

## Bainbridge Island School District Technology Advisory Group Minutes

**Meeting date & time:** March 28, 2018; 5:15 - 7:00 p.m.

**Meeting location:** BISD Portable C

**Meeting called by:** Randi Ivancich  
**Type of meeting:** Scheduled group meeting  
**Facilitator:** Randi Ivancich  
**Notetaker:** Committee  
**Timekeeper:** Committee

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**In Attendance:** Ian Patrick, Cathy Grant, Nik Tsolomitis, Ian Proffer, Randi Ivancich, Stanford Tharp, Kathy Ellison

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**Technology Goal Statement** (Developed in 2009/2010 with revisions in 2012)

The goal of the Technology Department, and its advisory and leadership teams, is to improve student learning through the use of technology by providing:

- access to information for all BISD students, staff, and families;
  - personalized learning opportunities for students;
  - timely feedback on assessment to monitor and summarize learning for students, staff and families;
  - direction for staff development; and
  - efficient and coordinated systems for communications and operations.
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Welcome

**Time:** 10 minutes

Each person introduced him/herself including aspects of their involvement with technology at work and in their own lives.

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**Agenda topic 1:** Federal Legislation related to Technology and Students

**Presenter:** Randi Ivancich

**Time:** 25 minutes

**Main discussion points**

- Overview of main policies related to technology and/or student data privacy and sharing
- [FERPA](#)
- [CIPA](#)
- [COPPA](#)
- Discussed implications of these federal regulations as they relate to technology use with students in a school setting

**Conclusion or next steps**

- Discussed all three federal laws.
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**Agenda topic 2:** Federal and State Resources

**Presenter:** Randi Ivancich

**Time:** 10 minutes

### **Main discussion points**

- U.S. Dept. of Education Protecting Student Data Privacy: <https://studentprivacy.ed.gov/>
- U.S. Dept. of Education, Office of Educational Technology; National Educational Technology Plan, 2017: <https://tech.ed.gov/files/2017/01/NETP17.pdf>
- OSPI: <http://www.k12.wa.us/EdTech/>
- BISD does not have to start from scratch; there are resources available for work related to technology, policies and student data privacy

### **Conclusion or next steps**

- Use these resources as starting places.

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### **Agenda topic 3: Policy 2022**

**Presenter:** Randi Ivancich

**Time:** 35 minutes

### **Main discussion points**

- [ESSB 5449](#)
- Reviewed WSSDA Model Policy 2022; no substantive changes from previous model
- [Reviewed and discussed current BISD Policy 2022, last updated April 2013](#)
- Compared WSSDA and BISD policies; made revisions
- Added a paragraph, to be reviewed by HR, to clearly define policy on staff use of technology during work hours and on district property
- Much discussion about the use and role of technology with students today

### **Conclusion or next steps**

- Randi will share the paragraph about staff use of technology for HR review - Okayed by HR, 4/2018
- Randi will then notify Tech Advisory so all can review the paragraph as approved by HR
- [Draft of BISD Policy 2022 as of 4/2/2018](#)

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### **Agenda topic 4: Policy 2023**

**Presenter:** Randi Ivancich

**Time:** 0 minutes

### **Main discussion points**

- Tabled to April 11, 2018 meeting

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### **Agenda topic 5: Policy 3245/3246**

**Presenter:** Randi Ivancich

**Time:** 0 minutes

### **Main discussion points**

- Tabled to April 11, 2018 meeting
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### **Items, Topics, Suggestions for Future Agendas**

- Update/draft Policies 2023 and 3245/3246
- Review and update related procedures
- 3rd Party Vendors and Safe Practices for Sharing Student Data
- Resources for parents and families

### **2016/2017 Technology Advisory Scheduled Meetings**

Location: District Office, Portable C

Time: 5:15 - 7:00 p.m.

Dates: ~~March 21, 2018~~

~~March 28, 2018 -- FERPA, COPPA, CIPA; Review of BISD Policy 2022~~

April 11, 2018 - BISD Policy and Procedures for 2022, 2023 and 3246

May 2, 2018 - Finalize 3 policies; Looking ahead to 2018/2019: 1)

Communications for parents, and 2) Safe practices with students and 3rd party vendors/sites