Kathy Ellison, Stanford Tharp

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**Technology Goal Statement**

The goal of the Technology Department, and its advisory and leadership teams, is to improve student learning through the use of technology by providing:

- access to information for all BISD students, staff, and families;
  - personalized learning opportunities for students;
  - timely feedback on assessment to monitor and summarize learning for students, staff and families;
  - direction for staff development; and
  - efficient and coordinated systems for communications and operations.
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**Welcome & Celebrations**

**Time:** 5 minutes

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**Agenda topic 1:** [WSSDA Model Policy 2023: Digital Citizenship & Media Literacy](#) (New as of 12/2017)

**Presenter:** Randi Ivancich

**Time:** 15 minutes

**Main discussion points**

- Final review of BISD Policy 2023
- General discussion about the topics in this policy

**Conclusion or next steps**

- Draft will be shared with Tech Leadership at their May 9, 2018 meeting
  - Final draft will be presented to the School Board for 1st reading on May 30 or June 12
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**Agenda topic 2:** BISD Policy 2022: Responsible Use of Electronic Resources and Internet Safety

**Presenter:** Randi Ivancich

**Time:** 20 minutes

**Main discussion points**

- Finalized draft of BISD Policy 2023
- Suggestion to add a reference to Policy 3245 to the 3rd paragraph on page 2. Added on 5/4/2018

### **Conclusion or next steps**

- Draft will be shared with Tech Leadership at their May 9, 2018 meeting
- Final draft will be presented to the School Board for 1st reading on May 30 or June 12

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### **Agenda topic 3: [BISD Policy 3246, adopted April 2013: Bring Your Own Device](#)**

**Presenter:** Randi Ivancich

**Time:** 30 minutes

#### **Main discussion points**

- This policy number will change from Policy 3246 to Policy 3245 to align with WSSDA numbering system. From here on, we will refer to Policy 3245 and retire 3246.
- The 3000 series of policies relate to students.
- There are a few references in BISD Policy 3245 to staff and users that are included with encouragement from Tech Advisory
- Some edits for correct spelling and capitalization.
- Finalized draft of BISD Policy 3245: Bring Your Own Device

### **Conclusion or next steps**

- Draft will be shared with Tech Leadership at their May 9, 2018 meeting
- Final draft will be presented to the School Board for 1st reading on May 30 or June 12

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### **Items, Topics, Suggestions for Future Agendas**

- TAG to approve final draft of 3 technology-related policies that will be presented to the School Board on either May 30 or June 12
- Focus of Tech Advisory for 2018/2019 proposals:
  - Outreach and resources for parents/guardians/families
  - Student and Staff Data Privacy
  - Safe Practices when Using Web-based Resources Requesting Student Information

### **2016/2017 Technology Advisory Scheduled Meetings**

Location: District Office, Portable C

Time: 5:15 - 7:00 p.m.

Dates: ~~March 21, 2018~~

~~March 28, 2018 – FERPA, COPPA, CIPA; Review of BISD Policy 2022~~

~~April 11, 2018 – BISD Policy 2023 and 3245/3246~~

May 2, 2018 - Finalize Policies 2022, 2023 and 3245/46