

BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303

District Budget Advisory Committee (DBAC)

Meeting Minutes

Date: March 14, 2017

Place: Board Room – Commodore Campus

Time: 5:30-7:30 p.m.

Attendees: Peter Bang-Knudsen, Sheryl Belt, Erin Murphy, Peggy Paige, Dave Shockley, Reese Ande, Larry Holland, Martha Wells, Sandy Van Eps, Mike McCloud, Tamela Van Winkle, Tim Kinkead, Lynn Smith, Jennifer Pells, Tamara Colagrossi Turner, Heather Palmer, Mairead Shutt, Marina Cofer-Wildsmith

The following minutes are an overview of the DBAC meeting. A complete audio recording is available for review in the Bainbridge Island School District Main Office. Contact Lani Chaffee 206-780-1052.

Superintendent Peter Bang-Knudsen reviewed the agenda. The goal of the meeting was to continue to provide the membership with big picture information about the budget and to provide a baseline of understanding. The committee will evaluate reduction options from a list provided by the district on March 21.

The committee reviewed the February 14 DBAC meeting notes. Committee member Larry Holland moved to approve the minutes as presented. The affirmative vote was unanimous.

NonResident Enrollment

Business Director Peggy Paige reviewed the funding model for off-island students. The student count inflates the levy base. For example, 100 additional students this year would increase the levy ability by \$190,000. Even though voters approve a levy, the district can only collect up to the lid amount. In 2017, the levy authority would have been approximately \$10.4 million but was approved to collect only \$9.7 million.

Assistant Superintendent Erin Murphy reviewed the non-resident enrollment over the past seven years. In 2016-2017, 146 students transferred into the district and 49 transferred out. The primary place students transfer in from, while residing off-island, are Poulsbo, Kingston and Suquamish. The majority of students transferring in are coming to BHS.

Students residing on Bainbridge and transferring out are primarily going online. Private school data was not reported. Murphy will investigate the private school transfers and provide that information as well as Running Start and Independent Home School numbers at the next DBAC meeting.

Off-island students transferring into the district must apply for enrollment each year. Students are accepted based on enrollment. Students with an IEP/ requiring special services are accepted if the district has the capacity to provide the services.

Enrollment

Erin Murphy walked the committee through reading the district monthly enrollment report. The current year budget was based on 3,769 FTE enrollment. Current enrollment is 3,727.84. The current kindergarten FTE is 207.57 FTE. The current year graduating class is 299.91 FTE. Based on a historical trend, the district tends to attract additional students at 9th grade.

Revenue by Grade Level

Peggy Paige reviewed the funding/allocation model by grade level. Students K-3 \$7,881, 4-6 \$6,894, 7-8 \$6,103, 9-12 \$6,463.

Contract Language

Erin Murphy reviewed the staffing/BIE contract language – the ratio between the total number of FTE/students in a class and the number of teachers in a class.

When a staff member reaches overload status, there are remedies available per the contract. An effort will be made to balance class size for each teacher throughout the day and among teachers of the same class at the same period.

The DBAC committee will be looking at adjustments for the 2017-2018 school year. The district needs to cut \$2.1 million for the 2017-2018 budget. The district will present reduction options to the committee at the March 21 meeting. DBAC will recommend reductions beyond the reduction of staffing to enrollment to the board.

Monthly Financial Reports

Peggy Paige reviewed the district monthly financial report. The report is prefaced with a narrative for the month. The report begins with the Summary of Revenues and Expenses reporting the actuals with a comparison to the previous year and a comparison to where the district should be at this time.

The revenues are reported on the top. The revenues are broken down by the funding sources. Local non-tax includes lunch sales, donations, fees, investment earnings, field trip revenues. State funds are broken into basic education and special education. Transportation has its own funding stream.

The expenses are reported on the bottom and broken out by program. Regular instruction is broken down into teaching, principals, guidance, learning resource, extracurricular and other. Special education is broken into teaching and other. Vocational education is CTE at Woodward and BHS. Compensatory education is the Title 1 reading program and grants. Support services are district-wide support broken into transportation, operation buildings, utilities, food services, maintenance/grounds, information services, central office and other.

Transportation funding is based on ridership. The funding does not fully fund the transportation costs.

The financial reports are posted on the district site: <http://www.bisd303.org/Domain/71>

4-Year History of Budget Adjustments

Peter Bang-Knudsen reviewed the summary of DBAC budget adjustments. Finding additional revenues was a strategy implemented with parking fees etc. to reduce cuts. The committee recommended evaluating unintended consequences of reductions/changes.

State Funding Update

The house and senate passed the levy extension and the district will focus on a \$2.1 million shortfall.

Other

The 2012 Demographic Report is on the BISD site: <http://www.bisd303.org/Page/13224>.

The meeting adjourned at 7:29 p.m.