## COMPLAINTS CONCERNING SCHOOL PERSONNEL/PROGRAMS

Citizens who wish to lodge a complaint because of the actions of an employee of the district, or who wish to express dissatisfaction regarding district program(s) should contact the principal of the school involved or the superintendent.

If the complainant is unable to resolve the complaint through the principal or superintendent and wishes to petition the board, the complainant should inform the board president of the concern in writing. The full board will then be made aware of the issue and a resolution sought.

The individual may request, through a letter to the board president, time to speak on the matter at the next regular board meeting. The board president and the superintendent will review the request and determine whether further review is appropriate. If so, the board will consider the complainant petition in open or closed session as determined by law. Following such presentation, the board will determine what course of action should be initiated to resolve the issue.